

GA-9-15

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Debbie Hughes or Beth Hart Dept: Police Phone: x7321 or x7979

This is a request to

- ☐ review, approve, and/or sign a grant agreement/award
- ☒ other review and approve grant for acceptance, appropriation (by Finance Committee) and establishment of accounts (by Finance Department)

Grant title: Highway SafetyGrantor: Maryland Highway Safety Office Amount: \$ 49,500

Attestation:

- ☒ Match is *not* required.
- ☐ Match is required. Match will be met in the form of ¹ _____

I attest that this asset has been approved/appropriated in ² _____ Department Director signature

Police

Dept

Date

8-18-14

Routing

Initials

In

Date

Out

Comments

☒ originating Dept Director☒ Grants Coordinator☒ Finance Director☒ City Attorney☒ City Manager☒ Mayor☐ City Clerk☒ Finance Committee☒ Finance Dept

Return to Originating Department

no documents
to sign

* Please initial approval

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

The Maryland Highway Safety Office of the Maryland Motor Vehicle Administration competitively awarded a grant in the amount of \$49,500 to the Annapolis Police Department for law enforcement overtime, training, and other actions to monitor and enforce highway safety measures. The goal is to prevent or reduce accidents, especially those leading to injuries or fatalities. Funds will be used primarily for overtime patrols and Details to monitor speed, aggressive driving, compliance with traffic safety signage (Stop, Yield), pedestrian safety, and similar activities related to the use of Annapolis roads. The agreement stipulates that at least 50 percent of grant-funded enforcement operations be conducted during the nighttime hours of 9 p.m. to 5 a.m. The understanding is that this necessitates overtime to support effective Details.

Grant period is October 1, 2014 - September 30, 2015.

No matching funds are required.

This action is to gain approval from the Finance Committee to accept and appropriate funds so that the Finance Department may establish accounts to allow work to commence.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



GRANT BUDGET FORM

8/14/2014

Grant Title Highway Safety (Maryland Highway Safety Office)

Grant Award (\$) 49,500.00

Originating Department(s): Police


Dept Contact (Name/Phone): Debbie Hughes, x7321 or Beth Hart, x7979

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime		46,500.00			46,500.00	overtime highway safety Details
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education		3,000.00			3,000.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	49,500.00	0.00	0.00	49,500.00	

TOTAL EXPENDITURES*: **49,500.00**

* May be different from Grant Award \$ if there is a match requirement.

☒ Match is not required.

 8-18-14
Department Director Signature/Date

Police

Department

☐ Match is required. Match will be met in the form of ⁽¹⁾

I attest that this asset has been approved/appropriated in ⁽²⁾

Department Director Signature/Date

Department

COMMENTS:

⁽¹⁾ Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

⁽²⁾ Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.