

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, April 14, 2015

4:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Rules & City Government Committee

1. Call To Order

Chairman Arnett called the meeting to order at 4:07 p.m.

Roll Call

Present: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

2. Business before Committee

a. Appointments and Reappointments to Committees

[AP-6-15](#) The Appointment of Herbert M. Sachs to the Civil Service Board

Attachments: [Appointment Letter and Resume](#)

Herbert M. Sachs, 221 South Southwood Avenue, Annapolis, Maryland 21401 discussed his appointment to the Civil Service Board and answered question from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderwoman Finlayson and Alderman Arnett

Absent: 1 - Alderwoman Pindell Charles

[AP-7-15](#) The Appointment of Kevin A. Chase to the Ethics Commission

Attachments: [Appointment Letter & Resume](#)

Kevin A. Chase, 1004 Popular Avenue, Annapolis, Maryland 21401 discussed his appointment to the Ethics Commission and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[AP-8-15](#) The Reappointment of Edith Knight to the Human Relations Commission

Attachments: [Appointment Letter & Resume](#)

Edith Knight, 1220 Madison Street, Annapolis, Maryland 21403 discussed her reappointment to the Human Relations Commission and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[AP-9-15](#) The Reappointment of Diane Graham to the Human Relations Commission

Attachments: [Appointment Letter & Resume](#)

Diane Graham, 38 Windwhisper Lane, Annapolis, Maryland 21403 discussed her reappointment to the Human Relations Commission and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

[AP-10-15](#) The Reappointment of Martha Scott to the Human Relation Commission

Attachments: [Appointment Letter & Bio](#)

Wanda Mitchell, Vice Chair of the Human Relations Commission, spoke in the favor of the reappointment of Martha Scott and answered questions from the committee. Ms. Scott was not present

Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

[AP-11-15](#) The Reappointment of Idamae Sims to the Human Relation Commission

Attachments: [Appointment Letter & Bio](#)

Idamae Sims, 101 Conley Drive, Annapolis, Maryland 21401 discussed her reappointment to the Human Relations Commission and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

b. Approval of Minutes

[RCG031015](#) Approval of Minutes for the Regular Meeting

Attachments: [March 10, 2015](#)

Alderman Finlayson moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

3. Legislation before Committee

[O-10-15](#) AAMC Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to Anne Arundel Medical Center; and matters generally relating to said lease.

Attachments: [O-10-15 AAMC Stanton Center Ordinance.docx](#)
[O-10-15 EXHIBIT A AAMC Stanton Center.pdf](#)
[O-10-15 Staff Report.docx](#)
[O-10-15 Fiscal Impact.pdf](#)
[O-10-15_Signed.pdf](#)

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

O-11-15 Annapolis Youth Services Bureau Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to Annapolis Youth Services Bureau; and matters generally relating to said lease.

Attachments: [O-11-15 Annapolis Youth Stanton Center Ordinance.docx](#)
[O-11-15 EXHIBIT A AnnapYouth Stanton Center.pdf](#)
[O-11-15 Staff Report.docx](#)
[O-11-15 Fiscal Impact.pdf](#)
[O-11-15_Signed.pdf](#)

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

O-12-15 We Care Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to We Care and Friends, Inc.; and matters generally relating to said lease.

Attachments: [O-12-15 WeCare Stanton Center Ordinance.docx](#)
[O-12-15 EXHIBIT A WeCare Stanton Center.pdf](#)
[O-12-15 Staff Report.docx](#)
[O-12-15 Fiscal Impact.pdf](#)
[O-12-15_Signed.pdf](#)

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

O-13-15 Lease of Public Parking Lots to FRESHFARM Markets, Inc. - For the purpose of authorizing a Lease of municipal property located at Parcel 1246, Parcel 1248, and Parcel 1256 as indicated on Attachment A of the lease from May 3, 2015 through November 22, 2015 (with the exception of October 11, 2015 and October 18, 2015 for the Fall Boat Shows) to

FRESHFARM Markets, Inc.

Attachments: [O-13-15 FreshFarmMkt Ordinance.docx](#)
[O-13-15 FreshFarmMkt Lease.docx](#)
[O-13-15 Staff Report.docx](#)
[O-13-15 Fiscal Impact.pdf](#)
[O-13-15 Signed.pdf](#)

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-3-15](#)

Risk Management - For the purpose of providing that the City Council may establish written rules and regulations as necessary in the interest of risk management.

Attachments: [O-3-15 Risk Management Rules and Regs.docx](#)
[O-3-15 Staff Report.docx](#)
[O-3-15 Fiscal Impact.pdf](#)
[O-3-15 Revised Rules Amendments 5-12-15.docx](#)
[O-3-15 Signed.pdf](#)

Alderwoman Finlayson moved to recommend O-3-15 favorably with the following amendments: Amendment #1 On page 2, line 7-10, strike "entire paragraph" add "THE CITY COUNCIL MAY APPROVE THE WRITTEN RULES AND REGULATIONS AS RECOMMENDED BY THE RISK MANAGEMENT COMMITTEE".

Amendment #2 On page 1, line 40, after "Kinds" add a "coma" and on Page1, line 38, after "section" add a "coma". Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[R-9-15](#)

City Debt and Financial Administration Policies - For the purpose of formally amending and approving the debt and financial administration policies for the City of Annapolis.

Attachments: [R-9-15 Debt and Finance Policies Resolution.docx](#)
[R-9-15 Staff Report.pdf](#)
[R-9-15 Fiscal Impact.pdf](#)
[R-9-15 FAC Recommendation.pdf](#)
[R-9-15 Rules Amendments.docx](#)
[R-9-15 Arnett Amendment.docx](#)
[R-9-15 Signed.pdf](#)

Finance Director Miller gave a brief presentation on the legislation and answered questions from the committee.

Alderwoman Finlayson moved to recommend R-9-15 with the following amendments: Amendment #1 Page 1, line 35, add "THERE SHALL BE A REVIEW

OF THE CITY'S FINANCIAL POLICIES EVERY FOUR YEARS AT THE SEATING OF A NEW CITY COUNCIL". Amendment #2 On page 2, line 4, "after" (BAN'S) strike "OF" and on line 5, after "years" insert "AFTER THE COMPLETION OF A PROJECT". Amendment #3 On page 2, line 15, after "FIFTEEN PERCENT" insert "OF UNDESIGNATED FUND BALANCE". Amendment #4 On page 2, line 18, after "not" strike "ESTABLISH A TREND OF USING" insert "USE". Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-7-15](#)

City Grants to Non-Profit Organizations - For the purpose of revising City priorities for making operating and/or capital grants to non-profit organizations under the Community Grant Program; and revising the qualifying criteria and reporting process for recipients of operating and/or capital Community Grant Program grants.

Attachments: [O-7-15 CommunityGrants.docx](#)
[O-7-15 Staff Report.docx](#)
[O-7-15 Fiscal Impact.pdf](#)
[O-7-15 Pindell Charles Amendment.docx](#)
[O-7-15 Finance Cmte Amendment.docx](#)
[O-7-15 Signed.pdf](#)

Alderwoman Finlayson moved to recommend with the Pindell Charles and Finance Committee amendments. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-30-14](#)

A Modification To Parking Requirements And Adding As A Permitted Use In The B1 District The Use: Commercial, Trade, Vocational, Music, Dance, Or Art Schools - For the purpose of implementing the West Annapolis Sector Study.

Attachments: [O-30-14 West Annapolis Modification of Parking Requirements.docx](#)
[O-30-14 Staff Report.docx](#)
[O-30-14 Fiscal Impact Note.pdf](#)
[O-30-14 PC Findings.pdf](#)
[O-30-14 Paone Amendment.docx](#)
[O-30-14 Transportation Bd Findings.pdf](#)
[O-30-14 Signed.pdf](#)

Alderwoman Finlayson moved to recommend with the Paone amendment. Seconded. CARRIED on voice vote.

Aye: 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at

6:07 p.m.

**Cyndi Gaines
City Council Associate**