



Office of the Mayor
Gavin Buckley, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

Chartered 1708

February 10, 2021

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Recreation Advisory Board appointment

Pending your approval, I would like to appoint Ms. Katrina Williams to the Recreation Advisory Board. Ms. Williams is a resident of Ward 4 and this appointment fills a vacancy on the commission.

Katrina Williams
720 Crisfield Way
Annapolis MD 21401

A copy of her resume is attached. Her term will expire 6/30/2024

Thank You.

GB/hrr

Reviewed by: <u>Economic Matters Committee</u>	
<input type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
_____	_____
Committee Chair	Date

AP 7-21

KATRINA C. WILLIAMS

720 Crisfield Way Annapolis, Maryland 21401
(301) 452-0020 mobile; k.c.williams@hotmail.com

SUMMARY

Broad-based, results-oriented recreation professional possessing proven project management, budgeting, presentation and supervisory skills as well as superior organizational and communication abilities. Competencies include team/committee leadership, facility start up, program and events coordination with a demonstrated ability to research and analyze group needs resulting in timely services and programs.

EDUCATION

THE UNIVERSITY OF MARYLAND, College Park, Maryland
Master of Public Health, Community Health Education, May 2002

JAMES MADISON UNIVERSITY, Harrisonburg, Virginia
Bachelor of Science, Health and Fitness Promotion, May 1992

INTERNSHIP

AMERICAN CANCER SOCIETY, Gambrills, Maryland

Community Specialist Intern, September 2001 to May 2002

Responsible for the coordination, implementation and evaluation of programs and awareness campaigns directed toward behavior change. Presented a report of recommendations/best practices for future programming efforts.

EXPERIENCE

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

YOUTH AND COUNTYWIDE SPORTS DIVISION, Greenbelt, Maryland

Assistant Division Chief/Health and Wellness Officer, April 2013 to present

Responsible for the development of the Health and Wellness Action Plan. Implements, directs and coordinates the overall strategic plan and assists in the creation of policies for health and wellness. Generates program goals and develops partnerships with other public health service providers as a key strategy to support a culture of health. Provides oversight of multiple enterprise fund facilities to include indoor/outdoor tennis bubbles, year-round ice rink operations, as well as grants, partnerships, contracts and project charges. Serves as Acting Division Chief, as needed.

NORTHERN AREA OPERATIONS, Hyattsville, Maryland

Program Superintendent, December 2009 to April 2013

Provided oversight of community centers, budget allocations and expenditures, operations and maintenance, programs, and staff training and supervision. Collaborated with municipalities and community groups to provide recreation services. Participated on committees to develop and evaluate the Department's protocols to optimize efficiencies and reduce expenditures. Served as Acting Division Chief, as needed.

Regional Manager, May 2008 to December 2009

Provided oversight of regional programs, community center operations, budgets and staff performance. Worked with community groups and public officials to identify and meet recreational needs of the various communities.

TUCKER ROAD COMMUNITY CENTER, Fort Washington, Maryland

Community Center Facility Director, May 2007 to May 2008

Provided comprehensive management of the community center. Served as the Chair of the Employee Health and Fitness Committee and assisted with the development of an employee wellness philosophy for the Department. Worked with partners to provide health promotion activities for employees.

PRINCE GEORGE'S COUNTY SPORTS AND LEARNING COMPLEX, Landover, Maryland

Manager, Health and Wellness Center, October 1999 to May 2007

Managed the daily operations of the fitness center for County's premier facility. Developed and implemented procedures for programs and personnel during operational startup.

MANULIFE EXECUTIVE FITNESS CENTER, Washington, DC

Fitness Center District Manager, June 1995 to October 1999

Managed the daily operations of four fitness facilities in Class A office space. Implemented systems and controls to ensure that all facilities operated according to regional protocol and within budget.

YOUNG MEN'S CHRISTIAN ASSOCIATION, Washington, DC

Health and Wellness Specialist, September 1993 to June 1995

Generated contract proposals for management of government fitness center sites. Assisted in the management of the 2000-member US Department of Health and Human Services Health and Wellness Center.