

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

**Fund:** Grant Fund  
**Department:** Planning and Zoning

**Control Number:** SA 8-21  
**Date:** 8/24/2020

**Source of Surplus Funds:** Maryland Department of Natural Resources

Account Name	Allocation of Appropriation for
Revenue:	
State Operating Grant Revenue- Critical Area	\$ 3,000
Expenditure:	
State Operating Grant Expense- Critical Area	\$ 3,000

**Explanation:**  
This supplemental allocation appropriates \$3,000 from the Maryland's Department of Natural Resources to the Critical Area Plan grant. This amount was not included in the FY 2021 budget. The grant will be used to administer the State of Maryland's critical area program. A inkind match of salary is required and is included in Planning and Zoning's FY2021 budget.

**Approved by:**

\_\_\_\_\_  
Finance Director                      Date

\_\_\_\_\_  
Department Director              Date

**Approved by:**

City Manager \_\_\_\_\_  
Mayor \_\_\_\_\_  
Finance Committee \_\_\_\_\_  
City Council \_\_\_\_\_

Date \_\_\_\_\_  
Date \_\_\_\_\_  
Date \_\_\_\_\_  
Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
CM's do not increase the total budget or the budget for any fund.  
FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
SA: Supplemental Appropriation from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
SA's increase the total budget.