

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, July 18, 2017

4:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 4:05p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Business before Committee

A. Approval of Minutes

[FC070517](#) Approval of Minutes for the Regular Meeting

Attachments: [FC07.05.17.pdf](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

b. Grant Approvals

[GA-1-18](#) 2016 Urban Area Security Initiative (UASI) Grant Program

Attachments: [GA-1-18.pdf](#)

Deputy Fire Chief Simmons gave a presentation of the grant and answered questions from the committee.

Alderman Paone moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-2-18](#) FY 2015 State Homeland Security Grant Program (SHSG)

Attachments: [GA-2-18.pdf](#)

Deputy Fire Chief Simmons gave a presentation of the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Legislation before Committee

[O-30-17](#) Audit Committee - For the purpose of establishing an Audit Committee; authorizing the powers and duties of the Audit Committee; and matters generally relating to said Audit Committee.

Attachments: [O-30-17 Audit Committee Ordinance.docx](#)
[O-30-17 Staff Report.docx](#)
[O-30-17 Fiscal Impact.pdf](#)
[O-30-17 RCG Proposed Amendments.docx](#)
[O-30-17 Revised Littmann Proposed Amendments.docx](#)

Finance Director Miller was present to answer questions from the committee.

Keith Novak, Certified Public Accountant representing Clifton Larson Allen, 1966 Greenspring Drive, Suite 300, Timonium, Maryland 21093 spoke on the legislation and answered questions from the committee.

Alderman Arnett moved to recommend O-30-17 with the proposed revised Littmann amendments 1,3,5,8,9 as written (See attached). Seconded. CARRIED on voice vote.

Alderman Littmann was present gave an overview of the legislation and answered questions from the committee.

Alderwoman Finlayson was present and spoke on risk assessment.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to recommend favorably O-30-17 the Littmann revised admendment #4 (as amended). Amendment #4 On page 3, Line 19, after: "Human Resource Manager" insert: OR PROCUREMENT OFFICE AS APPROPRIATE, Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to recommend favorably O-30-17 with the Littman revised amendment #6 (as amended). Amendment # 6 Page 4, line 11, after: "PROFESSIONAL" insert: "AND A MEMBER OF A FIRM Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

4. General Discussion

[ID-272-17](#) Finance Department Update

Finance Director Miller was present and spoke on the Initial audit process year end.

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:07 p.m.

**Cyndi Gaines
City Council Associate**