



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Special Minutes - Final City Council

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Monday, November 24, 2014

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### Call to Order

*Mayor Pantelides called the meeting to order at 7:02 p.m.*

### Invocation

*Given by Alderwoman Pindell Charles.*

### Pledge of Allegiance

*Led by Mayor Pantelides.*

### Roll Call

*Tonight's roll call began with Alderman Paone.*

**Present:** 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Kirby

### Approval of Agenda

*To amend the agenda to postpone AP-24-14 – The Appointment of Lon Powell to the Environmental Matters Commission until the Regular Meeting on December 8, 2014, and to postpone O-7-14 on 2nd Reader – City Budget: Referrals to the Financial Advisory Commission and City Grant to Non Profit Organizations until December 22, 2014.*

**Alderman Littmann moved to amend. Seconded. CARRIED on voice vote.**

### Petitions, Reports and Communications

### Ceremonial Item

[ID-400-14](#)

#### Jay Baldwin Citation

*On behalf of the citizens of the City of Annapolis, Mayor Pantelides invited Alderman Arentt to present to the family of James French "Jay" Baldwin Jr., this CITY COUNCIL CITATION in recognition of the dedication and commitment of an Annapolis icon.*

**This Ceremonial Item was presented**

### Reports by Committees

*Finance Committee will meet on 12/2/2014 at 5:00 PM.*

## Comments from the General Public

*Philip Dales, 200 Westgate Circle, Annapolis, Maryland 21401 spoke on O- 35-14 and O-36-14.*

*Andrew Bing, 509 Little John Hill, Annapolis, Maryland 21401 representing Crystal Springs spoke on O-35-14 and O-36-14.*

*Mayor Pantelides declared petitions, reports and communications closed.*

## Appointments

[AP-21-14](#)**Appointment of Raegan Parker to the Education Commission**

*Housing and Human Welfare Committee reported favorable on the appointment.*

**Alderman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

[AP-22-14](#)**Appointment of Trudy McFall to the Annapolis Conservancy Board**

*Environmental Matters Committee reported favorable on the appointment.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

[AP-23-14](#)**Appointment of Meg Hosmer to the Annapolis Conservancy Board**

*Environmental Matters Committee reported favorable on the appointment.*

**Alderman Budge moved to approve. Seconded. CARRIED on voice vote.**

[AP-24-14](#)**Appointment of Lon Powell to the Environmental Commission**

*To amend the agenda to postpone AP-24-14 – The Appointment of Lon Powell to the Environmental Commission until the Regular Meeting on December 8, 2014,*

**Alderman Littmann moved to postpone. Seconded. CARRIED on voice vote.**

[AP-25-14](#)**Confirmation of Recreation and Parks Director**

*Human Resources Director Rensted gave a brief presentation on the confirmation process.*

*The Mayor's confirmation of Michael Morris as Recreation and Parks Director.*

**Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Kirby

## Public Hearings

[R-37-14](#)**The City Budget Process - For the purpose of transitioning to a new budget**

**process for the development and preparation of the Fiscal Year 2016 City Budget.**

**Sponsors:** Arnett, Pfeiffer, Paone and Pantelides

*No one from the general public spoke in favor of or in opposition to the resolution.  
Mayor Pantelides declared the public hearing closed.*

[O-31-14](#)

**Technical Corrections to the Zoning Code- For the purpose of amending sections of Title 2, Title 20, and Title 21 to be consistent with the Land Use Article of the Annotated Code of Maryland.**

*Acting Planning and Zoning Director Nash gave a brief presentation and answered questions from Council.*

*No one from the general public spoke in favor of or in opposition to the ordinance.  
Mayor Pantelides accepted into the record a Memorandum to the Annapolis City Council from the Planning Commission dated 11/06/14, and Memoranda from Acting Planning and Zoning Director Nash, to the Planning Commission dated 10/28/14.  
Mayor Pantelides declared the public hearing closed.*

[O-33-14](#)

**Revisions to the City Code Designating the Risk Management Responsibility to the City of Annapolis Finance Department- For the purpose of amending the provisions of the City Code to reflect that Risk Management responsibility is designated to the City of Annapolis Finance Department.**

**Sponsors:** Pantelides

*No one from the general public spoke in favor of or in opposition to the ordinance.  
Mayor Pantelides declared the public hearing closed.*

Legislative Action

A. Second Readers

[O-7-14](#)

**City Budget: Referrals to the Financial Advisory Commission and City Grants to Non-Profit Organizations - For the purpose of authorizing the referral of the annual operating budget and capital budget with the capital improvement program to the Financial Advisory Commission upon introduction of the ordinances before the City Council; revising City standards for making operating and/or capital grants to non-profit organizations; and the reporting process for recipients of operating and/or capital grants.**

**Sponsors:** Littmann and Pantelides

*To postpone O-7-14 on 2nd Reader – City Budget: Referrals to the Financial Advisory Commission and City Grant to Non Profit Organizations until December 22, 2014.*

**Alderman Littmann moved to postpone. Seconded. CARRIED on voice vote.**

[O-29-14](#)

**Lease of City Property: Boat Shows in Spring 2015 - For the purpose of authorizing a lease of certain municipal property located in the areas of**

**Susan Campbell Park, Annapolis City Donner Parking Lot, Ego Alley Water Space, and Old City Recreation Center and other property and water locations as described in the lease to CRUISERS UNIVERSITY, INC., t/a Annapolis Spring Sailboat Show, in April 2015, to conduct boat shows.**

**Sponsors:** Pantelides, Littmann and Finlayson

**Alderman Budge moved to adopt on second reader. Seconded.**

**Alderman Arnett moved to amend O-29-14 Spring Boat Show Lease FINAL (attached). Seconded. CARRIED on voice vote.**

**Alderman Paone moved to adopt on second reader as amended. Seconded. CARRIED on voice vote.**

**Alderman Arnett moved to adopt on third reader. Seconded. A roll call vote was taken. The motion CARRIED unanimously.**

**Aye:** 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Kirby

[R-35-14](#)

**Special Event Applications III - For the purpose of authorizing City Council approval of selected special events per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating specific dates for the sale of merchandise in the Historic District in conjunction with only the approved special events; and the reimbursement of full fees to the City for the cost associated with the other approved events.**

**Sponsors:** Budge

**Alderman Budge moved to adopt on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Kirby

B. First Readers

[O-35-14](#)

**Planning Commission Member Qualifications - For the purpose of amending the membership qualifications of the Planning Commission so that at least one member has a working knowledge in the fields of forest conservation and environmental matters.**

**Sponsors:** Littmann

*Mayors Pantelides referred to the Economic Matters, Rules and City Government Committees and the Planning Commission.*

**Alderman Littmann moved to adopt on first reader. Seconded. CARRIED on voice vote.**

[O-36-14](#)

**Building Board of Appeals Member Qualifications - For the purpose of**

**amending the membership qualifications of the Building Board of Appeals so that at least one member has a working knowledge in the fields of forest conservation and environmental matters.**

**Sponsors:** Littmann

*Mayor Pantelides referred to the Board of Appeals, Planning Commission, Environmental Matters and the Rules and City Government Committees.*

**Alderman Arnett moved to adopt on first reader. Seconded. CARRIED on voice vote.**

[O-37-14](#)

**Lease of City Property to Chesapeake Children's Museum - For the purpose of approving a lease between the City of Annapolis and the Chesapeake Children's Museum for a portion of the City-owned building located at 25 Silopanna Road, Annapolis, Maryland; and all other matters related to said lease with the Chesapeake Children's Museum.**

**Sponsors:** Pantelides and Budge

*Mayor Pantelides referred to the Economic Matters, Rules and City Government and the Finance Committees.*

**Alderman Budge moved to adopt on first reader. Seconded. CARRIED on voice vote.**

Business and Miscellaneous

For the purpose of referring O-32-14 and R-38-14 to the Planning Commission

[O-32-14](#)

**Forest Conservation Requirements and Standards in the City of Annapolis - For the purpose of adopting requirements and standards for forest conservation in the City of Annapolis; providing forest stand delineation and forest conservation plan requirements; providing exceptions to Chapter 17.13 of the City Code; providing for variance procedures; and all other matters generally relating to forest conservation in the City of Annapolis.**

**Sponsors:** Littmann, Arnett and Pantelides

*Mayor Pantelides referred O-32-14 to the Planning Commission.*

[R-38-14](#)

**Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City's Forest Conservation Act set forth in Chapter 17.13 of the City Code**

**Sponsors:** Littmann and Arnett

*Mayor Pantelides referred R-38-14 to the Planning Commission.*

[GT-09-15](#)

**Contingency to Transit: Bus Shelters**

**Alderman Budge moved to approve. Seconded. CARRIED on voice vote.**

[GT-10-15](#)

**Law Salary to Law Services**

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

[GT-11-15](#)

**DNEP Salary to DNEP Contract Services**

Alderman Littmann moved to approve. Seconded. CARRIED on voice vote.

[ID-397-14](#)

**Approval of Meeting Location for Proposed Work Session on December 12, 2014**

*City Manager Andrews gave a brief presentation and answered questions from Council.  
To approve the meeting location for the Proposed City Council Work Session to be held at the Roger "Pip" Moyer Recreation Center on December 12, 2014 from 1:00 p.m to 3:00 p.m.*

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Adjournment

*Upon motion duly made, seconded and adopted, the meeting was adjourned at 7:57 p.m.  
Regina C. Watkins-Eldridge, MMC  
City Clerk*