



STAFF AND STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

To: Mayor Jared Littmann

From: Victoria Buckland, Acting City Manager

Date: April 8, 2026

Subject: O-9-26: Updating the Standing Committees Section of the City Code

Purpose of legislation

The purpose of this legislation is to expand the oversight authority of the Environmental Matters Committee to include certain environmentally-related provisions of Title 17 (Buildings and Construction) and Title 21 (Planning and Zoning); requiring that proposed amendments to those provisions be referred to the Environmental Matters Committee; clarifying the matters to be considered by the Rules and City Government Committee; updating the scope of the Economic Matters Committee to reflect current technology and workforce matters; establishing a procedure for automatic and discretionary committee referrals; and generally reformatting and updating the Standing Committees section of the City Code.

Impact of legislation on operations

This legislation increases the overall number of committees that must consider some types of legislation before going back to the full Council for final consideration. Operationally, there is a trade-off between attending more official Council committee meetings versus individual questions and discussions with Council members. The overall time commitment may end up being similar. Our read of the Council's intent is to ensure that legislation is thoroughly vetted prior to adoption. The City certainly agrees that well-crafted and well-considered legislation is better for the City and its operations.

Impact of legislation on staffing needs

We do not expect the overall impact of this legislation to affect the staffing needs of the City.
Prepared by Victoria Buckland, Acting City Manager