

GA-19-16

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Beth Hart

Dept: Police

Phone: 410-263-7979

This is a request to

- review, approve, and/or sign a grant agreement/award
- other

Grant title: National Internal Affairs Investigators Association Annual Conference



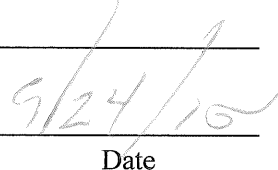
Grantor: Local Government Insurance Trust (LGIT)

Amount: \$ 2216.28

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of <sup>1</sup> \_\_\_\_\_

I attest that this asset has been approved/appropriated in <sup>2</sup> \_\_\_\_\_

Department Director signature

Dept

Date

Routing

Initials

Date

Comments

originating Dept Director

bhh

In

Out

Grants Coordinator

NSP

9/25

9/30

Initials Only \*

Finance Director

SK

10/2

10/2

City Attorney

City Manager

Mayor

City Clerk

Finance Committee

Finance Dept



*Return to Originating Department*

GRANT Briefing Document, continued

*Provide a short narrative. Include:*

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

The Local Government Insurance Trust (LGIT) has awarded the Annapolis Police Department \$2216.28 to send two employees, Professional Standards Director Miguel Dennis and Internal Affairs Investigator Sergeant Mark Ferguson, to the National Internal Affairs Investigators Association Annual Conference in Virginia Beach, VA from October 26th - 29th, 2015. The NIAIA Conference and Training will cover topics that are relevant to policing in today's environment from establishing policies to conducting fair and impartial investigations. The attendees will learn how to limit the Department's exposure to potential liability due to police misconduct.

The grant will cover all costs associated with the conference including registration, hotel, and meal expenses.

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<sup>1</sup> Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

<sup>2</sup> Examples: FY\_\_ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title National Internal Affairs Investigators Association Annual Conference

Grant Award (\$) 2,216.28

Originating Department(s): Police Department

Dept Contact (Name/Phone): Beth Hart 410-263-7979

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education				2,216.28	2,216.28	LGIT Award
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,216.28</b>	<b>2,216.28</b>	

TOTAL EXPENDITURES\*: 2,216.28

\* May be different from Grant Award \$ if there is a match requirement.

Match is not required.

\_\_\_\_\_  
Department Director Signature/Date

\_\_\_\_\_  
Department

\_\_\_\_\_  
Match is required. Match will be met in the form of <sup>(1)</sup> \_\_\_\_\_

I attest that this asset has been approved/appropriated in <sup>(2)</sup> \_\_\_\_\_

\_\_\_\_\_  
Department Director Signature/Date

\_\_\_\_\_  
Department

**COMMENTS:**

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<sup>(1)</sup> Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.  
<sup>(2)</sup> Examples: FY \_\_ operating budget, a memorandum of understanding, City Council resolution/ordinance.



Beth Hart <bahart@annapolis.gov>

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## LGIT Training Grant Request

1 message

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Larry Bohlen <LBohlen@lgit.org>

Wed, Sep 16, 2015 at 4:24 PM

To: Beth Hart <bahart@annapolis.gov>

Cc: Michelle Yannone <MichelleY@lgit.org>

Beth,

This is to let you know that the Risk Management Committee met on Wednesday September 16, 2015 and approved the City of Annapolis Training Grant application in the amount of \$2,216.28.

If you have any questions please feel free to contact me.

Thank you and Congratulations.

Larry

*Lawrence J. Bohlen*

Director of Field Services

Local Government Insurance Trust

7225 Parkway Drive

Hanover MD 21076

Phone: 443-561-1700

Fax: 443-561-1701

