



Chartered 1708

Office of the Mayor
Gavin Buckley, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

June 5, 2019

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Arts in Public Places Commission appointment

Pending your approval, I would like to appoint Ms. Karma O'Neill to the Arts in Public Places Commission. Ms. O'Neill is a resident of Ward 2 and this appointment fills a vacancy on the commission.

Karma S. O'Neill
423 Halsey Road
Annapolis MD 21401

A copy of her resume is attached.

Thank You.

GB/hrr

Reviewed by: <u>Rules & City Government Committee</u>	
<u> </u> Favorable	<u> </u> Unfavorable
_____	_____
Committee Chair	Date

KARMA S. O'NEILL
Annapolis, MD
Tel: 410-919-8393
E-Mail: sokarmik@aol.com

Related Work Experience:

2009 – present KO Events Owner

Operate and manage all aspects of planning events for fundraisers, weddings, and corporate events. Work closely with each client to create a budget, establish event parameters, and to connect client with necessary vendors to create their ideal event. Manage all marketing, invoicing, and coordination leading up to the event and oversee all aspects on the day of event.

Since 2010, KO Events has also managed the booking calendars for a growing group of musicians and event venues including overseeing the 13 week Friday Night Concert series at Annapolis Towne Center and coordinating special events for Annapolis Sailing School.

2006 – present Hospice Cup, Inc. Executive Director

Work with board of directors to plan and execute an annual sailing regatta and awards party. Manage all contract negotiations, coordinate catering, create marketing materials, recruit and direct volunteers leading up to each event, and provide on-site coordination. Manage organization's web site and write and produce quarterly newsletter. Cultivate and solicit potential sponsors and donors, work with design and print companies to set a public relations plan and write and approve all print materials.

Schedule monthly BOD meetings, set the agenda, lead the meetings, and produce meeting notes. Input and reconcile financials, record and make deposits, and provide reports to treasurer to create monthly financial report. Assist with creating annual budget and ensure all committees adhere to budget.

10/2004-11/2006 Watermark Sales Consultant/Event Planner
10/1999-2/2003

Designed, promoted and organized events taking place on a fleet of luxury motor boats. Worked with clients to stay within their budget, helped to plan menus and coordinated all aspects of their event. Consistently met personal goals and achieved bonus status.

Education: Roanoke College
BA, English

Volunteer Work

Anne Arundel County Public Schools, Citizens Advisory Committee
Germantown Elementary PTA
Annapolis Middle School PTSA
Launch Annapolis
Girl Scouts
Annapolis Film Festival
Thanksgiving Jam