

City of Annapolis
Budget Revision Request
 (City Council Budget Revision > \$25,000)

Fund: General **Control Number:** FT-4-23

Department: Planning and Zoning **Date:** 3/29/2023

Dept/Division	Account Name	Transfer From	Transfer To
P&Z	Salaries and Benefits	\$60,000	
P&Z	Contractual Services		\$60,000

Explanation:

This budget revision transfers \$60,000 of appropriations from salaries and benefits to contractual services within the Department of Planning and Zoning. These funds will allow Planning and Zoning to increase the scope of work for an economic analysis. The Department has savings due to vacancies.

In Process

Approved by:

Joanna D. Dickinson

3/29/2023 | 9:29 AM PDT

Finance Director

Date

Michael Mallinoff

3/29/2023 | 1:37 PM EDT

City Manager

Date

E. Thomas Smith

4/3/2023 | 9:23 AM EDT

Department Director

Date

Mayor

Date

Finance Committee

Date

City Council

Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.

CM's do not increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

SA's increase the total budget.