

GA-30-15

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From: Name: Kwaku Agyemang-Duah Dept: Transportation Phone: 410-263-7964

This is a request to
 review, approve, and/or sign a grant agreement/award
 other

Grant title: Annual Transportation Plan FY2014 - Capital Grant for Vehicle Maintenance

Grantor: MTA Amount: \$ 162,000

Attestation:
 Match is *not* required.
 Match is required. Match will be met in the form of ¹ cash/staff time/budget

I attest that this asset has been approved/appropriated in ² FY2014

 Department Director signature Transportation Dept December 16, 2014 Date

2 originals included, plus back-up for reference.

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>AK</u>		<u>12/16/14</u>	<u>SEE Attachment</u>
<input checked="" type="checkbox"/> Grants Coordinator	<u>NJP</u>		<u>6/11/15</u>	<u>for FINCOMM 6/16</u>
<input checked="" type="checkbox"/> Finance Director				
<input checked="" type="checkbox"/> City Attorney <u>Red Flags</u>	<u>092</u>	<u>12/16</u>	<u>12/17</u>	<u>OK</u>
<input checked="" type="checkbox"/> City Manager	<u>(Signature)</u>	<u>6/15</u>	<u>6/15</u>	<u>ds</u>
<input checked="" type="checkbox"/> Mayor <u>Blue Flags</u>	<u>MTP</u>			
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				<u>FOR 6/16/15</u>
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

In addition to administering operating funds for public transportation, the Maryland Transit Administration (MTA) also administers capital funds for transit vehicle maintenance.

The filing of the grant application was approved by City Council on February 14, 2014 as Resolution R-6-14.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Nicole Pletzer <njpletzer@annapolis.gov>

Re: FY15 Preventative Maintenance

1 message

Kwaku Agyemang-Duah <kad@annapolis.gov>
To: Nicole Pletzer <njpletzer@annapolis.gov>
Cc: Rick Gordon <jrickgordon@annapolis.gov>

Mon, Jun 15, 2015 at 10:17 AM

Nikki:

Yes, the grant was included in the FY 15 budget, under Maintenance (see the attached). The \$18,000 is included in the net expenditure for maintenance.

On Mon, Jun 15, 2015 at 9:55 AM, Nicole Pletzer <njpletzer@annapolis.gov> wrote:

Rick / Kwaku -

Please confirm that the FY15 Preventative Maintenance grant was included in your FY15 Budget and that the match amount of \$18,000 was included in your FY15 Budget.

Thank you,


City Logo	Nikki Pletzer Finance Office Administrator Finance Department
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City of Annapolis
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