

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Regular Meeting Agenda - Final**

**Monday, July 8, 2024**

**7:00 PM**

**Regular Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**City Council**

**Call To Order**

*Mayor Buckley*

**Invocation**

*Alderman Schandelmeier*

**Pledge of Allegiance**

*Mayor Buckley*

**Roll Call**

*City Clerk Watkins-Eldridge*

**Approval of Agenda****Citations**

[ID-114-24](#)

Annapolis Pride

*Attachments:*

[Citation - Annapolis Pride 2024](#)

[ID-115-24](#)

Annapolis Police Department Scholarship Recipients

*Attachments:*

[Citation - Annapolis Police Scholarship 2024](#)

[ID-116-24](#)

Safeway Fall Festival

*Attachments:*

[Citation - Safeway Fall Festival](#)

[ID-117-24](#)

The Late Mr. Arnold Smith, former Chairman of the City's Board of Elections

**PETITIONS, REPORTS & COMMUNICATIONS****Update from Mayor**

*Mayor Buckley*

**Reports by Committees****Comments by the General Public**

*A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.*

**CONSENT CALENDAR****Approval of Journal Proceedings**

[CCM 6.3.24](#)

Special Meeting Minutes

*Attachments:*[DRAFT - Special Meeting Minutes 6.3.24](#)[CCM 6.10.24](#)*Attachments:*[DRAFT - Regular Meeting Minutes 6.10.24](#)[CCM 6.17.24](#)

Special Meeting Minutes

*Attachments:*[DRAFT - Special Meeting Minutes 6.17.24](#)**End of Consent Calendar****BUSINESS & MISCELLANEOUS****Fund Transfers**[FT-1-25](#)Parking and Transportation - Department of Transportation - Parking  
Operations/Administration*Attachments:*[FT-1-25](#)**PUBLIC HEARINGS****Ordinances**[O-6-24](#)**City-wide Prohibition on New Drive-through Windows** - For the purpose of prohibiting new drive-through window facilities that allow people to remain in vehicles while receiving products or services; eliminating City Code references to drive-through windows and facilities; and generally related to drive-through facilities in Annapolis.*Attachments:*[O-6-24 First Reader](#)[O-6-24 Legislative Summary](#)[O-6-24 Fiscal Impact Note](#)[O-6-24 Staff Report](#)[O-6-24 Staff Report to Planning Commission with Attachments](#)[O-6-24 Equity Report](#)

[O-12-24](#)

**Maritime Industry Economic Development Fund** - For the purpose of establishing a Maritime Industry Economic Development Fund is to promote, stabilize, and protect the maritime industry in the City of Annapolis; and generally dealing with maritime development in the City.

*Attachments:*

[O-12-24 First Reader](#)

[O-12-24 Legislative Summary](#)

[O-12-24 Staff Report](#)

[O-12-24 Fiscal Impact Note](#)

[O-12-24 Maritime Economic Development Director's Annual Report](#)

## **LEGISLATIVE ACTION**

### **FIRST READERS**

#### **Ordinances**

[O-11-24](#)

**Tenant Displacement Fund** - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

*Attachments:*

[O-11-24 First Reader](#)

[O-11-24 Legislative Summary](#)

[O-11-24 Staff Report](#)

[O-11-24 Fiscal Impact Note](#)

[O-15-24](#)**Issuance of General Obligation Bonds and Bond Anticipation Notes**

- For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$44,079,109 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

**Attachments:**[O-15-24 First Reader](#)[O-15-24 Exhibit I for FY25 Bond Ordinance](#)[O-15-24 Exhibit II for FY25 Bond Ordinance](#)[O-15-24 Legislative Summary](#)[O-15-24 Fiscal Impact Note & Staff Report](#)**Resolutions**

[R-1-24](#)

**Eastport and Maritime Operations Work Group** - For the purpose of creating an Eastport and Maritime Operations Work Group to analyze the impact of Ordinance 25-21 on maritime operations and properties in the Waterfront Maritime Eastport (WME) zoning district, and to recommend how the City Council can support such operations and properties.

**Attachments:**

[R-1-24 First Reader](#)

[R-1-24 Fiscal Impact Note](#)

[R-1-24 Staff Report](#)

[O-25-21 SIGNED](#)

[O-25-21 Maritime Task Force Final Report - Executive Summary - 6-25-21](#)

[R-31-24](#)

**FY 2025 Position Classifications and Pay Plan for the Annapolis Police Department** - For the purpose of approving the Fiscal Year 2025 annual position classifications and pay plan for the Annapolis Police Department; and specifying an effective date.

**Attachments:**

[R-31-24 First Reader](#)

[R-31-24 Final Police Scale FY25](#)

[R-31-24 Staff and Fiscal Impact Report](#)

[R-32-24](#)

**City of Annapolis Police and Fire Retirement Plan -- 2024 Amendment and Restatement** - For the purpose of amending and restating the Police and Fire Retirement plan; and matters generally relating to the plan.

**Attachments:**

[R-32-24 First Reader](#)

[R-32-24 Staff Report](#)

[R-32-24 Fiscal Impact Note](#)

[R-32-24 Police and Fire Retirement Plan effective 7.1.24](#)

[R-34-24](#)

**Itinerant Merchant Sales in the Historic District - 2024** - For the purpose of authorizing hawker, peddler, and itinerant merchant sales in the Historic District in conjunction with certain special events during calendar year 2024.

**Attachments:**

[R-34-24 First Reader](#)

[R-34-24 Staff Report](#)

[R-34-24 Fiscal Impact Note](#)

[R-35-24](#)

**Scheduling Conflicts Between City Council Meetings and Committee, Board, and Commission Meetings** - For the purpose of eliminating conflicts when the City Council and its standing committees are scheduled to meet; and generally relating to meeting schedules of City committees, boards, and commissions.

Attachments:

[R-35-24 First Reader](#)

[R-35-24 Fiscal Impact Note](#)

[R-35-24 Staff Report](#)

[R-39-24](#)

**Fiscal Year 2025 Sewer Fees Update** - For the purpose of updating City of Annapolis sewer fees as recommended by the City's rate consultant; and generally dealing with the FY 2025 fees schedule.

Attachments:

[R-39-24 First Reader](#)

[R-39-24 Fiscal Impact Note & Staff Report](#)

## SECOND READERS

### Ordinances

[O-26-23](#)

**Forest Conservation Plan Appeals** - For the purpose of closing a loophole in the Forest Conservation Plan provisions of the City Code concerning forest clearing; changing the Forest Conservation Plan appeals body from the Building Board of Appeals to the Board of Appeals; and generally related to the Maryland Forest Conservation Act and Planned Unit Development regulations.

Attachments:

[O-26-23 First Reader](#)

[O-26-23 Legislative Summary](#)

[O-26-23 Staff Report](#)

[O-26-23 Fiscal Impact Note](#)

[O-26-23 Staff Report to Planning Commission \(with Attachments\)](#)

[O-26-23 Amendment 1 - Savidge \(sponsor's amendment\)](#)

[O-26-23 Amendment 2 - Savidge](#)

[O-26-23 Planning Commission Findings](#)

### Resolutions

[R-4-24](#)

**2024 City of Annapolis Comprehensive Plan** - For the purpose of adopting a new comprehensive plan for the City of Annapolis.

*Attachments:*

[R-4-24 First Reader](#)

[R-4-24 AMENDMENT 1 - Mayor Buckley \(Text Changes to the Annapolis Ahead Rep.](#)

[R-4-24 AMENDMENT 2 - Mayor Buckley \(Changes to Goals and Performance Measur](#)

[R-4-24 AMENDMENT 3 - Ald. Pindell Charles](#)

[R-4-24 AMENDMENT 4 - Ald. Savidge, Environmental Cmte. Chair](#)

[R-4-24 AMENDMENT 5 - Ald. Savidge](#)

[R-4-24 Amendment Summary Chart - \(4.26.24\)](#)

[R-4-24 Staff Report](#)

[R-4-24 Fiscal Impact Note](#)

[2024 Annapolis Comprehensive Plan - DRAFT \(12.29.23\)](#)

[2024 Annapolis Comprehensive Plan - ACTION PLAN DRAFT \(12.29.23\)](#)

[R-4-24 Planning Commission Memo on "Comprehensive Plan 2040"](#)

[R-4-24 Planning Commission "Comprehensive Plan 2040" Resolution Final Draft](#)

[R-4-24 Planning Commission "Comprehensive Plan 2040" Resolution - Signed](#)

[R-4-24 City Council Memo - DRAFT Proposed Changes to Annapolis Ahead\\_3.22.24](#)

[R-4-24 City Council Work Session DRAFT Schedule\\_3.28.24](#)

[R-4-24 City Council work session\\_3.28.24](#)

[R-4-24 Ward Profiles Draft 5.1.24](#)

[R-4-24 Comp Plan - ACTION PLAN DRAFT 5.24.24 - City Council Updates](#)

[R-4-24 Comp Plan - FULL DRAFT 5.24.24 - City Council Update](#)

[R-32-09 - 2010 Comprehensive Plan.doc](#)

[R-32-09 - 2010 Full Comprehensive Plan \(10 Chapters\)](#)

[2024 Annapolis Comprehensive Plan - DRAFT \(7.1.24\) - City Council Update](#)

[R-19-24](#)

**Eastport Choice Neighborhood Initiative Transformation** - For the purpose of adopting the Eastport Choice Neighborhood Initiative (CNI) Transformation Plan, which was recently approved by the U.S. Department of Housing and Urban Development (HUD) and approving the use of the former City of Annapolis Public Works Property on Spa Road to meet the Plan's goals.

*Attachments:*

[R-19-24 First Reader](#)

[R-19-24 Fiscal Impact Note](#)

[R-19-24 Staff Report](#)

[City of Annapolis, Spa Road Property environmental City Council](#)



[R-28-24](#)

**City-supported Special Events in Fiscal Year 2025** - For the purpose of adding the Annapolis Family Day Festival to annual City events and City-supported events; and waiving certain fees for the Annapolis Family Day Festival in in Fiscal Year 2025.

**Attachments:**

[R-28-24 First Reader](#)

[R-28-24 Staff Report & Fiscal Impact Note](#)

## **ADJOURNMENT**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings.*

*If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*

*All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.*

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>*

*CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

*Next, at the appointed time, go to these web links for viewing the meetings live:*

*<http://www.youtube.com/CityofAnnapolis>*

*<http://www.facebook.com/CityofAnnapolis>*

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:*

*<https://annapolismd.legistar.com/DepartmentDetail.aspx?>*

*ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody*