



## Staff Report on Proposed Legislation

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**Date:** 10/24/22

**To:** Mayor Gavin Buckley

**From:** Michael Mallinoff, City Manager

**Subject:** R-57-22, Correction in FY23 Fees Schedule

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During the 2020 permit fee schedule adoption process, a segment of instructional language was omitted from the proposed fee schedule just prior to drafting the final version for signatures. We use the term omitted because we are unaware of any intention to remove the language from the fee schedule.

The instructional language guided how we calculate fees for permits within existing structures. The language in the fee schedule instructed staff to calculate the individual devices requested on an electrical permit within an existing structure but limited the total amount so the permit fee would not exceed the fee calculated for an entirely new structure.

Practical examples of this: The permit fee for a new dwelling with 200 amp service is \$150. In an existing dwelling, if the applicant wants to rewire 15 wall receptacles and 15 lights, and also change the location of the stove and garbage disposal, the permit fee would total \$185.

With our current fee schedule, we do not believe a permit for a typical kitchen remodel should cost more than a permit for a new dwelling. Restoring the instructional language will result in permit fees that scale to size in existing structures but provide an upper limit comparable to a new structure.

*Prepared by Director Michael La Place and John Menassa, Department of Planning and Zoning*