

GA-17-18

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Archie Trader Dept: Rec & Parks Phone: 410-263-7958

This is a request to

- review, approve, and/or sign a grant agreement/award
- other

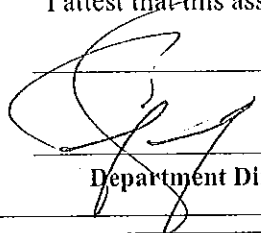
Grant title: POS - Bywater Park Development Project

Grantor: MD Dept of Natural Resources Amount: \$ 55,000

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of ¹ \$18,335 from unspent CIP funds

I attest that this asset has been approved/appropriated in ² _____



Department Director signature Dept Date

| Routing | Initials | Date | | Comments |
|---|-------------|----------------|----------------|----------|
| | | In | Out | |
| <input checked="" type="checkbox"/> originating Dept Director | <u>A.T.</u> | <u>9.29.17</u> | <u>9.29.17</u> | _____ |
| <input checked="" type="checkbox"/> Grants Coordinator | <u>NP</u> | <u>9/29</u> | <u>9/29</u> | _____ |
| <input checked="" type="checkbox"/> Finance Director | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> City Attorney | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> City Manager | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Mayor | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> City Clerk | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Finance Committee | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Finance Dept | _____ | _____ | _____ | _____ |

Return to Originating Department

81 - FI - AG

GRANT Briefing Document, continued

Provide a short narrative. Include:

| | | |
|---|-----------------------------|-------------|
| -program description | - purpose of funds | - due dates |
| -grant period | -amount of request or award | |
| -special features, e.g., environmental impact implications, notarization required | | |

Additional \$55,000 from MD Dept of Natural Resources to complete the improvements at Bywater (Kingsport) Park. The additional funds will be used to purchase new playground equipment.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



City of Annapolis
160 Duke of Gloucester St
Annapolis, MD 21401

GRANT BUDGET FORM

Grant Title

POS - Bywater Park Development Project (Kingsport Park)

Grant Award (\$) 55,000.00

Originating Department(s): Rec & Parks

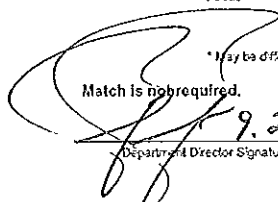
Dept Contact (Name/Phone): 410-263-7958

| Expenditure Account | Revenue Source | | | | Total per Expend. Type | Comments |
|----------------------|----------------|-----------|------------------|-------|------------------------|----------|
| | Federal | State | Local (Matching) | Other | | |
| Salaries | | | | | 0.00 | |
| Benefits | | | | | 0.00 | |
| Overtime | | | | | 0.00 | |
| Supplies | | | | | 0.00 | |
| Telephone | | | | | 0.00 | |
| Electricity | | | | | 0.00 | |
| Fuel and Oil | | | | | 0.00 | |
| Training & Education | | | | | 0.00 | |
| R & M - Equipment | | | | | 0.00 | |
| Special Programs | | | | | 0.00 | |
| Contract Services | | 55,000.00 | 18,335.00 | | 73,335.00 | |
| Capital Outlay | | | | | \$0.00 | |
| | | | | | \$0.00 | |
| other (f/i-n) | | | | | \$0.00 | |
| other (f/i-n) | | | | | 0.00 | |
| other (f/i-n) | | | | | 0.00 | |
| other (f/i-n) | | | | | 0.00 | |
| other (f/i-n) | | | | | 0.00 | |
| Total | 0.00 | 55,000.00 | 18,335.00 | 0.00 | 73,335.00 | |

TOTAL EXPENDITURES*: 73,335.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.


9.29.17
Department Director Signature/Date

RECREATION
Department

X Match is required. Match will be met in the form of ⁽¹⁾ \$18,335 from unspent CIP funds

I attest that this asset has been approved/appropriated in ⁽²⁾

Department Director Signature/Date

Department

Supplement A
Department of Natural Resources
ACTION AGENDA
September 6, 2017

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE
Anne Arundel County

Recommendation: Approval to commit \$55,000 for the following development project.

Bywater Park Development Project - \$55,000
City of Annapolis, Anne Arundel County

POS #6694-2-320/CPP #6234-2-298 MD20140522-0404

Background: Construct improvements at Bywater Park in Annapolis. Improvements will include new playground equipment, a walking path, sheltered picnic area, parking, and stormwater management features.

Prior Approvals: \$230,870 (DNR-RP Item 4A [July 23, 2014])

Fund Source:

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local Share
Source Code: 18011 \$55,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

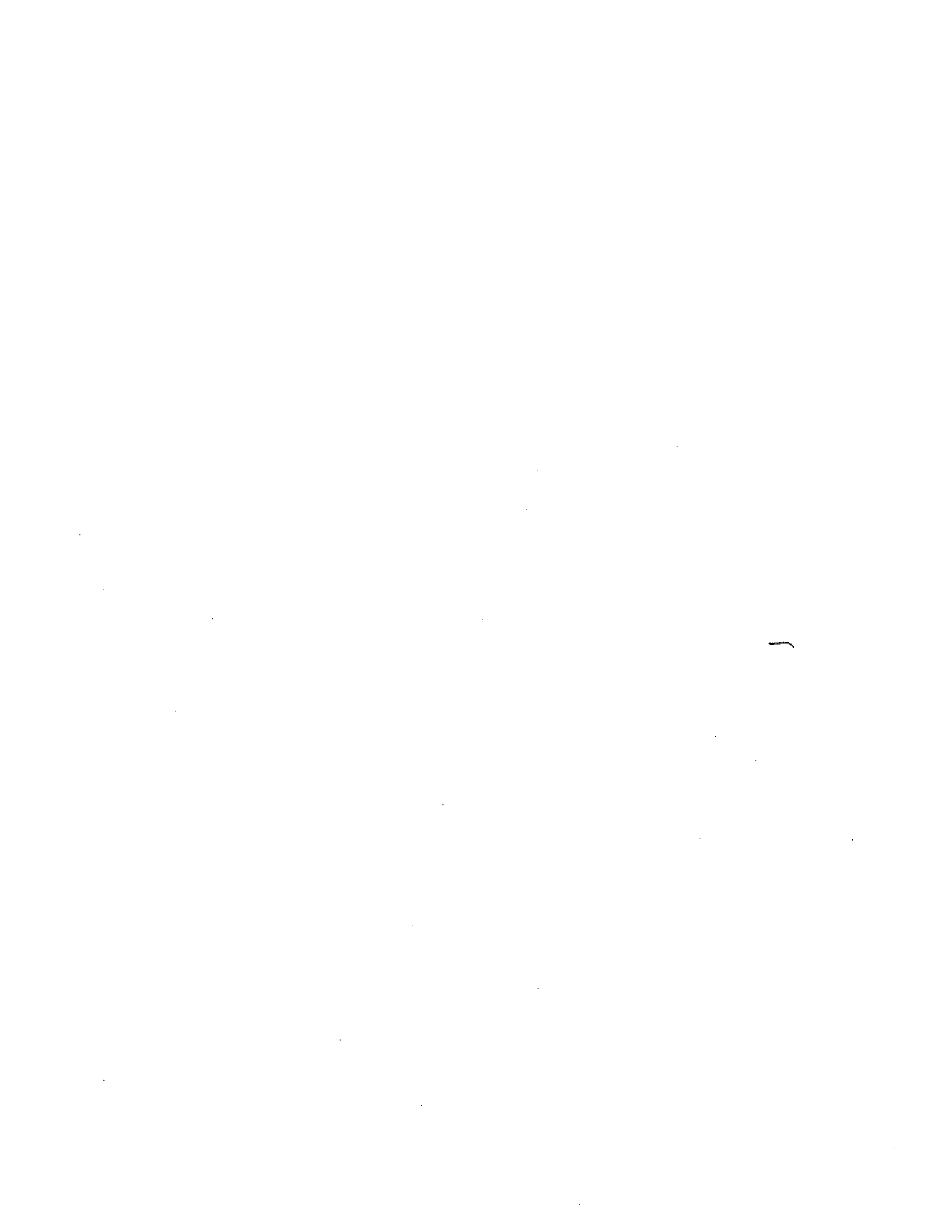
DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Maryland Department of Natural Resources
Program Open Space**

Development & Capital Renewal Application and Project Agreement

Shaded Areas For
State Use Only.

POS PROJECT # 6694-2-320

1. PROJECT TITLE: Bywater Park Development
2. APPLICANT: City of Annapolis, MD/ Anne Arundel County APPLICANT'S FEDERAL ID #: 52-6000764
(County/Municipality)
3. LEGISLATIVE DISTRICT: 30A LAST POS GRANT ISSUED ON THIS SITE #: 6234-2-298
4. PROJECT LOCATION: Street Address: Portions of Parcel 250 & 251; Blocks 21 & 22 Bywater Road, Annapolis
City/Town: City of Annapolis, Maryland Zip Code: 21401
County Tax Map # 51E Grid 14 Parcel # 250 ADC Road Map Edition # 2012 Map # 49 Grid Ltr F Grid # 1

5. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

This park consists of 2.02 acres.

The Bywater Park Development was previously submitted and approved under project number 6234-2-298. In order to construct the park in its entirety, including the substantial amount of required storm water infrastructure, the project will need additional funding.

The Bywater Park Development site is located between two major subdivisions, Kingsport and Bywater. Upgrades to this park will provide a central gathering location with picnic areas, playground equipment and a walking trail. The community underutilizes the existing park largely because the current playground equipment is not appropriate for all ages and parking in the area is difficult to find. The development project plans to enhance access by adding sidewalk ramps and a small parking lot.

| | | | | |
|-------------------------|----|-------------------|-----------------------------------|---|
| 6. a. LOCAL FUNDS: | \$ | <u>18,335.00</u> | <u>6 %</u> | |
| b. OTHER FUNDS: | \$ | <u>254,750.00</u> | <u>78 % (Specify Source/Type)</u> | <u>\$230,870 CPP Previous Funding</u> |
| c. POS FUNDS REQUESTED: | \$ | <u>55,000.00</u> | <u>16 %</u> | |
| d. TOTAL PROJECT COST: | \$ | <u>328,085.00</u> | <u>100 %</u> | |

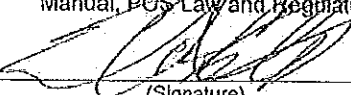
7. LOCAL PROJECT COORDINATOR:

| | | |
|---|--|--|
| <u>Ernest A. Costello</u> | <u>Parks & Facilities Division Chief</u> | <u>eacostello@annapolis.gov</u> |
| <small>(Print Name)</small> | <small>(Print Title)</small> | <small>(E-mail Address)</small> |
| <u>Annapolis Recreation and Parks "Pip" Moyer Recreation Center</u> | <u>Annapolis</u> | <u>MD 21403</u> |
| <small>(Mailing Address)</small> | <small>(City)</small> | <small>(State) (Zip)</small> |
| | | <u>410-263-7993</u> <small>(Telephone Number)</small> |

Development & Capital Renewal Application and Project Agreement (Cont.)

8. PROJECT PERIOD: From: 5/8/2014 (Date of Letter of Acknowledgement/Concurrence)

To: 11/30/17 (Estimated Date of Completion)

| 9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar. | | |
|---|---|---|
| Item No. | Item | Estimated Cost |
| | <p><i>Please reference attached original estimate, original grant, attached low bidder costs, and playground equipment proposals. Playground equipment costs could vary at time of purchase. Quantities and specific pieces may differ.</i></p> <p><i>This is a request for additional funding.</i></p> | |
| Total Development Costs: | | 328,085.00 |
| <p>10. LOCAL GOVERNMENT AUTHORIZATION:</p> <p>As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, and with the attachments included herewith and made a part thereof.</p> | | |
|  (Signature) | Ernest A. Costello (Print Name) | Parks & Facilities Division Chief (Print Title) |
| | | 7/13/17 (Date) |
| <p>PROGRAM ADMINISTRATIVE REVIEW:</p> | | |
| 11. ON-SITE INSPECTION | DATE <u>7/25/2017</u> | BY <u>[Signature]</u> |
| 12. DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL: | | |
| (Signature) | (BPW Approval Date) | (Agenda Item No.) |

ORIGINAL
APPLICATION

6A

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

July 23, 2014

ITEM 4A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM

Contact: Emily Wilson
emilyh.wilson@maryland.gov
(410) 260-8436

Recommendation: Approval to commit \$230,870 for the following development project.

Bywater Park Development Project - \$230,870
City of Annapolis, Anne Arundel County
CPP #6234-2-298
MD20140522-0404

Background: Develop a City-owned property in an area of dense housing with residents that are primarily low to moderate income families with many children into a family oriented park. Improvements will include new playground equipment, a walking path, sheltered picnic area, and parking.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Community Parks and Playgrounds - \$202,371

Maryland Consolidated Capital Bond Loan of 2009, Chapter 485, Acts of 2009
Community Parks and Playgrounds
Source Code: 09064 Item 064 \$28,499

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Maryland Department of Natural Resources
 Program Open Space
 Community Parks and Playgrounds (CP&P) Program

Community Parks and Playgrounds Project Agreement

Shaded Areas for State Use Only

1. APPLICANT'S FEDERAL ID # 52-6000764 CP&P PROJECT # 6234-2-298
 2. PROJECT TITLE Bywater Park Development Project
 3. APPLICANT City of Annapolis, Maryland / Anne Arundel County
 (Municipality or Baltimore City) (Specify County)

4. LEGISLATIVE DISTRICT 30E LAST CP&P GRANT ISSUED ON THIS SITE # N/A

5. PROJECT LOCATION: Street Address: Portions of Parcel 250&251, Blocks 21&22 Bywater Road, Annapolis
 City/Town: Annapolis, MD Zip Code: 21401
 County Tax Map # 9-6 Grid 51E Parcel # 250/251 ADC Road Map Edition # 2012 Map # 49 Grid Ltr F Grid # 1

6. PROJECT DESCRIPTION: (Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Attach a separate sheet, if necessary.)

Bywater Park Development Project will provide for play equipment for children of all ages, from tots to teens, as well as a system of paths and trails for exercise, accessibility, and inclusion. There will be a central gathering area with a unique seating wall so that parents and caregivers can safely watch children at several play areas at once. The park will also contain an informal natural grass play field for running and playing catching, kicking and throwing sports for kids. Picnic tables, grills and shelters will be provided to accommodate family gatherings and encourage days in the park. It is anticipated that the park will become a place for people of many ethnicities, income levels and traditions to gather and socialize.

This park is connected to several neighborhoods by way of a sidewalk and trail system, and will encourage walking and biking by limiting parking to a minimum. Many of those neighborhoods consist of low and low-moderate income housing, as well as some public housing, and will be within walking distance to most of those residents.

There is a great need to provide play areas for the children who are at great risk for sedentary lifestyles, leading to high risk of obesity and the resultant health issues.

| | | | | |
|-------------------------|----|----------------|---------------|--|
| 7. a. LOCAL FUNDS | \$ | <u>23,880</u> | <u>9.4 %</u> | (Specify Source/Type) <u>Operating Funds</u> |
| b. OTHER FUNDS | \$ | <u>0</u> | <u>0 %</u> | (Specify Source/Type) |
| c. CP&P FUNDS REQUESTED | \$ | <u>230,870</u> | <u>90.6 %</u> | <u>\$ 202,371.00 FY15</u> |
| TOTAL PROJECT COST | \$ | <u>254,750</u> | <u>100 %</u> | <u>\$ 28,499.00 prior</u> |

8. LOCAL PROJECT COORDINATOR:
 Brian J. Woodward Director, Recreation and Parks bjwoodward@annapolis.gov (410) 263-7958
 (Print Name) (Print Title) (E-mail address) (Telephone Number)
 273 Hilltop Lane Annapolis MD 21403 (410) 626-9731
 (Address) (City) (State) (Zip) (Fax Number)

9. PROJECT PERIOD: From: [Redacted] (Date of Letter of Acknowledgement/Concurrence)
 To: 12/2016 (When project will be completed)

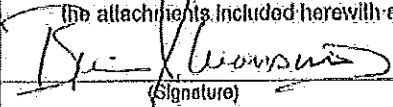
CPP # 6234-2-298

10. ITEMIZED DETAILED COST ESTIMATE: (Round all estimates to nearest even dollar)

| Item No. | Item | Contract Cost | Force Account Costs | Total Estimated Costs |
|---------------------------------|--|----------------|---------------------|-----------------------|
| 1. | Acknowledgement Sign Sample text: Maryland Department of Natural Resources, Program Open Space, Community Parks and Playgrounds Program assisted project | 1,250 | 0 | 1,250 |
| 2. | Design, permits, contract documents | 7,320 | 6,380 | 13,700 |
| 3. | Clearing; Grading, erosion control; site prep. | 27,200 | 0 | 27,200 |
| 4. | Retaining Walls | 24,100 | 0 | 24,100 |
| 5. | Parking, accessible, (porous concrete) | 20,500 | 0 | 20,500 |
| 6. | Asphalt Path and Sidewalk (porous asphalt) | 15,600 | 0 | 15,600 |
| 7. | Tot Lot Play equipment, accessible | 27,000 | 0 | 27,000 |
| 8. | Climber Play Equipment (Pre-teen) | 5,000 | 0 | 5,000 |
| 9. | Swings Play Equipment (Older Child) | 5,600 | 0 | 5,600 |
| 10. | Drop Shot Play Equipment (teen) | 1,500 | 0 | 1,500 |
| 11. | Safety Zone - Play Equipment (NPSS) (ADA) | 14,900 | 0 | 14,900 |
| 12. | Picnic Tables, Trash/Recycling, Grills, Bike Racks | 0 | 17,500 | 17,500 |
| 13. | Gathering Area Seat Wall, Serpentine | 32,000 | 0 | 32,000 |
| 14. | Bioretention and Rain Gardens | 25,000 | 0 | 25,000 |
| 15. | Trees, shrubs, landscape plants, screening | 24,000 | 0 | 24,000 |
| Total Development Costs: | | 230,870 | 23,880 | 254,750 |

11. LOCAL GOVERNMENT AUTHORIZATION

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part hereof.

 Brian J. Woodward Director, Recreation & Parks 8/19/2013

(Signature) (Print Name) (Print Title) (Date)

| | | | |
|--|------|---------|--|
| PROGRAM ADMINISTRATIVE REVIEW | | | |
| 12. ON-SITE INSPECTION | DATE | BY | |
| 13. STATE CLEARINGHOUSE REVIEW | DATE | NUMBER | |
| 14. GR&P FUND SOURCE | | AMOUNTS | |
| 15. DEPARTMENT OF NATURAL RESOURCES - PROGRAM OPEN SPACE APPROVAL | | | |
| LOCAL GOVERNMENT AUTHORIZATION | | | |
| (Director's Signature) (Date) (Title) (Agency Approval Date) (Agency Name) (Agenda Item No.) | | | |

Maryland Department of Natural Resources
Program Open Space
Community Parks and Playgrounds (CP&P) Program

Project Details

Project Title: Bywater Park Development Project

1. Please explain the public need for the proposed project: This is a proposal to develop a City-owned property into a welcoming and family oriented park, in an area of dense housing with residents that are primarily low to moderate income families with lots of children. The areas surrounding this park consist of a mixture of neighborhoods which are densely developed and which house lower income to lower-middle income residents as well as some areas of public and subsidized housing. These neighborhoods contain a large number of children of all ages and many ethnicities. It is in these communities that we find a significant incidence of latchkey children, showing an alarming trend of poor nutrition, lack of outdoor play and sedentary lifestyles. Some of these communities provide tot lots, but not much else in the way of open space play, and no amenities for pre-teens or teens. There is an existing Kaboom Playground on the property which is designed for children ages 5-9, but the remainder of the park has no built amenities with the exception of an open grassy area for informal play.

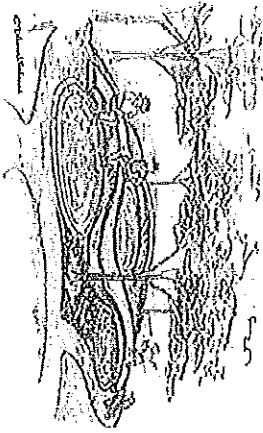
This park has previously been the focus of a contentious public battle, as an attempt to create a park plan for the park resulted in much anger and many newspaper articles about the disagreements, threats of lawsuits, and accusations of wrong-doing. This created an atmosphere where it seemed that each community distrusted the other and civil communication was all but absent. In order to move away from the rancor and distrust that existed, we devised an approach whereby each community elected two representatives to a Park Planning Committee. It was the duty of the representatives to meet with our design team, and come up with a Concept Plan for the park on which all communities could agree. The representatives from the communities were to then present the concepts to their respective communities and either get them to accept the design concepts, or to bring their suggested alternatives to the committee. This process has worked smoothly to arrive at the plan that we are now submitting for funding, but the best part is that it has also appeared to lessen the amount of distrust and rancor that was previously present. The communities have agreed to the concept plans, and begun to trust that our process was fair and that the resulting park concept plan will be a huge benefit to all.

2. Please explain the public benefits associated with the proposed project: This park will serve these nearby communities by providing a lovely park within walking distance to the communities of Kingsport Farms, Annapolis Walk, Bywater Estates, Greenbrier and Newtown Twenty. It is estimated that roughly 600 residents will be within walking distance, and connected by trails or sidewalks to the park. The Concept Plan includes the Kaboom Playground (which is there now), as well as a new tot lot (ages 2-5) and two new sets of large equipment for youth older than 9 years. A walking path along the perimeter will provide exercise options for all ages and the opportunity for future planting areas and interpretive areas along the trail. The focus of the park will be a Gathering Area with a Seat Wall which is in the center of all of the play areas and will provide shady rest which provides visibility to all play areas for those parents who have children in multiple age groups. Picnic areas, tables and grills will provide family gathering opportunities, and fit very well in the desired theme of outdoor play and socialization. It is our hope that the residents of all of these communities will find the park to be a friendly and safe place to gather and play, as well as to meet families and children from various ethnic, social and economic walks of life. There will remain an open grassy area for informal sports activities, such as Frisbee, football and soccer, although not large enough for formal play, will be large enough for games; running and exercising. A small parking area (Two handicap spaces and four regular spaces) will be provided for those who are of limited mobility and several bike racks will be provided at various locations to encourage non-motorized transportation. Trails and sidewalks connect the park to neighboring communities. The planned trail and path system throughout the park will provide those with mobility issues the opportunity to use all aspects of the park and its amenities.

This plan also envisions opportunities for public art expression in the form of type of equipment, such as bike racks and play equipment. This not only beautifies the park and enhances user enjoyment, but educates and enlightens children of every age.

3. Please explain the low impact development techniques incorporated in the proposed project: The plan proposes bicycle racks and very limited parking in order to encourage walking and biking to the park, as this plan utilizes existing trails and sidewalks, as well as very limited vehicle parking to encourage walking and biking to the park; In order to manage storm water exiting the park, all paved surfaces are designed to be pervious surfaces; Bio retention areas and rain gardens will used to treat storm water. We plan on working with the South River Federation to complement the stream restoration work they are doing off site, but downstream; Landscape plantings and native tree planting will be used to provide shade, visual pleasure, screening and to reduce mowing needs; Trash and recycling containers will be provided to manage any trash and litter issues; Benches and tables will be constructed from recycled materials; Park hours will be sunrise to sundown to obviate the need for electric lights; We are using existing grades as much as possible, and cut and fill calculations will be balanced in order to eliminate transporting soils offsite.

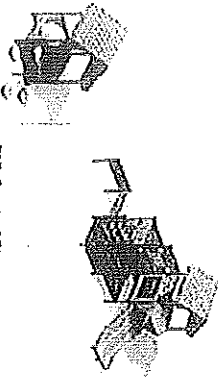
FINAL CONCEPT



GATHERING AREA WITH SEAT WALL AND THREE PATH



PICNIC TABLE, THE ADA USE
OR VICTOR STANLEY GREENSTEIN'S PLOTTING TABLE



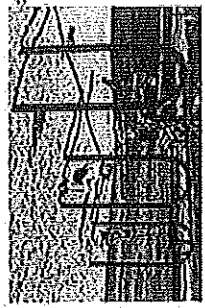
TOT PLAY AREA
OR LANDSCAPES STRUCTURES "PLAYSCAPERS"



NATURE PARK



BENCH



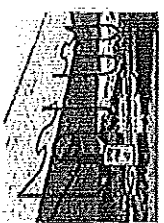
ACTIVE PLAY FOR AGES 5 - 12
OR LANDSCAPES STRUCTURES "ARCH SWING"



ACTIVE PLAY FOR AGES 9 - Adult
OR LANDSCAPES STRUCTURES "DROP SHOT"



ACTIVE PLAY FOR AGES 5 - 12
OR LANDSCAPES STRUCTURES "OVERHEAD 'TRENKER'"



BIKE RACKS
OR VICTOR STANLEY GREENSTEIN'S BIKE RACK



Consultants
HUSTAD Landscape Architecture, LLC
 1200 Pennsylvania Avenue, NW
 Suite 4000
 Washington, DC 20004
 Phone: 202-462-1234
 Fax: 202-462-1235
 www.hustadlandscape.com

Prepared for
CITY OF ANNAPOLIS
 Department of Parks and Recreation
 1000 Park and Recreation Center
 Annapolis, MD 21403
 Phone: 410-326-7200
 Fax: 410-326-7200
 www.cityofannapolis.com

THE PARK AT BYWATER
 DATE: 8/18/13
 SCALE: 1"=20'

DF 11/28/02

P1307

PAREAN
OPEN
SPACE

ARISE ALLEN BOULEVARD, ILL

P232

ATTACHMENT #
PG 1

ROYAL ST.

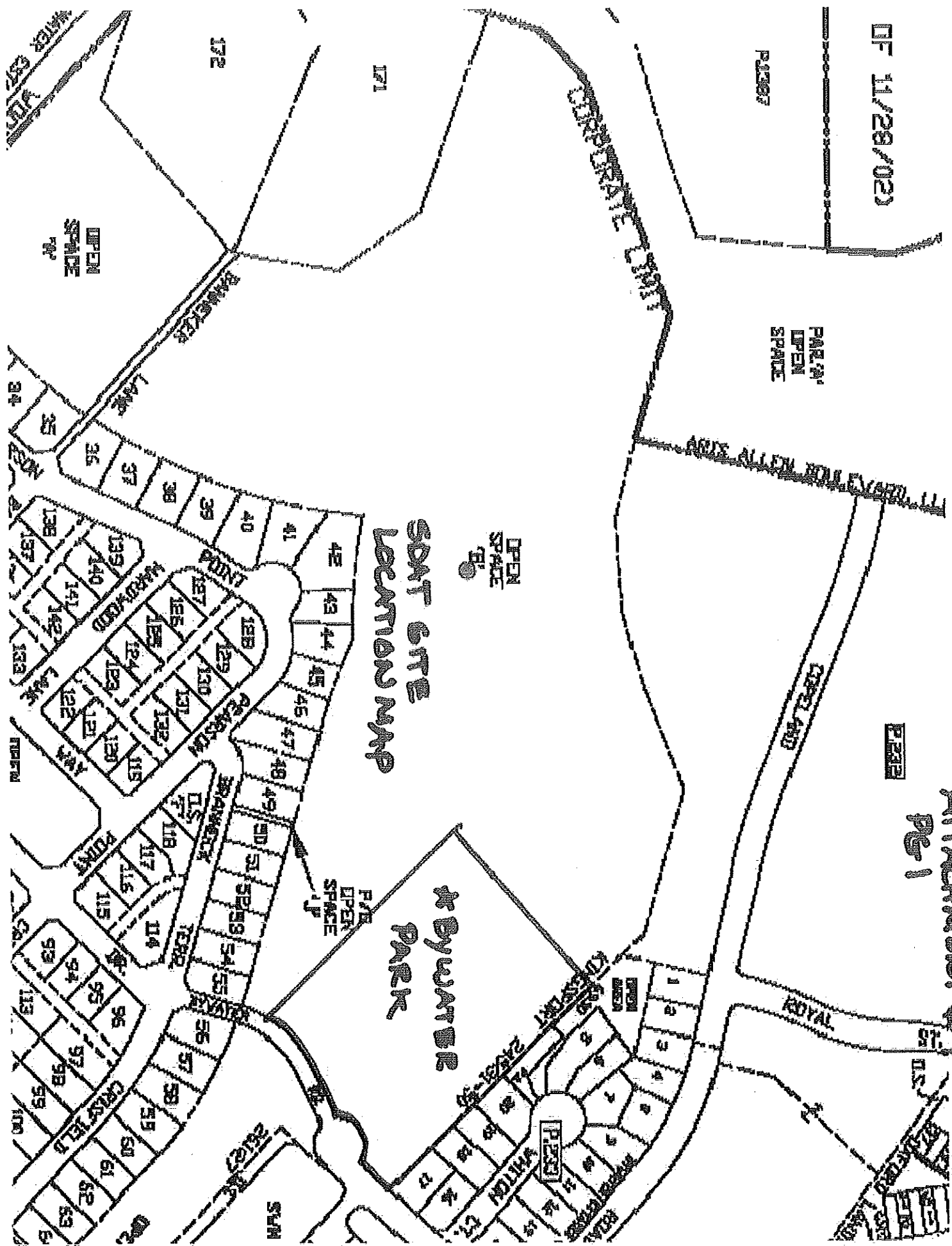
CORCORAN DRIVE

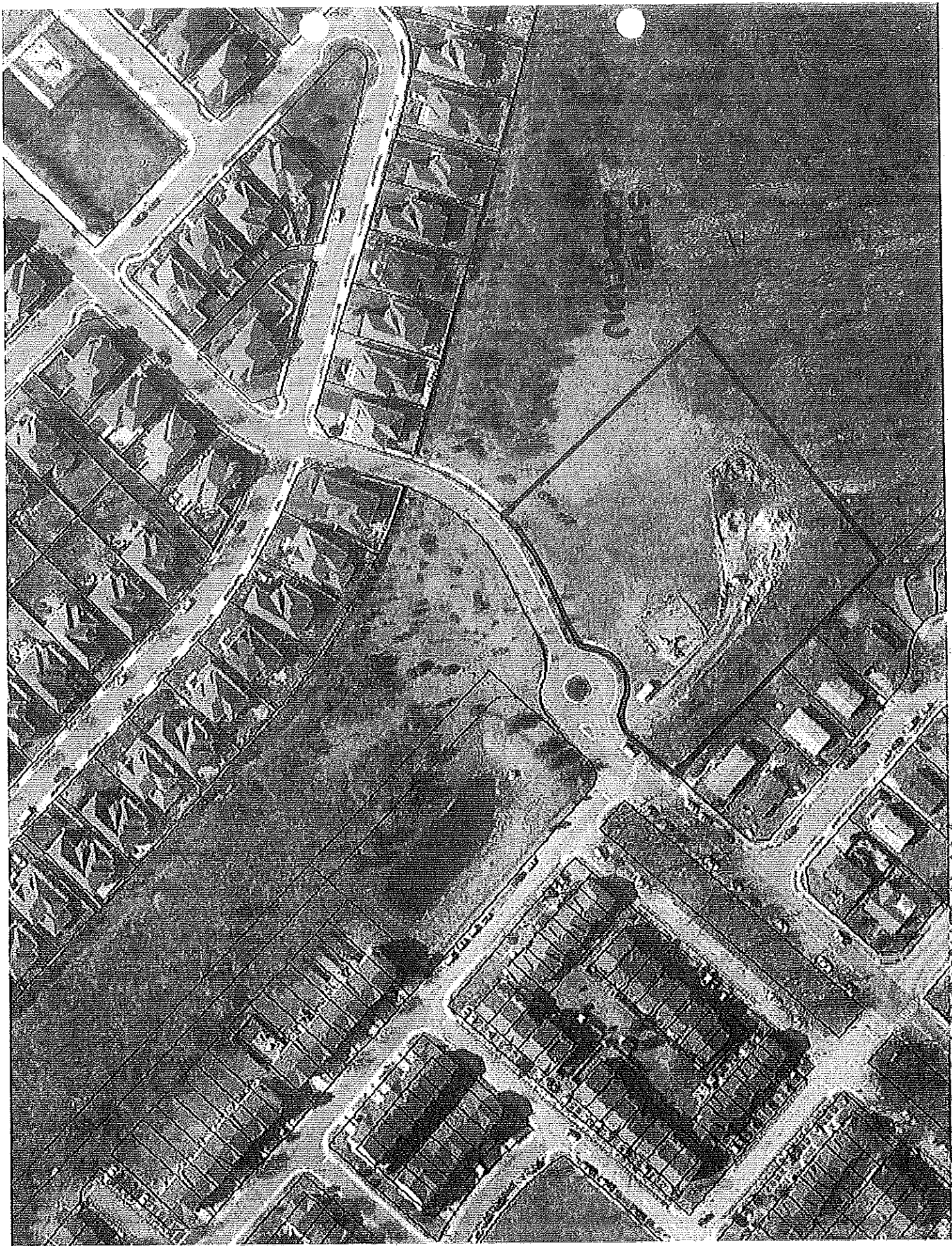
OPEN
SPACE
E1

SOAT SITE
LOCATION MAP

BYWATER
PARK

P18
OPEN
SPACE
1J





Maryland Department of Natural Resources
Program Open Space

Funding Authorization Form

July 12, 2017

Margaret Lashar
Regional Administrator, Program Open Space
Department of Natural Resources
Tawes State Office Building, E-4
580 Taylor Avenue
Annapolis, Maryland 21401

RE: Bywater Park Development Project
City of Annapolis

Dear Ms. Lashar,

As the official designated by Anne Arundel County for the purpose of dispensing the
Specify County or Baltimore City


Program Open Space apportionments for this political subdivision, I hereby certify that

City of Annapolis

(Applicant)

may apply for the following funds on the above referenced project.

| Name of Grant Program | Amount |
|----------------------------------|--------------------|
| Program Open Space | \$55,000.00 |
| Land and Water Conservation Fund | \$ |
| Other (specify) | \$18,335.00 |
| TOTAL: | \$73,335.00 |


Rick Anthony, Director Recreation and Parks
and County Liaison Officer to Program Open Space



City of Annapolis

DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401

Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

JON ARASON, AICP
DIRECTOR

August 14, 2013

BYWATER PARK DEVELOPMENT PROJECT

Dear Program Open Space Review Committee:

The project being undertaken to develop the Bywater Park (a.k.a. the Kingsport Farm Park) will assist in addressing recreation facility deficiencies identified in the Annapolis Comprehensive Plan, 2009. Pursuant to Article 66b (now the Land Use Article) parks and recreation facilities in Annapolis are addressed in the *Municipal Growth and Community Facilities* chapter of the Plan which encourages strategic expansion of the park system with the objective of parks and recreation services to underserved areas.

The Department of Planning and Zoning finds this project to be consistent with the Annapolis Comprehensive Plan in meeting the recreational and other outdoor-related needs of the residents of Annapolis.

Jon Arason, Director
Department of Planning and Zoning
City of Annapolis

ATTACHMENT # 3



City of Annapolis
 Department of Planning and Zoning
 145 Gorman Street Fl 3
 Annapolis, MD 21401-2529



| | |
|-------------------|-------------|
| FOR CITY USE ONLY | |
| PERMIT # | G-RD16-0039 |
| ISSUED | 7-7-17 |
| EXPIRES | 7-7-19 |

DNEP@annapolis.gov • 410-260-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

Grading Permit Application

A grading permit is required for all new single family homes, or any site disturbing 5,000 or more square feet of land by cut or fill or 2,000 or more square feet waterfront. 7 sets of plans are required, therefore no electronic submission.

Site location information

Site address Open Space B, Bywater Road Zone R1B Approved for zone Yes
 Lot no. _____ Property Tax number 0652290225744 Residential Commercial
 FCP # _____ SDP # _____ or N/A X

Applicant information

Applicant/agent HUSTEAD Landscape Architecture LLC Day phone 443-988-2294
 Applicant address 120 Bay Meadows Lane Stevensville, MD. 21666
 Property owner City of Annapolis Recreation & Parks - Mike Morris Day phone 410-263-7958
 Contractor Avid Services, LLC Day phone 443-596-2843
 Contractor address 4 Nashua Ct, Bay 18, Baltimore, MD 21221
 MD State License no. _____
 Email address Husteadla@gmail.com

Site plan information

Estimated date for grading to begin Spring 2017 Estimated date of completion Fall 2017
 Description of land Existing Park
 Grading Plan (borrow, excavation, depth, maintenance, etc.) _____
 Cubic Yards to be added or removed 18 Total disturbed area (sf.) 77,578

| | | |
|--------------------------------|-----------------------------------|-------------------------------------|
| Waterfront property | Wetlands on or within 50' of site | Other water, streams, ditches, etc. |
| Disturbance in the 100' buffer | Critical Area LDA | RCA IDA none |

If a water or sewer connection is required, I prefer:

City installation To seek approval of the Public Works Department to have it installed by a licensed contractor (which may require a Street/Sidewalk Opening Permit and/or a bond)

Fee schedule Estimated cost of work \$ 150,160.00 (Attach certified computation sheet.)

Signature of owner/authorized agent Vernon Stenhouse Date 10/24/16

PLANNING & ZONING PLAN REVIEW COMMENTS

Proposed fences require separate fence permit.

Please coordinate project timing with Bywater Stream Restoration project that is utilizing some of the same area within the park area for access to the streamwater restoration project.

BUILDER COPY
SEE COMMENTS

DATE 4-11-17
CITY OF ANNAPOLIS

