

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

Thursday, April 21, 2016

1:30 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

## Environmental Matters Committee

## 1. Call To Order

Chairman Littmann called the meeting to order at 1:36 p.m.

## Roll Call

**Present:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

## 2. Business before Committee

**Approval of Minutes**

[EMN031716](#) Approval of Minutes for the Regular Meeting

**Attachments:** [ENM03.17.16.pdf](#)

**Alderman Arnett moved to approve the March 17, 2016 minutes with a change under the Annapolis Environmental Commission monthly report to include the wording Crystal Springs before Forest Stand Delineation. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

## 3. Legislation before Committee

[O-15-16](#) Lease of City Dock Space to Chesapeake Marine Tours - For the purpose of authorizing for fiscal year 2022 the lease of certain municipal property located at the City Dock to Chesapeake Marine Tours, Inc. for the docking and mooring of certain boats.

**Attachments:** [O-15-16 Chesapeake Marine Tours FY2022.doc](#)  
[O-15-16 Staff Report.doc](#)  
[O-15-16 Fiscal Impact.pdf](#)

*Recreation and Parks Director Morris gave a overview of the legislation and spoke on annual renewal of the lease of City Dock Space to Chesapeake Marine Tours, Possible Multi-Year Lease, and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

[R-16-16](#) BEE CITY USA® - For the purpose of accepting the designation and committing to the standards of BEE CITY USA.

**Attachments:** [R-16-16 Bee City USA.docx](#)  
[R-16-16 Staff Report.doc](#)  
[R-16-16 Fiscal Impact.pdf](#)  
[R-16-16 Environmental Matters Proposed Amendment.docx](#)

*Department of Neighborhood and Environmental Programs Director Broadbent and Fire Captain Bowes gave a joint presentation on the resolution and answered questions from the committee. City Attorney Leahy was also present to answer questions from the committee.*

**Alderman Arnett moved to recommend R-16-16 with the following amendment. Amendment # 1 On page 3, line 34, Insert THE LAST WHEREAS CLAUSE IS INCORPORATED INTO THE BODY OF THE ACTIONS UNDERTAKEN HERE. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

**O-10-16** Water Service Billing Adjustments - For the purpose of clarifying the procedures for requesting an adjustment to water or sewer service billing, and matters generally relating to water or sewer service billing adjustments.

**Attachments:** [O-10-16 Water Billing Adjustments.docx](#)  
[O-10-16 Staff Report.pdf](#)  
[O-10-16 Fiscal Impact.pdf](#)  
[O-10-16 Mayor Pantelides and Finance Committee Proposed Amendments.docx](#)  
[PROTESTS JANUARY 2013 TO DECEMBER 2015.pdf](#)  
[Administrative Sewer Adjustment Criteria.pdf](#)  
[PROTESTS JAN 2013 TO CUR FINAL \(1\).pdf](#)  
[O-10-16 Environmental Matters Committee Proposed Amendment.docx](#)

**Alderman Arnett moved to postpone until the May 19, 2016 meeting of Environmental Matters. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

#### 4. General Discussion

**ID-167-16** FCA Update

**Attachments:** [Status of projects under FCA review April 12, 2016\\_1 \(2\).doc](#)

*Chief of Environmental Programs Biba, City Attorney Leahy, Department of Neighborhood and Environmental Programs Director Broadbent gave a joint update on the Status of Forest Conservation Act (FCA) and spoke on the Revised Amended Crystal Springs Forest Stand Delineation, Hayes Annexation grading permit under review, Thomas Woods grading permit under review, Primrose Hill grading permit under review, Rocky Gorge phase II under review, Chief of Comprehensive Planning Nash was also present and spoke to the status of the State Highway's Administration conditional approval of access via Aris T. Allen Blvd., Parkside Preserve grading permit is under review, Grisco Square grading permit under review, Annapolis Neck status unknown, Chick-fil-a under construction, Terrapin Station under review, Bay Village approved, Elliott Road comments on Forest Conservation plan, Newtowne 20 waiting for next grant cycle, Chinquapin Self Storage grading permit under review, West Street Library Forest Stand Delineation, Enclave At Spa two grading permits and Chesapeake Grove at Bembe Beach no updates.*

This Informational Item was presented

[ID-168-16](#)

Annapolis Environmental Commission- Monthly Update

*Paul Murphy representing the Annapolis Environmental Commission gave a presentation on the monthly update and spoke on the city's reorganization legislation, Recycling for Multi-Units, Back Creek Clean-up and Sea-Bin Project and answered questions from the committee.*

This Informational Item was presented

Legislation before Committee II

[O-12-16](#)

City of Annapolis Departmental Reorganization - For the purpose of dissolving the Human Resources Department and the Department of Neighborhood and Environmental Programs; creating the Office of Environmental Policy; reassigning certain duties and granting certain authority to the Department of Finance, Department of Planning and Zoning, the Department of Public Works and the City Manager, and all matters generally relating to such departmental reorganization.

**Attachments:** [O-12-16 Departmental Reorganization Ordinance.pdf](#)

[O-12-16 Staff Report.doc](#)

[O-12-16 Fiscal Impact.docx](#)

[O-12-16 Budge Proposed Amendments.docx](#)

[O-12-16 PindellCharles Proposed Amendments.docx](#)

[O-12-16 Environmental Matters Proposed Amendments.docx](#)

[O-12-16 Budge Amended Proposed Amendments.docx](#)

*Department of Neighborhood and Environmental Programs Director Broadbent, Chief of Environmental Programs Biba, Planning and Zoning Director Gutwald, Public Works Director Jarrell and City Manager Andrews were present to answer questions from the committee.*

**Alderman Pfeiffer moved to recommend O-12-16 with the following amendments. Amendment #1 On page 68, line 24, correct the misspelling of the word PUBLIC, Amendment #2 On Page 69, line 21, Strike: the Department of Neighborhood and Environmental, Amendment #3 On page 69, line 42, Insert new sentence: "NOTWITHSTANDING THE PRECEDING SENTENCE NOTHING IN THIS CHAPTER SHALL PROHIBIT THE CITY FROM Conducting CODE ENFORCEMENT INSPECTIONS.", Amendment # 4 On page 7, line 5, After: the semicolon Strike:"AND", Amendment #5 On page 7, line 6, strike: "the period" insert: ";", Amendment #6 On page 7, line 7, Strike: "the period" insert: " ; AND Amendment #7 On page 7, line 22, New # 8: TO EDUCATE AND INFORM THE PUBLIC CONCERNING ENVIRONMENTAL PROTECTION, URBAN FORESTRY AND RELATED SUBJECTS. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

[CA-1-16](#)

Departmental Reorganization - For the purpose of amending the Annapolis Charter concerning: dissolving the Department of Human Resources and

the Department of Neighborhood and Environmental Programs; and reassigning certain duties and granting certain authority to the Department of Finance, the Department of Planning and Zoning, the Department of Public Works and the City Manager.

**Attachments:** [CA-1-16 Reorganization 2016.docx](#)  
[CA-1-16 Staff Report.doc](#)  
[CA 1-16 Fiscal Impact.docx](#)  
[CA-1-16 Alderwoman PindellCharles Proposed Amendments.docx](#)  
[CA-1-16 Alderman Budge Proposed Amendments.docx](#)  
[CA-1-16 Rules Proposed Amendments.docx](#)

**Alderman Pfeiffer moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

## 5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 3:06 p.m.**

**Cyndi Gaines  
City Council Associate**