

Staff Report

R-35-14

Special Event Applications

The proposed resolution would authorize Council approval of the following special events under the three categories, below:

- Vendor Sales in the Historic District [CHAPTER 7.40.090 § A]
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Inner West St. Business Association—Applicant

Event: First Sunday Art Festivals – Holiday Edition

Council Action: Vendor Sales in Historic District

Sales: vendor merchandise and food

Location: One festival held in the same location: on West St. between Church Circle and Calvert St.; Whitmore Park, Calvert St.; City Gate Park, corner of Calvert St. and West St.

Dates: December 7, 2014

Event Time: Noon-5pm

Property Use Time: 8am-7pm

Attendees: visitors to and residents of Annapolis

Admission fee: public, none

Street closures: West St. from Church Circle to Calvert St.

Posted no parking: West St., 1st block; Calvert St., Whitmore Park side only West St. to Clay St.

Amplified music: at Whitmore Park; City Gate Park

Food: available from vendors on West St. and Whitmore Park.

City Services:

1) DNEP: Vendors permit to sell in the Historic District.

2) ADOT: Posting of no-parking signs and reimbursement of lost parking fees for the Festival day.

Police service provided within normal APD patrols; EMS service provided within.

Prepared by Felicia Nolan, Special Events Coordinator at FCNolan@annapolis.gov