

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Special Meeting Agenda - Final**

**Monday, November 25, 2024**

**7:00 PM**

**Special Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**City Council**

**Call To Order**

*Mayor Buckley*

**Invocation**

*Alderman Finlayson*

**Pledge of Allegiance**

*Mayor Buckley*

**Roll Call**

*City Clerk Watkins-Eldridge*

**Approval of Agenda**

**Citations**

[ID-175-24](#) Retirement of Denise Adaris Hector

*Attachments:* [Citation - Denise Hector Retirement](#)

**PETITIONS, REPORTS & COMMUNICATIONS**

**Update from Mayor**

*Mayor Buckley*

**Reports by Committees**

**Comments by the General Public**

*A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.*

**CONSENT CALENDAR**

**Appointments**

[AP-18-24](#) Appointment - Mr. Aaron McCrady - Annapolis Conservancy Board

*Attachments:* [AP-18-24](#)

*Legislative History*

9/12/24 Environmental Matters postpone  
Committee

10/10/24 Environmental Matters postpone  
Committee

[AP-22-24](#) Appointment - Mr. Robert W. Madden - Transportation Board

Attachments:

[AP-22-24](#)

Legislative History

9/11/24	Transportation Committee	postpone
10/9/24	Transportation Committee	postpone

[AP-44-24](#) Re-Appointment - Mr. Robert Hruby - Building Board of Appeals

Attachments:

[AP-44-24](#)

Legislative History

9/18/24	Economic Matters Committee	recommend favorably
10/14/24	City Council	postpone

[AP-45-24](#) Re-Appointment - Mr. John Jay Schwarz - Building Board of Appeals

Attachments:

[AP-45-24](#)

Legislative History

9/18/24	Economic Matters Committee	recommend favorably
10/14/24	City Council	postpone

[AP-54-24](#) Appointment - Mr. Liam Mercer - Board of Supervisors of Elections

Attachments:

[AP-54-24](#)

Legislative History

10/4/24	Rules & City Government Committee	recommend favorably
10/14/24	City Council	postpone

**End of Consent Calendar**

## PUBLIC HEARINGS

### Ordinances

#### [O-28-24](#)

**Police Department -- Property and Contraband Disposal** - For the purpose of clarifying that Annapolis will follow state rules on the disposal of abandoned vehicles and generally dealing with property and contraband disposal.

**Sponsors:**

Pindell Charles

**Attachments:**

[O-28-24 First Reader](#)

[O-28-24 Legislative Summary](#)

[O-28-24 Staff Report](#)

[O-28-24 Fiscal Impact Note](#)

[O-28-24 Amendment 1 - Savidge](#)

**Legislative History**

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Transportation Committee
11/12/24	City Council	refer to the Public Safety Committee
11/12/24	City Council	refer to the Rules & City Government Committee

#### [O-29-24](#)

### **Fence Permit Requirements Related to Buildings and Construction Standards in Title 17**

- For the purpose of requiring a completed application and permit issued before removing fences of a certain size; requiring plans to show the location of trees of a certain size; and clarifies when a stop-work order will be issues; reformatting these sections to current Code style; and generally related for fence requirements in Title 17.

**Sponsors:**

Savidge

**Attachments:**

[O-29-24 First Reader](#)

[O-29-24 Legislative Summary](#)

**Legislative History**

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Economic Matters Committee
11/12/24	City Council	refer to the Rules & City Government Committee

[O-31-24](#)

**Mobile Food Service Vendors' Signage** - For the purpose of establishing sign requirements for Mobile Food Service Vendors, known as food trucks; and generally dealing with Peddlers, Hawkers and Itinerant Merchants operating restrictions.

**Sponsors:** Savidge

**Attachments:** [O-31-24 First Reader](#)  
[O-31-24 Legislative Summary](#)  
[O-31-24 Fiscal Impact Note](#)  
[O-31-24 Staff Report](#)

**Legislative History**

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Economic Matters Committee

[O-32-24](#)

**Fire Sprinkler System Requirement Clarification** - For the purpose of clarifying that the fire sprinkler systems requirements of § 17.20.120(A) and when the requirement goes into effect; updating subsections B through D to comply with current national standards; reformatting the section; and generally dealing with City fire sprinkler requirements.

**Sponsors:** Buckley

**Attachments:** [O-32-24 First Reader](#)  
[O-32-24 Legislative Summary](#)  
[O-32-24 Fiscal Impact Note](#)  
[O-32-24 Staff Report](#)

**Legislative History**

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Economic Matters Committee
11/12/24	City Council	refer to the Rules & City Government Committee
11/12/24	City Council	refer to the Public Safety Committee

**LEGISLATIVE ACTION****FIRST READERS****Ordinances****[O-35-24](#)**

**Fair Cannabis Employment Practices-** For the purpose of updating the City of Annapolis employment policy as a result of the State legalizing cannabis use and possession on July 1, 2023, and generally related to city employment policy.

**Sponsors:** Savidge

**Attachments:** [O-35-24 First Reader](#)  
[O-35-24 Legislative Summary](#)  
[O-35-24 Sponsor's Report](#)  
[O-35-24 Fiscal Impact Note](#)  
[O-35-24 Staff Report](#)

**Resolutions****[R-55-24](#)**

**Budget Process Timeline for Fiscal Year 2026 -** For the purpose of approving a timeline for the Fiscal Year 2026 budget development and approval process.

**Sponsors:** Buckley

**Attachments:** [R-55-24 First Reader](#)  
[R-55-24 Fiscal Impact Note](#)  
[R-55-24 Staff Report](#)

**[R-56-24](#)**

**2025 Salary Review Commission Members Updated -** For the purpose of adding a member to the Salary Review Commission established by Resolution 42-24 on September 27, 2024.

**Sponsors:** Finlayson

**Attachments:** [R-56-24 First Reader](#)  
[R-56-24 Faye B. Currie Resume](#)  
[R-56-24 Staff Report](#)  
[R-56-24 Fiscal Impact Note](#)

## SECOND READERS

### Ordinances

#### O-26-23

**Forest Conservation Plan Appeals** - For the purpose of closing a loophole in the Forest Conservation Plan provisions of the City Code concerning forest clearing; changing the Forest Conservation Plan appeals body from the Building Board of Appeals to the Board of Appeals; and generally related to the Maryland Forest Conservation Act and Planned Unit Development regulations.

Sponsors:

Savidge and Arnett

Attachments:

[O-26-23 First Reader](#)

[O-26-23 Legislative Summary](#)

[O-26-23 Sponsor's Report](#)

[O-26-23 Staff Report](#)

[O-26-23 Fiscal Impact Note](#)

[O-26-23 Staff Report to Planning Commission \(with Attachments\)](#)

[O-26-23 Planning Commission Findings](#)

[O-26-23 Amendment 1 - Savidge](#)

Legislative History

9/11/23	City Council	adopt on first reader
9/11/23	City Council	refer to the Environmental Matters Committee
9/11/23	City Council	refer to the Rules & City Government Committee
9/11/23	City Council	refer to the Planning Commission
2/26/24	City Council	declare the public hearing left open
2/26/24	City Council	refer to the Planning Commission
3/11/24	City Council	postpone
4/29/24	City Council	declare the public hearing closed
7/8/24	City Council	refer to the Environmental Matters Committee
7/11/24	Environmental Matters Committee	postpone
10/10/24	Environmental Matters Committee	recommend favorably
11/1/24	Rules & City Government Committee	postpone

O-20-24

**Elections - Surplus Funds and Reporting Deadlines** - For the purpose of updating candidate reporting deadline requirements and penalties for municipal elections; moving fees from the City Code to the annual Fees Schedule; and generally related to failure to file required campaign and election reports.

**Sponsors:** Buckley

**Attachments:** [O-20-24 First Reader](#)  
[O-20-24 Legislative Summary](#)  
[O-20-24 Fiscal Impact Note](#)  
[O-20-24 Staff Report](#)  
[Board of Supervisors of Elections Referral O-20-24](#)  
[O-20-24 Amendment 1 - Finlayson](#)

**Legislative History**

9/23/24	City Council	declare the public hearing closed
10/4/24	Rules & City Government Committee	postpone
10/16/24	Finance Committee	recommend favorably
11/1/24	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/24	City Council	postpone

**Resolutions**R-43-24

**Fees Schedule Updated for Title 4 - Elections** - For the purpose of establishing fees required by the adoption of ordinances updating Title 4 - Elections.

**Sponsors:** Buckley

**Attachments:** [R-43-24 First Reader](#)  
[R-43-24 Staff Report](#)  
[R-43-24 Fiscal Impact Note](#)

**Legislative History**

9/18/24	Finance Committee	recommend favorably
11/1/24	Rules & City Government Committee	recommend favorably
11/12/24	City Council	postpone

**ADJOURNMENT**



*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings.*

*If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*

*All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.*

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>  
CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

*Next, at the appointed time, go to these web links for viewing the meetings live:*

*<http://www.youtube.com/CityofAnnapolis>*

*<http://www.facebook.com/CityofAnnapolis>*

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:*

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?  
ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)*