



Chartered 1708

Office of the Mayor
Gavin Buckley, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

January 26, 2023

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Recreation Advisory Board appointment

Pending your approval, I would like to appoint Ms. Nyia Curtis to the Recreation Advisory Board. Ms. Curtis is a resident of Ward 3 and this appointment fills a vacancy on the commission.

Nyia Curtis
1a Kirby Lane
Annapolis MD 21401

A copy of her resume is attached. Her term will expire 6/30/2026

Thank You.

GB/hrr

Reviewed by: <u>Economic Matters Committee</u>	
<u> </u> Favorable	<u> </u> Unfavorable
_____	_____
Committee Chair	Date

Nyia Curtis

nyiacurtis@gmail.com

(C)443-822-9844

1A Kirby Lane Annapolis, MD 21401

Objective

Obtain a position as a member of the Recreation Advisory Board to use my abilities to collaborate and help others.

Key Skills

Customer Service & Teamwork	Innovative	• Curriculum Writing
Communication	Quick learner	• Proficient with Microsoft Office Suite
Problem solver	Adaptability	• Google Suite
Multi-Tasking in Fast-Paced	Leadership	• Social Media skills
Environments	Independent	• Professional Photographer

Professional Experience

SEL/Performing Arts Curriculum Writer (ages 11+), The Eye Opening Experience: NXT Gen, Annapolis, MD June 2022-Present
 Creates and facilitates a curriculum called the Nyjon Curriculum. The Nyjon Curriculum focuses on assisting with social and emotional development with trauma recovery through a series of activities and the performing arts.

Education/Special Projects Coordinator/Family Support Specialist, Charting Careers, Annapolis, MD March 2021-August 2022
 Worked with leadership team to design and facilitate curriculum to students; assisted with planning and implementing COVID-19 safe events and field trips; created new ways to communicate with scholars and their families; designed and sent out the monthly newsletter for families; assisted Executive Director with payroll and organization's budget; and photographed events, worked with families to connect them to community resources; assisted youth and their families with AACPS PowerSchool system; advocated for students and parents in the school system and community; case managed 10 families; helped families with crisis intervention; and worked with local schools and other organizations to provide education, food, and clothing to families.

Secretary, Monarch Academy Annapolis, Annapolis, MD October 2019- April 2021
 Helped students; parents and staff daily; assisted with managing the school's daily attendance; assembled reports for monthly attendance meetings; compiled reports about student registration; created content for the school's social media pages; and designed and compiled the school's monthly newsletters.

Student Services Assistant, Anne Arundel Community College, Arnold, MD March 2018- October 2019
 Greeted and helped students, faculty and staff regularly; mentored students in the Ambassador Campus Team program, planned events, activities and workshops for the Ambassadors and Information Desk staff; planned annual Trails Clean up and Riverhawks' Walk events; gave tours of the college to prospective students and local schools; answered phone calls; and helped students build and maintain their class schedules and develops weekly reports.

Owner and Lead Photographer, Eye Opening Photography, Annapolis, MD

March 2016- Present

Maintains operations of the business; professional photographer; captures images of people, different events in Anne Arundel County, and sporting events; works closely with clients to determine their photo needs; and edits photographs to be published.

Other Experience

Mills-Parole Elementary Advisory Board, Annapolis, MD, December 2022-present

Inter-Faith Advisory Board, Anne Arundel County, December 2022-present

Leadership Anne Arundel Flagship Program, Annapolis, MD, September 2022-present

Ward 3 Community Liaison, Annapolis, MD, August 2022- present

Facilitator, Annapolis Gardens Leadership Academy, Annapolis, MD, April 2022

Facilitator, Office of Mayor Gavin Buckley's State of Black Annapolis, Annapolis, MD, February 2022

Mental Health First Aid Training, Annapolis, MD, June 2021 and October 2022

Mentor, Charting Careers, Annapolis, MD, March 2021- present

Leadership Anne Arundel Neighborhood Leadership Academy, Annapolis, MD, January 2021-June 2021

Photographer's Assistant, Annapolis Photography Studio, Annapolis, MD, July 2016 – July 2019

Photography Classes, Anne Arundel Community College, Arnold, MD, July 2014 – July 2015

Broadcast Intern, WNAV 1430AM, Annapolis, MD, Aug. 2011 – Mar. 2013

Marketing Intern, Phillips Seafood Restaurant, Washington, D.C., Spring 2011- Spring 2012

Media Intern, State of MD Office of Communications, Annapolis, MD, Summer 2011

Education**Anne Arundel Community College, Arnold, MD****Associate of Applied Science Degree, Entrepreneurship, May 2018**

Courses: Introduction to Entrepreneurship; Small Business Management, Business and Its Environment; Business Communications; Entrepreneurship: Sales & Marketing Small Business; Internship in Business; Financial Accounting; Managerial Accounting; eMarketing; Legal Issues for Business; Principles of Economics 1; Business Leadership; Entrepreneurship: New Venture Planning

Extracurricular Activities at AACC: Member of County Executive Stuart Pittman's Transition Team (Educated Communities): November 2018-March 2019; Student Member of College's Board of Trustees: July 2017- June 2018; Photographer for AACC Athletics Department; Photographer for *Campus Current*, the college's newspaper; President and VP of Communication of Entrepreneurs Club; member of S.O.D.A Club; member of the Omnicron chapter of Phi Theta Kappa; Senator of Student Government Association; Campus Ambassador; Student Member of College's Service-Learning Advisory Board: September 2016- Present ; and Mistress of Ceremonies at Annual Martin Luther King Jr. Breakfast: January 2017 and January 2018

Awards: Ratcliffe Scholar; Dean's List; Honors List**Howard University, School of Communications, Washington, D.C. August 2009 - May 2013****Major:** Journalism, Concentration in Broadcast News

Courses: Introduction to Mass Communications, Communications Orientation, Writing for the Media, Principles of Speech, Introduction to Media Production, Reporting and Writing, Introduction to Broadcast News, Radio Production

Extracurricular Activities: Contributing Writer to Howard University's Office of University Communication, Reporter for Howard's student ran radio station WHBC



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160 Duke of Gloucester Street
Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

Boards and Commissions Application

Personal information

Name Nyia Curtis
Address 1a Kirby Lane
City Annapolis ST MD Zip 21401
Phones Home 443-822-9844 Other _____
E-mail nyiacurtis@gmail.com

Statement of interest – Why should you be appointed to this board/commission?

I am interested in being a member of the Recreation Advisory Board because I am passionate about serving the youth, adults and families of the city. I have lived in Annapolis for 30+ years. As a resident my experience includes working and volunteering in a diverse background of organizations, mentoring youth and families, and developing curriculum (the Nyjon Curriculum) that assists with social and emotional development and trauma recovery. My experience also includes serving on multiple boards in the past and present time.

Along with being a community liaison, I own a photography business, Eye Opening Photography. This platform is used for the community's stories to be told, relationship building and the creation of everlasting memories for individuals and organizations throughout the City of Annapolis.

Working in the community has taught me compassion, integrity, humility, and truth. Serving on the Recreation Advisory Board would be a great honor and would allow the continuation of being able to serve my community and the people in it.

Are you a resident of the City of Annapolis? Yes No

Are you an employee of the City of Annapolis? Yes No
If yes, please state your job title, department & duties.

Do you do business with the City of Annapolis? Yes No
If yes, please detail.

Eye Opening Photography is a contractor with the city.

Are you currently serving on any city boards or commissions? Yes No
If yes, please list board(s).

Inter-Faith Council Advisory Board
Mills-Parole Elementary School Advisory Board.

Work experience (titles and duties)

SEL/Performing Arts Curriculum Writer (ages 11+), The Eye Opening Experience: NXT Gen, Annapolis, MD	June 2022-Present
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Maintains operations of the business; professional photographer; captures images of people, different events in Anne Arundel County, and sporting events; works closely with clients to determine their photo needs; and edits photographs to be published.	
**Please see resume for other work experience.	

Educational background (certificates, diplomas, degrees, seminars, etc)

Anne Arundel Community College, Arnold, MD
Associate of Applied Science Degree, Entrepreneurship, May 2018
Awards: Ratcliffe Scholar; Dean's List; Honors List
Howard University, School of Communications, Washington, D.C.
August 2009 - May 2013
Major: Journalism, Concentration in Broadcast News

Other experience (volunteer experience, memberships etc)

Leadership Anne Arundel Flagship Program, Annapolis, MD, September 2022-present
Ward 3 Community Liaison, Annapolis, MD, August 2022- present
Facilitator, Annapolis Gardens Leadership Academy, Annapolis, MD, April 2022
Facilitator, Office of Mayor Gavin Buckley's State of Black Annapolis, Annapolis, MD, February 2022
Mental Health First Aid Training, Annapolis, MD, June 2021 and October 2022
Mentor, Charting Careers, Annapolis, MD, March 2021- present
Leadership Anne Arundel Neighborhood Leadership Academy, Annapolis, MD, January 2021-June 2021

References

Name Rhonda-Pindell Charles Phone 410-991-7931

Address _____

Name Carlene Cassidy Phone 667-458-7990

Address _____

Name Stephanie Goldenberg Phone 410-777-1265

Address _____

Appointees are subject to the provisions of the City of Annapolis Ethics Code, Annapolis City Code Chapter 2.08. Appointees are strongly encouraged to review this Code and contact the City of Annapolis Office of Law and/or City of Annapolis Ethics Commission with all inquiries.

Signature  Date 01/09/2023

E-mail electronically completed form to boards@annapolis.gov. Paper copies may be faxed to 410-216-8284 or mailed to the Mayor's Office address above, attention Boards and Commissions Coordinator.

