

FY 2025
Annual Transportation Plan (ATP)
Application

Legal Name: City of Annapolis

Submitted by: Department of Transportation

(Contact person for questions regarding this application)

Kwaku Agyemang-Duah/Deputy Director

Name/Title

410-263-7964

Phone

410-263-4508

Fax

kad@annapolis.gov

Email

February 2, 2024

Date

**FY 2025 Transit Grant Application
Supporting Documents List**

	Document	No. of Pages
1	Form 6/6a/6b	3
2	DBE Program	111
3	Drug & Alcohol	28
4	EEO Program	20
5	Maintenance Plan	22
6	Cell phone policy	2
7	PM Certificate	1
8	Facilities Maintenance Plan	16
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10	Safety Plan	38
11	Title VI Implementation Plan	49
12	Title VI Policy Statement	2
13	Training	1
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	Total	321

**ATP-25
PROGRAM DESCRIPTION
PART I-A**

Annual Transportation Plan for Fiscal Year 2025

SECTION 1
PROGRAM DESCRIPTION

This part of your application is critical in justifying requested funding as well as documenting that planning requirements have been completed. Refer to application instructions for more information on what is required under each section.

This document is formatted to be 'tabbed' through. All responses should be placed in the yellow boxes. Copy and Paste where necessary inside the yellow boxes. The boxes will expand with your entries. Please enter ALL information in this file. Be sure to include this file on the disc submitted with your application.

Jurisdiction/Program: City of Annapolis/Public Transportation

A. CONTACT INFORMATION

Applicant Organization

Legal Name:	<u>City of Annapolis</u>	DUNS #:	<u>074922246</u>
Mailing Address:	<u>160</u>	CAGE CODE:	<u>0H02</u>
Street Address:	<u>Duke of Gloucester St</u>	(Part of the SAMS System)	
City:	<u>Annapolis</u>	State:	<u>MD</u> Zip code: <u>21401</u>
Federal Taxpayer ID:	<u>Maryland</u>	Website(URL): <u>annapolis.gov/159/Transportation</u>	

Application Submitted By - Must be person named on Authorizing Resolution

Name:	<u>Gavin Buckley</u>	
Title:	<u>Mayor</u>	
Telephone:	<u>410-263-7997</u>	Fax: <u>410-216-9284</u>
Email:	<u>mayor@annapolis.gov</u>	TTY: <u>N/A</u>

Application Contact -Person to whom questions should be directed

Name:	<u>Kwaku Agyemang-Duah</u>	
Title:	<u>Deputy Director</u>	
Telephone:	<u>410-263-7964</u>	Fax: <u>410-263-4508</u>
Email:	<u>kad@annapolis.gov</u>	TTY: <u>N/A</u>

Operator Contact--Public Transportation Programs

Name:	<u>Markus Moore</u>	
Title:	<u>Director</u>	
Organization/Company:	<u>Transportation Dept.</u>	
Mailing Address:	<u>308</u>	
Street Address:	<u>Chinquapin Round Rd</u>	
City:	<u>Annapolis</u>	State: <u>MD</u> Zip code: <u>21401</u>
Telephone:	<u>410-263-7964</u>	Fax: <u>410-263-4508</u>
Email:	<u>mgmoore@annapolis.gov</u>	TTY: <u>N/A</u>

Operator Contact--SSTAP/ADA Programs NOT APPLICABLE

Name: N/A

Title:

Organization/Company:

Mailing Address:

Street Address:

City: -

State: -

Zip code: -

Telephone: -

Fax: -

Email: -

TTY:

B. OPERATOR/SERVICE DESCRIPTION

1. Service Description

- a. Provide a general description of all of the transportation services your organization provides or administers. *Submit one set of public timetables, schedules, brochures, and maps according to the naming protocol illustrated on the Application Checklist.*

The City of Annapolis Department of Transportation (ADOT) operates Annapolis Transit, which provides public transportation services through regular fixed routes and ADA complementary paratransit services. The service area consists of the City of Annapolis and the surrounding areas of Anne Arundel County. All transit vehicles are wheelchair accessible. Individual portable oxygen tanks are acceptable on all transit vehicles.

The ADA complementary paratransit services is a shared-ride, public transportation service for people with disabilities who are functionally unable to independently use the Annapolis Transit fixed route services. This is on-demand service and operates during the same hours as the fixed route services. For ADA service, passengers are required to make a reservation. Reservations must be placed anytime during normal business hours on the day preceding service. Annapolis Transit does not provide same day trip requests.

Base fare is \$2.00. All persons over age sixty, transportation disabled, or receiving federal medical assistance, pay \$1.00 at all times with a valid ID card. In addition, day passes, weekly, monthly, quarterly and annual passes make up the fare structure.

- b. **As illustrated in Form 2a, did your services meet minimum performance standards?**

YES

NO

If no, please *discuss* what circumstances may contribute to or cause services to operate below standards, the prospects for improvement, and any steps being considered or taken to improve performance.

Cause: Increased operating cost, and decreased in ridership leading to smaller fare revenue.
Performance Improvements: Planned implementation of microtransit may lead to increase in ridership

2. Marketing/Advertising Program

Describe your public outreach and marketing program. *Submit one copy or sample of all brochures and advertisements according to the naming protocol illustrated on the Application Checklist.*

Do you use Social Media? YES NO

X (formerly Twitter)

Facebook

Other

The Annapolis Department of Transportation (ADOT) devotes human and financial resources to marketing. The value and benefits are expressed through a variety of public relations and outreach activities, signage, special events, and on the internet. Our Bus Shelter Program has been successful and attractive, with a total of 80 shelters installed. ADOT has numerous brochures including system-route maps and schedules that are distributed to passengers.

Our webpages on the City's website are consistently among the most requested. The information on ADOT webpages at the City's website have made substantial contributions toward our goals of reaching out to the public.

We participate in various community events. We have a presence in various publications through listings or paid ads. These include Annapolis Portbook-marine services directory, the Visitors Bureau annual guide, and the Capital's Annual Guide to Living in Anne Arundel County.

C. PROJECT COORDINATION

State and Federal funding streams encourage and require coordination of resources and effort in order to minimize duplication, recognize efficiencies, increase transportation options and opportunities, and to improve overall mobility. Please refer to the section on Project Coordination in the Application Instructions for more guidance when completing this section.

1. Coordination Within Your Organization. *Describe* how PTP and SSTAP are integrated with each other and with your total transportation program.

Annapolis Department of Transportation is part of the City of Annapolis local government and operates Annapolis Transit. It does not provide service in competition with, or supplement service provided by any existing private or public mass transportation carriers.

Annapolis Transit operates an arterial system, with major transfer points throughout the service area. Services are coordinated within the transportation program to optimize efficiency and provide greater access and opportunity for the riders. Annapolis Transit also has a regional bus transfer to MTA bus service and Anne Arundel County's Gold and Yellow transit route.

2. Coordination with Other Organizations

- a. How do you currently coordinate services with other organizations? *Describe* efforts to share vehicles, trips, seats, passengers, fuel, maintenance, and/or to purchase some or all your PTP and/or SSTAP service with other transportation operators in your service area.

Both Maryland Transit Administration (MTA) and Anne Arundel County (AAC) provides public transportation services in the Annapolis area. Annapolis Transit participates fully in regional fare programs at connecting transit locations in the service area and accepts MTA and AAC's transit fare media for transfer onto its system. For instance, in FY 2023, Annapolis Transit provided 1,319 free rides for people who transferred from MTA bus.

- b. Provide a list of all transportation providers and/or organizations that have a program with a transportation element in your service area, and *describe* the relationship(s) between programs.

The Maryland Transit Administration (MTA) is the principal mass transportation carrier in the Baltimore Metropolitan Region. MTA provides regularly scheduled route and special express services from Baltimore to Annapolis daily. MTA services only pickup and discharge patrons traveling beyond the service area of Annapolis Transit.

The MTA provides service from Annapolis to downtown Baltimore on MTA Route 70. During rush hours, buses run at twenty-minute intervals. Off-hours service is less frequent. The route originates at Church Circle and follows Ritchie Highway north. There are also express runs that leave the City with a Downtown Baltimore destination (Howard and Pratt Streets).

The MTA also contracts for service between Annapolis and Washington, DC with a private coach operator. This is MTA Route 922.

Other Intercity Carrier – FlixBus, Greyhound and Trailways buses provide intercity service to Annapolis seven times daily. These buses stop in downtown Annapolis and/or the Park & Ride lot, which is serviced by Yellow Routes now operated by the county.

Human Services and Para-transit Providers - There are a number of public agencies and private non-profit organizations that provide transportation services to clients enrolled in their programs. Almost exclusively, these clients fall into transit-dependent category and require specialized services.

Taxi Service - Taxicab operators fill a vital niche in the overall transportation system in Annapolis. The large fleet owners have radio-dispatched systems with extensive experience in handling the trip requirements of a variety of rides. The vast majority of taxis are owner/operator small businesses utilizing the dispatching services of an incorporated or limited partnership cab company. The City of Annapolis establishes regulations, fares, and rates citywide for the taxi operators and to the fringe areas outside the city limits. The Annapolis Department of Transportation is responsible for licensing and regulating the taxi Industry in the City to conform to City and State laws. No FTA funds are used for this function.

3. **Transportation Advisory Committee.** Do you have a local Transportation Advisory Committee?

YES

NO

Describe the organizational structure, membership, meeting schedule, and *Submit a copy of minutes from the most recent two meetings according to the naming protocol illustrated on the Application Checklist.*

There are two (2) transportation advisory committees consisting of City Council Transportation Committee and Transportation Board. The City of Annapolis Transportation Committee and Transportation Board act in an advisory and public participation capacity for City of Annapolis Department of Transportation (ADOT). The Transportation Committee membership consists of three (3) elected City Council members. Each group has regularly scheduled meetings.

The Board shall consist of fifteen members, eight City of Annapolis residents (one from each ward), two ad hoc members representing St. Johns College and the Naval Academy, and five appointed at-large, who shall be appointed by the Mayor and confirmed by the City Council for a term of three years, commencing on July 1st of the year in which appointed. The appointment shall designate the term of each member of the board so that the terms of not more than five members of the board shall expire in any one year.

To ensure minority representation on the Board, the City through its Hispanic & African-American Liaisons recruit individuals in the community to serve on our boards.

Currently, the board has 15 active members including one (1) African-American, and five (5) at-large members from the community, and one representative each from the US Naval Academy and St. Johns College.

Another outreach for minority recruitment is through the African-American and Hispanic elected officials and the diverse community leaders to assist in this recruitment.

The Transportation Committee consists of three (3) elected City Council members and appointed by the mayor. The Committee considers all matters affecting public transportation, vehicular traffic and parking.

Attached are agendas/minutes from the most recent meetings of the Transportation Board.



CITY OF ANNAPOLIS

Unique Entity ID DFEVBHH9KP4	CAGE / NCAGE 0H082	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jan 17, 2025	
Physical Address 160 Duke Of Gloucester ST Annapolis, Maryland 21401-2517 United States	Mailing Address 160 Duke Of Gloucester ST. Annapolis, Maryland 21401-2517 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Maryland 03	State / Country of Incorporation (blank) / (blank)	URL www.annapolis.gov

Registration Dates

Activation Date Jan 22, 2024	Submission Date Jan 18, 2024	Initial Registration Date May 8, 2002
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Entity Dates

Entity Start Date Jan 1, 1708	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Not Selected

Exclusion Summary

Feb 05, 2024 07:24:38 PM GMT
<https://sam.gov/entity/DFEVBHH9KP4/coreData?status=null>

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types**Business Types**

Entity Structure	Entity Type	Organization Factors
U.S. Government Entity	US Local Government	(blank)
Profit Structure		
(blank)		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government
Municipality
City
Local Government Owned
Other Government Entities
Planning Commission
Port Authority
Transit Authority

Financial Information

Accepts Credit Card Payments	Debt Subject To Offset
Yes	No

EFT Indicator	CAGE Code
0000	0H082

Electronic Funds Transfer

Account Type	Routing Number	Lock Box Number
Checking	*****48	(blank)
Financial Institution	Account Number	
WELLS FARGO BANK, NA	*****80	

Automated Clearing House

Phone (U.S.)	Email	Phone (non-U.S.)
4102637952	finance@annapolis.gov	(blank)
Fax		
(blank)		

Remittance Address

CITY OF ANNAPOLIS
160 Duke Of Gloucester ST
Annapolis, Maryland 21401
United States

Taxpayer Information

EIN	Type of Tax	Taxpayer Name
*****0764	Applicable Federal Tax	CITY OF ANNAPOLIS
Tax Year (Most Recent Tax Year)	Name/Title of Individual Executing Consent	TIN Consent Date
2023	Finance Director	Jan 18, 2024
Address	Signature	

160 Duke Of Gloucester ST
Annapolis, Maryland 21401

Joanna D Dickinson

Points of Contact

Accounts Receivable POC

Joanna D Dickinson, Finance Director
jddickinson@annapolis.gov
4102637952

Electronic Business

Joanna D Dickinson, Finance Director
jddickinson@annapolis.gov
4102637952

160 Duke Of Gloucester ST
Annapolis, Maryland 21403
United States

Government Business

Joanna D Dickinson, Finance Director
jddickinson@annapolis.gov
4102637952

City Of Annapolis
Annapolis, Maryland 21401
United States

KRISTI DAVIS, Finance Office Manager
kdavis@annapolis.gov
4102637952

160 Duke Of Gloucester Street
Annapolis, Maryland 21401
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	624230	Emergency And Other Relief Services
	485999	All Other Transit And Ground Passenger Transportation
	562111	Solid Waste Collection
	562991	Septic Tank And Related Services
	562998	All Other Miscellaneous Waste Management Services
	621910	Ambulance Services
	812930	Parking Lots And Garages
	921110	Executive Offices
	921120	Legislative Bodies
	921130	Public Finance Activities

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121) \$130,000,000.00
Number of Employees (in accordance with 13 CFR 121) 600

Location

Annual Receipts (in accordance with 13 CFR 121) (blank)
Number of Employees (in accordance with 13 CFR 121) (blank)

Industry-Specific

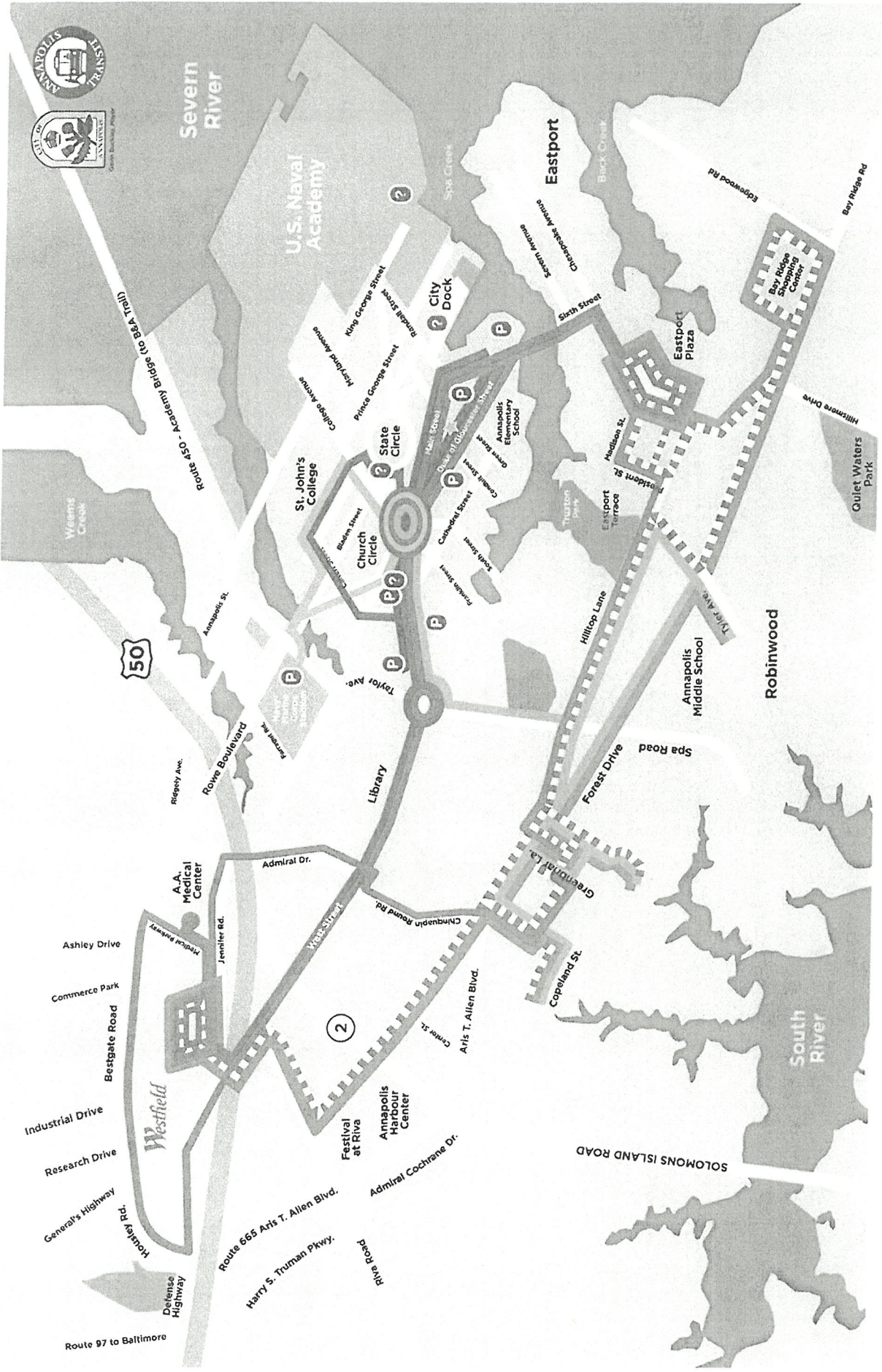
Barrels Capacity (blank)
Megawatt Hours (blank)
Total Assets (blank)

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.



Bus Routes & Major Stops

Annapolis Department of Transportation
308 Chinquapin Round Road | 410-263-7964

- Visitors Information & Rest Rooms
- City Hall
- Parking Facility

Map is not to scale

Red Route Major Stops

- Westfield Mall, AAMC, Admiral Oaks - Admiral Drive, Annapolis Market Space (Safeway), Pip Moyer Rec Center (Hilltop Road), President Street, Eastport Community Center, Eastport Plaza

Orange Route Major Stops

- Annapolis Market Space (Safeway), Calvert Street, Church Circle, Copeland Street, Pip Moyer Rec Center (Hilltop Road), Newtown, Robinwood, Spa Road, West Street

Brown Route Major Stops

- Westfield Mall, Annapolis Market Space (Safeway), Bay Forest Center (Glant), Copeland Street, Newtown, Robinwood, Forest Drive, Eastport Plaza

Green Route Major Stops

- Westfield Mall, Library, West Street, Church Circle, Duke of Gloucester Street, Eastport Plaza, Main Street

Purple Route N. Major Stops

- Westfield Mall, Housley Road (Best Buy), AAMC, Annapolis Town Center, Church Circle, Eastport Plaza, Duke of Gloucester Street, West Street

Purple Route S. Major Stops

- Westfield Mall, AAMC, Housley Road (Best Buy), Annapolis Town Center, Church Circle, Bay Forest Center (Glant), Pip Moyer Rec Center (Hilltop Road), Eastport Plaza, Church Circle

State Shuttle Route Major Stops

- Navy-Marine Stadium, Herbert Sacs Drive, N.W. Street State Buildings, Church Circle, College Avenue - Lawyers Mall, Calvert Street

Circulator Route Major Stops

- Westin Hotel at Park Place, West Street, Calvert Street, St. John's Street, State Circle, Church Circle, Duke of Gloucester Street, Compromise Street, Main Street

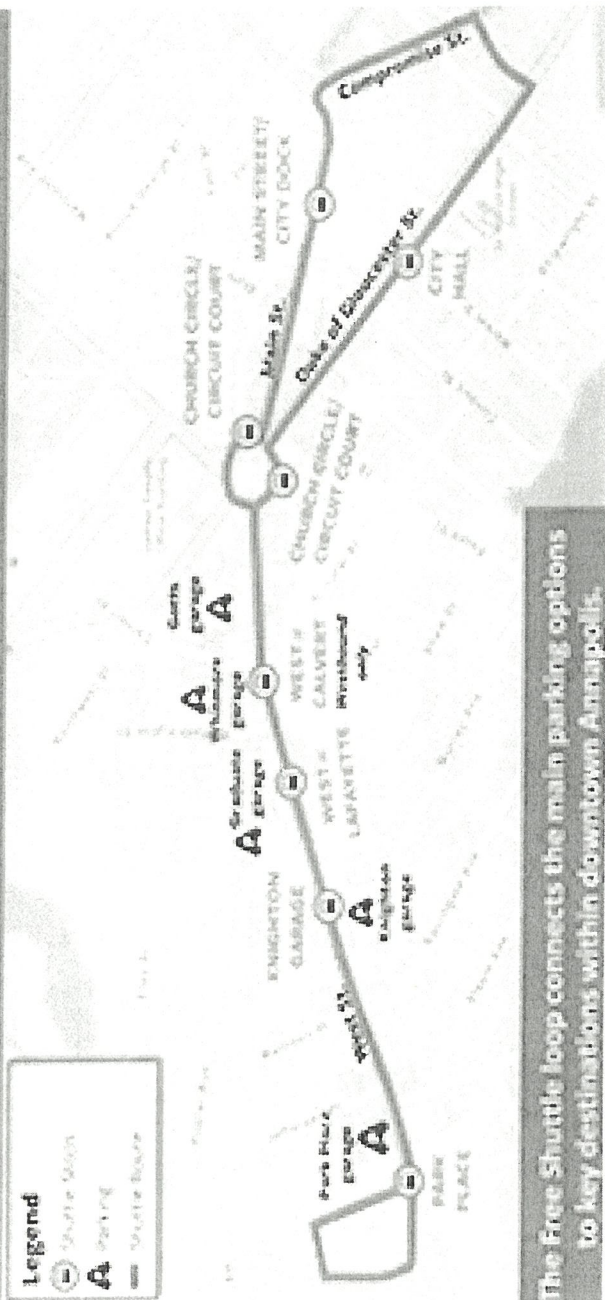
FREE SHUTTLE TO DOWNTOWN ANNAPOLIS

Upgraded buses & increased frequency • 10 minutes or less wait during peak AM/PM hours

OPERATION HOURS: M-F: 6AM-11PM • SAT: 7AM-11PM • SUN: 8AM-5PM

Legend

- Shuttle Stop
- Parking
- Shuttle Route



The Free Shuttle loop connects the main parking options to key destinations within downtown Annapolis.

Annapolis Transit
GREEN ROUTE (2 Buses), January 2023

Monday--Saturday

from MALL to EASTPORT via West St.

Westfield	West & Somerville	West opp. Library	West & Lafayette	West & Church Circle	Compromise & St. Mary's	Eastport Shop. Ctr.
5:30A	5:34	5:38	5:42	5:44	5:47	5:53
6:00	6:04	6:08	6:12	6:14	6:17	6:23
6:30	6:34	6:38	6:42	6:44	6:47	6:53
7:00	7:04	7:08	7:12	7:14	7:17	7:23
7:30	7:34	7:38	7:42	7:44	7:47	7:53
8:00	8:04	8:08	8:12	8:14	8:17	8:23
8:30	8:34	8:38	8:42	8:44	8:47	8:53
9:00	9:04	9:08	9:12	9:14	9:17	9:23
9:30	9:34	9:38	9:42	9:44	9:47	9:53
10:00	10:04	10:08	10:12	10:14	10:17	10:23
10:30	10:34	10:38	10:42	10:44	10:47	10:53
11:00	11:04	11:08	11:12	11:14	11:17	11:23
11:30	11:34	11:38	11:42	11:44	11:47	11:53
12:00P	12:04	12:08	12:12	12:14	12:17	12:23
12:30	12:34	12:38	12:42	12:44	12:47	12:53
1:00	1:04	1:08	1:12	1:14	1:17	1:23
1:30	1:34	1:38	1:42	1:44	1:47	1:53
2:00	2:04	2:08	2:12	2:14	2:17	2:23
2:30	2:34	2:38	2:42	2:44	2:47	2:53
3:00	3:04	3:08	3:12	3:14	3:17	3:23
3:30	3:34	3:38	3:42	3:44	3:47	3:53
4:00	4:04	4:08	4:12	4:14	4:17	4:23
4:30	4:34	4:38	4:42	4:44	4:47	4:53
5:00	5:04	5:08	5:12	5:14	5:17	5:23
5:30	5:34	5:38	5:42	5:44	5:47	5:53
6:00	6:04	6:08	6:12	6:14	6:17	6:23
6:30	6:34	6:38	6:42	6:44	6:47	6:53

from EASTPORT to MALL via West St.

Eastport Shop. Ctr.	Compromise & St. Mary's	Church Circle & School	West & Calvert	West at Library	West opp. Somerville	Westfield Mall
5:30A	5:36	5:39	5:41	5:46	5:50	5:54
6:00	6:06	6:09	6:11	6:16	6:20	6:24
6:30	6:36	6:39	6:41	6:46	6:50	6:54
7:00	7:06	7:09	7:11	7:16	7:20	7:24
7:30	7:36	7:39	7:41	7:46	7:50	7:54
8:00	8:06	8:09	8:11	8:16	8:20	8:24
8:30	8:36	8:39	8:41	8:46	8:50	8:54
9:00	9:06	9:09	9:11	9:16	9:20	9:24
9:30	9:36	9:39	9:41	9:46	9:50	9:54
10:00	10:06	10:09	10:11	10:16	10:20	10:24
10:30	10:36	10:39	10:41	10:46	10:50	10:54
11:00	11:06	11:09	11:11	11:16	11:20	11:24
11:30	11:36	11:39	11:41	11:46	11:50	11:54
12:00P	12:06	12:09	12:11	12:16	12:20	12:24
12:30	12:36	12:39	12:41	12:46	12:50	12:54
1:00	1:06	1:09	1:11	1:16	1:20	1:24
1:30	1:36	1:39	1:41	1:46	1:50	1:54
2:00	2:06	2:09	2:11	2:16	2:20	2:24
2:30	2:36	2:39	2:41	2:46	2:50	2:54
3:00	3:06	3:09	3:11	3:16	3:20	3:24
3:30	3:36	3:39	3:41	3:46	3:50	3:54
4:00	4:06	4:09	4:11	4:16	4:20	4:24
4:30	4:36	4:39	4:41	4:46	4:50	4:54
5:00	5:06	5:09	5:11	5:16	5:20	5:24
5:30	5:36	5:39	5:41	5:46	5:50	5:54
6:00	6:06	6:09	6:11	6:16	6:20	6:24
6:30	6:36	6:39	6:41	6:46	6:50	6:54

Later evening and Sunday service is available on the Purple Line.
 Shaded trips do not operate on Saturdays

Annapolis Transit
BROWN ROUTE (3 buses) January 2023

Monday--Friday

from MALL to EASTPORT via Forest Dr.

Westfield Mall	Forest & Old Solomons Is.	Copeland at Boys/Girls	Annap. Mktpl. (Safeway)	Newtowne opp. Betsy	Robinwood	Bay Forest Center (Giant)	Eastport Shop. Ctr.
5:45A	5:51	5:57	6:00	6:03	6:09	6:14	6:21
6:15	6:21	6:27	6:30	6:33	6:39	6:44	6:51
6:45	6:51	6:57	7:00	7:03	7:09	7:14	7:21
7:15	7:21	7:27	7:30	7:33	7:39	7:44	7:51
7:45	7:51	7:57	8:00	8:03	8:09	8:14	8:21
8:15	8:21	8:27	8:30	8:33	8:39	8:44	8:51
8:45	8:51	8:57	9:00	9:03	9:09	9:14	9:21
9:15	9:21	9:27	9:30	9:33	9:39	9:44	9:51
9:45	9:51	9:57	10:00	10:03	10:09	10:14	10:21
10:15	10:21	10:27	10:30	10:33	10:39	10:44	10:51
10:45	10:51	10:57	11:00	11:03	11:09	11:14	11:21
11:15	11:21	11:27	11:30	11:33	11:39	11:44	11:51
11:45	11:51	11:57	12:00	12:03	12:09	12:14	12:21
12:15P	12:21	12:27	12:30	12:33	12:39	12:44	12:51
12:45	12:51	12:57	1:00	1:03	1:09	1:14	1:21
1:15	1:21	1:27	1:30	1:33	1:39	1:44	1:51
1:45	1:51	1:57	2:00	2:03	2:09	2:14	2:21
2:15	2:21	2:27	2:30	2:33	2:39	2:44	2:51
2:45	2:51	2:57	3:00	3:03	3:09	3:14	3:21
3:15	3:21	3:27	3:30	3:33	3:39	3:44	3:51
3:45	3:51	3:57	4:00	4:03	4:09	4:14	4:21
4:15	4:21	4:27	4:30	4:33	4:39	4:44	4:51
4:45	4:51	4:57	5:00	5:03	5:09	5:14	5:21
5:15	5:21	5:27	5:30	5:33	5:39	5:44	5:51
5:45	5:51	5:57	6:00	6:03	6:09	6:14	6:21
6:15	6:21	6:27	6:30	6:33	6:39	6:44	6:51

from EASTPORT to MALL via Forest Dr.

Eastport Shop. Ctr.	Bay Forest Center (Giant)	Robinwood	Newtowne	Copeland Annap. Mktpl. (Safeway)	Forest & Old Solomons Is.	Westfield Mall
6:00A	6:07	6:13	6:20	6:23	6:26	6:38
6:30	6:37	6:43	6:50	6:53	6:56	7:08
7:00	7:07	7:13	7:20	7:23	7:26	7:38
7:30	7:37	7:43	7:50	7:53	7:56	8:08
8:00	8:07	8:13	8:20	8:23	8:26	8:38
8:30	8:37	8:43	8:50	8:53	8:56	9:08
9:00	9:07	9:13	9:20	9:23	9:26	9:38
9:30	9:37	9:43	9:50	9:53	9:56	10:08
10:00	10:07	10:13	10:20	10:23	10:26	10:38
10:30	10:37	10:43	10:50	10:53	10:56	11:08
11:00	11:07	11:13	11:20	11:23	11:26	11:38
11:30	11:37	11:43	11:50	11:53	11:56	12:08
12:00P	12:07	12:13	12:20	12:23	12:26	12:38
12:30	12:37	12:43	12:50	12:53	12:56	1:08
1:00	1:07	1:13	1:20	1:23	1:26	1:38
1:30	1:37	1:43	1:50	1:53	1:56	2:08
2:00	2:07	2:13	2:20	2:23	2:26	2:38
2:30	2:37	2:43	2:50	2:53	2:56	3:08
3:00	3:07	3:13	3:20	3:23	3:26	3:38
3:30	3:37	3:43	3:50	3:53	3:56	4:08
4:00	4:07	4:13	4:20	4:23	4:26	4:38
4:30	4:37	4:43	4:50	4:53	4:56	5:08
5:00	5:07	5:13	5:20	5:23	5:26	5:38
5:30	5:37	5:43	5:50	5:53	5:56	6:08
6:00	6:07	6:13	6:20	6:23	6:26	6:38
6:30	6:37	6:43	6:50	6:53	6:56	7:08

Later evening and Sunday service is available on the Purple Line.
 Note: 2 buses start at the Mall at 5:45 am and 6:15 am

Annapolis Transit
BROWN ROUTE (2 buses); January 2023

Saturday

from MALL to EASTPORT via Forest Dr.

Westfield Mall	Forest & Old Solomons Is.	Copeland at Boys/Girls	Annap. Mktpl. (Safeway)	Newtowne opp. Betsy	Robinwood turnaround	Bay Forest Center (Giant)	Eastport Shop. Ctr.
7:15	7:21	7:27	7:30	7:33	7:39	7:44	7:51
8:00	8:06	8:12	8:15	8:18	8:24	8:29	8:36
8:45	8:51	8:57	9:00	9:03	9:09	9:14	9:21
9:30	9:36	9:42	9:45	9:48	9:54	9:59	10:06
10:15	10:21	10:27	10:30	10:33	10:39	10:44	10:51
11:00	11:06	11:12	11:15	11:18	11:24	11:29	11:36
11:45	11:51	11:57	12:00	12:03	12:09	12:14	12:21
12:30	12:36	12:42	12:45	12:48	12:54	12:59	1:06
1:15	1:21	1:27	1:30	1:33	1:39	1:44	1:51
2:00	2:06	2:12	2:15	2:18	2:24	2:29	2:36
2:45	2:51	2:57	3:00	3:03	3:09	3:14	3:21
3:30	3:36	3:42	3:45	3:48	3:54	3:59	4:06
4:15	4:21	4:27	4:30	4:33	4:39	4:44	4:51
5:00	5:06	5:12	5:15	5:18	5:24	5:29	5:36
5:45	5:51	5:57	6:00	6:03	6:09	6:14	6:21
6:30	6:36	6:42	6:45	6:48	6:54	6:59	7:06

from EASTPORT to MALL via Forest Dr.

Eastport Shop. Ctr.	Bay Forest Center (Giant)	Robinwood turnaround	Newtown	Copeland Annap. Mktpl. (Safeway)	Forest & Old Solomons Is.	Westfield Mall
7:15	7:22	7:28	7:35	7:38	7:47	7:53
8:00	8:07	8:13	8:20	8:23	8:32	8:38
8:45	8:52	8:58	9:05	9:08	9:17	9:23
9:30	9:37	9:43	9:50	9:53	10:02	10:08
10:15	10:22	10:28	10:35	10:38	10:47	10:53
11:00	11:07	11:13	11:20	11:23	11:32	11:38
11:45	11:52	11:58	12:05	12:08	12:17	12:23
12:30	12:37	12:43	12:50	12:53	12:56	1:08
1:15	1:22	1:28	1:35	1:38	1:47	1:53
2:00	2:07	2:13	2:20	2:23	2:32	2:38
2:45	2:52	2:58	3:05	3:08	3:17	3:23
3:30	3:37	3:43	3:50	3:53	4:02	4:08
4:15	4:22	4:28	4:35	4:38	4:47	4:53
5:00	5:07	5:13	5:20	5:23	5:32	5:38
5:45	5:52	5:58	6:05	6:08	6:17	6:23
6:30	6:37	6:43	6:50	6:53	7:02	7:08

Later evening and Sunday service is available on the Purple Line.

Annapolis Transit
ORANGE ROUTE (1 Bus); January 2023

Monday--Friday
 from DOWNTOWN to FOREST DR. via Spa Rd.

West & Calvert	DPW Spa Rd. facility	Copeland at Boys/Girls	Annap. Mktpl. (SafeWay)	Newtowne opp. Betsy	Robinwood turnaround	Hilltop & Boxwood	DPW Spa Rd. facility	West & Lafayette	Church Circle & School St.	West & Calvert
5:30A	5:33	5:39	5:42	5:45	5:51	5:57	5:59	6:03	6:05	6:07
6:15	6:18	6:24	6:27	6:30	6:36	6:42	6:44	6:48	6:50	6:52
7:00	7:03	7:09	7:12	7:15	7:21	7:27	7:29	7:33	7:35	7:37
7:45	7:48	7:54	7:57	8:00	8:06	8:12	8:14	8:18	8:20	8:22
8:30	8:33	8:39	8:42	8:45	8:51	8:57	8:59	9:03	9:05	9:07
9:15	9:18	9:24	9:27	9:30	9:36	9:42	9:44	9:48	9:50	9:52
10:00	10:03	10:09	10:12	10:15	10:21	10:27	10:29	10:33	10:35	10:37
10:45	10:48	10:54	10:57	11:00	11:06	11:12	11:14	11:18	11:20	11:22
11:30	11:33	11:39	11:42	11:45	11:51	11:57	11:59	12:03	12:05	12:07
12:15P	12:18	12:21	12:27	12:30	12:36	12:42	12:44	12:48	12:50	12:52
1:00	1:03	1:09	1:12	1:15	1:21	1:27	1:29	1:33	1:35	1:37
1:45	1:48	1:54	1:57	2:00	2:06	2:12	2:14	2:18	2:20	2:22
2:30	2:33	2:39	2:42	2:45	2:51	2:57	2:59	3:03	3:05	3:07
3:15	3:18	3:24	3:27	3:30	3:36	3:42	3:44	3:48	3:50	3:52
4:00	4:03	4:09	4:12	4:15	4:21	4:27	4:29	4:33	4:35	4:37
4:45	4:48	4:54	4:57	5:00	5:06	5:12	5:14	5:18	5:20	5:22
5:30	5:33	5:39	5:42	5:45	5:51	5:57	5:59	6:03	6:05	6:07
6:15	6:18	6:24	6:27	6:30	6:36	6:42	6:44	6:48	6:50	6:52

Annapolis Transit
PURPLE NORTH (1 bus); January 2023

Monday--Saturday evenings

Westfield Mall	Med. Blvd. at Hospital	Housely Rd. at Best Buy	Annapolis, T.C. at Parole	West opp. Library	West & Lafayette	West & Church Circle	Compromise & St. Mary's	ar. Eastport Shop. Ctr.	iv. Eastport Shop. Ctr.	President & Madison	Bay Forest Center (Giant)	Hilltop & Boxwood	Annap. Mktpl. (Safeway)	Forest & Old Solomons Is.	Westfield Mall
7:00	7:03	7:08	7:13	7:18	7:22	7:24	7:27	7:31	7:35	7:38	7:43	7:51	7:55	8:00	8:06
8:15	8:18	8:23	8:28	8:33	8:37	8:39	8:42	8:46	8:50	8:53	8:58	9:06	9:10	9:15	9:21
9:30	9:33	9:38	9:43	9:48	9:52	9:54	9:57	10:01	10:05	10:08	10:13	10:21	10:25	10:30	10:36

Sunday/Holidays

Westfield Mall	Med. Pkwy. at Hospital	Housely Rd. at Best Buy	Annap. T.C. at Parole	West opp. Library	West & Lafayette	West & Church Circle	Compromise & St. Mary's	ar. Eastport Shop. Ctr.	iv. Eastport Shop. Ctr.	President & Madison	Bay Forest Center (Giant)	Hilltop & Boxwood	Annap. Mktpl. (Safeway)	Forest & Old Solomons Is.	Westfield Mall
7:45	7:48	7:53	7:58	8:03	8:07	8:09	8:12	8:16	7:05	7:08	7:13	7:21	7:25	7:30	7:36
9:00	9:03	9:08	9:13	9:18	9:22	9:24	9:27	9:31	8:20	8:23	8:28	8:36	8:40	8:45	8:51
10:15	10:18	10:23	10:28	10:33	10:37	10:39	10:42	10:46	9:35	9:38	9:43	9:51	9:55	10:00	10:06
11:30	11:33	11:38	11:43	11:48	11:52	11:54	11:57	12:01	10:50	10:53	10:58	11:06	11:10	11:15	11:21
12:45	12:48	12:53	12:58	1:03	1:07	1:09	1:12	1:16	12:05	12:08	12:13	12:21	12:25	12:30	12:36
2:00	2:03	2:08	2:13	2:18	2:22	2:24	2:27	2:31	1:20	1:23	1:28	1:36	1:40	1:45	1:51
3:15	3:18	3:23	3:28	3:33	3:37	3:39	3:42	3:46	2:35	2:38	2:43	2:51	2:55	3:00	3:06
4:30	4:33	4:38	4:43	4:48	4:52	4:54	4:57	5:01	3:50	3:53	3:58	4:06	4:10	4:15	4:21
5:45	5:48	5:53	5:58	6:03	6:07	6:09	6:12	6:16	5:05	5:08	5:13	5:21	5:25	5:30	5:36
7:00	7:03	7:08	7:13	7:18	7:22	7:24	7:27	7:31	6:20	6:23	6:28	6:36	6:40	6:45	6:51
									7:35	7:38	7:43	7:51	7:55	8:00	8:06

Annapolis Transit
PURPLE SOUTH (1 bus); January 2023

Monday--Saturday evenings

Westfield Mall	Med. Blvd. at Hospital	Housely Rd. at Best Buy	Forest & Old Solomons Is.	Annap. Mktp. (Safeway)	Hilltop & Boxwood	Bay Forest Center (Giant)	President & Madison	ar. Eastport Shop. Ctr.	lv. Eastport Shop. Ctr.	Compromise & St. Mary's	Church Circle & School	West & Calvert	West at Library	Annap. T.C. at Parole	Westfield Mall
7:30	7:33	7:38	7:44	7:49	7:52	8:00	8:05	8:09	8:12	8:16	8:19	8:22	8:27	8:32	8:37
8:45	8:48	8:53	8:59	9:04	9:07	9:15	9:20	9:24	9:27	9:31	9:34	9:37	9:42	9:47	9:52
10:00	10:03	10:08	10:14	10:19	10:22	10:30	10:35	10:39	--	--	--	--	--	--	--

Sunday/Holidays

Westfield Mall	Med. Pkwy. at Hospital	Housely Rd. at Best Buy	Forest & Old Solomons Is.	Annap. Mktp. (Safeway)	Hilltop & Boxwood	Bay Forest Center (Giant)	President & Madison	ar. Eastport Shop. Ctr.	lv. Eastport Shop. Ctr.	Compromise & St. Mary's	Church Circle & School	West & Calvert	West at Library	Annap. T.C. at Parole	Westfield Mall
7:00	7:03	7:08	7:14	7:19	7:22	7:30	7:35	7:39	7:42	7:46	7:49	7:52	7:57	8:02	8:07
8:15	8:18	8:23	8:29	8:34	8:37	8:45	8:50	8:54	8:57	9:01	9:04	9:07	9:12	9:17	9:22
9:30	9:33	9:38	9:44	9:49	9:52	10:00	10:05	10:09	10:12	10:16	10:19	10:22	10:27	10:32	10:37
10:45	10:48	10:53	10:59	11:04	11:07	11:15	11:20	11:24	11:27	11:31	11:34	11:37	11:42	11:47	11:52
12:00	12:03	12:08	12:14	12:19	12:22	12:30	12:35	12:39	12:42	12:46	12:49	12:52	12:57	1:02	1:07
1:15	1:18	1:23	1:29	1:34	1:37	1:45	1:50	1:54	1:57	2:01	2:04	2:07	2:12	2:17	2:22
2:30	2:33	2:38	2:44	2:49	2:52	3:00	3:05	3:09	3:12	3:16	3:19	3:22	3:27	3:32	3:37
3:45	3:48	3:53	3:59	4:04	4:07	4:15	4:20	4:24	4:27	4:31	4:34	4:37	4:42	4:47	4:52
5:00	5:03	5:08	5:14	5:19	5:22	5:30	5:35	5:39	5:42	5:46	5:49	5:52	5:57	6:02	6:07
6:15	6:18	6:23	6:29	6:34	6:37	6:45	6:50	6:54	6:57	7:01	7:04	7:07	7:12	7:17	7:22
7:30	7:33	7:38	7:44	7:49	7:52	8:00	8:05	8:09	--	--	--	--	--	--	--

Annapolis Transit
 STATE SHUTTLE ROUTE (1 Bus) January 2023

Monday--Friday
 from NAAA Stadium to Church Circle

NAAA Stadium	Dept of Natural Resources (DNR)	Northwest St	Church Circle	College Avenue	Calvert St at Bladen	Dept of Natural Resources (DNR)	NAAA Stadium
6:40A	6:41	6:43	6:44	6:45	6:46	6:48	6:50
7:00	7:01	7:03	7:04	7:05	7:06	7:08	7:10
7:20	7:21	7:23	7:24	7:25	7:26	7:28	7:30
7:40	7:41	7:43	7:44	7:45	7:46	7:48	7:50
8:00	8:01	8:03	8:04	8:05	8:06	8:08	8:10
8:20	8:21	8:23	8:24	8:25	8:26	8:28	8:30
8:40	8:41	8:43	8:44	8:45	8:46	8:48	8:50
9:00	9:01	9:03	9:04	9:05	9:06	9:08	9:10
9:20	9:21	9:23	9:24	9:25	9:26	9:28	9:30
9:40	9:41	9:43	9:44	9:45	9:46	9:48	9:50
10:00	10:01	10:03	10:04	10:05	10:06	10:08	10:10
10:20	10:21	10:23	10:24	10:25	10:26	10:28	10:30
10:40	10:41	10:43	10:44	10:45	10:46	10:48	10:50
11:00	11:01	11:03	11:04	11:05	11:06	11:08	11:10
11:20	11:21	11:23	11:24	11:25	11:26	11:28	11:30
11:40	11:41	11:43	11:44	11:45	11:46	11:48	11:50
12:00P	12:01	12:03	12:04	12:05	12:06	12:08	12:10
12:20	12:21	12:23	12:24	12:25	12:26	12:28	12:30
12:40	12:41	12:43	12:44	12:45	12:46	12:48	12:50
1:00	1:01	1:03	1:04	1:05	1:06	1:08	1:10
1:20	1:21	1:23	1:24	1:25	1:26	1:28	1:30
1:40	1:41	1:43	1:44	1:45	1:46	1:48	1:50
2:00	2:01	2:03	2:04	2:05	2:06	2:08	2:10
2:20	2:21	2:23	2:24	2:25	2:26	2:28	2:30
2:40	2:41	2:43	2:44	2:45	2:46	2:48	2:50
3:00	3:01	3:03	3:04	3:05	3:06	3:08	3:10
3:20	3:21	3:23	3:24	3:25	3:26	3:28	3:30
3:40	3:41	3:43	3:44	3:45	3:46	3:48	3:50
4:00	4:01	4:03	4:04	4:05	4:06	4:08	4:10
4:20	4:21	4:23	4:24	4:25	4:26	4:28	4:30
4:40	4:41	4:43	4:44	4:45	4:46	4:48	4:50
5:00	5:01	5:03	5:04	5:05	5:06	5:08	5:10
5:20	5:21	5:23	5:24	5:25	5:26	5:28	5:30
5:40	5:41	5:43	5:44	5:45	5:46	5:48	5:50
6:00	6:01	6:03	6:04	6:05	6:06	6:08	6:10
6:20	6:21	6:23	6:24	6:25	6:26	6:28	6:30
6:40	6:41	6:43	6:44	6:45	6:46	6:48	6:50
7:00	7:01	7:03	7:04	7:05	7:06	7:08	7:10
7:20	7:21	7:23	7:24	7:25	7:26	7:28	7:30
7:40	7:41	7:43	7:44	7:45	7:46	7:48	7:50
8:00	8:01	8:03	8:04	8:05	8:06	8:08	8:10
8:20	8:21	8:23	8:24	8:25	8:26	8:28	8:30
8:40	8:41	8:43	8:44	8:45	8:46	8:48	8:50
9:00	9:01	9:03	9:04	9:05	9:06	9:08	9:10
9:20	9:21	9:23	9:24	9:25	9:26	9:28	9:30
9:40	9:41	9:43	9:44	9:45	9:46	9:48	9:50

Additional Bus added

ATP-25
CURRENT SERVICES
PART I-B

Annual Transportation Plan for Fiscal Year 2025

Jurisdiction Name **City of Annapolis**
 Legal Name **City of Annapolis**

Form 1: TRANSPORTATION PROGRAM SUMMARY

Summary of Total Transportation Services

Identify all types of transportation services provided by your organization by checking the appropriate boxes and indicate their respective funding sources.

Transportation Service	Funding Source(s)						
	5307	5311	ADA	SSTAP	Large Urban	Other	
<input checked="" type="checkbox"/> General Public	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Senior Center/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Medical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Nutrition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adult Day Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Specify Other _____

Other 1 - Funding Source _____

Other 2 - Funding Source _____

Vehicle Summary

_____ 11 Vehicles Used in Peak Service*	*Total vehicles operated in peak service	_____ 16 ADA Accessible Vehicles
+ _____ 5 Spare Vehicles	by Fixed Route <u>10</u>	_____ 16 Wheelchair Placements in
+ _____ 0 Other Vehicles**	by Demand Response <u>1</u>	_____ 3 Vehicles On Order
= _____ 16 Vehicles in Total Fleet***		
_____ 45% Spare Ratio		

* Must match total number of peak vehicles on Form #7. The total should equal cell B30 and should be equal to the total reported to NTD.

**Other vehicles should include vehicles reported to NTD as in storage, emergency contingency, and awaiting sale.

***Must match total active Vehicle Inventory on Form #6, exclusive of vehicles on order (not yet delivered)

Employee Characteristics:

Drivers:	Non-CDL	CDL	Fixed Route	Paratransit	Total
Full-Time	_____	<u>29</u>	<u>27</u>	<u>2</u>	29
Part-Time	_____	<u>7</u>	<u>7</u>	<u>0</u>	7
Volunteer	_____	_____	_____	_____	0
	Full-Time	Part-Time			
Mechanics	<u>4</u>	<u>1</u>			5
Street Supervisor	<u>0</u>	<u>0</u>			0
Dispatchers	<u>4</u>	<u>1</u>			5
Administration	<u>4</u>	<u>0</u>			4
Management	<u>1</u>	<u>0</u>			1
TOTAL	<u>13</u>	<u>38</u>			51

Form 2a: SERVICE PERFORMANCE SUMMARY (Suburban/Small Urban)
 Remember to include ALL Service Types into Grand Total

Funding Program	Service Type F = Fixed Route DR = Demand Response D = Deviated	Route Name/Number	Total Passenger Trips	Total Service Miles	Total Service Hours	Total Operating Costs	Total Farebox Receipts	Other Local Operating Revenue (rebates, warranty)	Advertising Revenue	Operating Cost per Hour	Operating Cost per Mile	Operating Cost per Passenger Trip	Local Operating Revenue Ratio	Farebox Recovery Ratio	Passenger Trips per Mile	Passenger Trips per Hour	Distribution Date 11.10.18 in FY20 ATP	
																	Acceptable	10% - 20%
Public Transportation Programs:																		
S. 5307	MB	Red	35,263	88,053	7,453	1,128,957	60,623	0	34,991	\$151.48	\$12.82	\$32.02	8.5%	5.4%	0.40	4.73		
S. 5307	MB	Green	59,128	72,052	7,453	1,088,766	100,673	0	29,071	\$146.08	\$15.11	\$18.41	11.9%	9.2%	0.82	7.93		
S. 5307	MB	Orange	10,229	41,785	2,578	477,759	20,233	0	16,109	\$185.32	\$11.43	\$46.71	7.6%	4.2%	0.24	3.97		
S. 5307	MB	Brown	49,236	99,225	8,101	1,227,321	83,951	0	39,897	\$151.50	\$12.37	\$24.93	10.1%	6.8%	0.50	6.08		
S. 5307	MB	Purple	11,154	51,797	3,381	596,811	21,213	0	20,529	\$176.52	\$11.52	\$53.51	7.0%	3.6%	0.22	3.30		
S. 5307	MB	Downtown Shuttle	83,925	49,768	7,633	0	0	0	0	\$0.00	\$0.00	\$0.00	#DIV/0!	#DIV/0!	1.69	11.00		
S. 5307	MB	State Shuttle	54,450	33,773	3,543	566,583	207,315	0	13,954	\$159.92	\$16.78	\$10.41	39.1%	36.6%	1.61	15.37		
S. 5307																		
Subtotal -- Large Urban or S. 5307:			303,385	436,453	40,142	\$5,086,197	\$494,008	\$0	\$154,550	\$126.71	\$11.65	\$16.76	12.8%	9.7%	0.70	7.56		
Acceptable \$68.37 - \$89.41 \$4.21 - \$6.31 \$4.21 - \$7.36 45% - 55% 10% - 20% .75 - 1.25 12.0 - 16.0																		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
S. 5311										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Subtotal -- S. 5311:			0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Acceptable \$68.37 - \$89.41 \$4.21 - \$6.31 \$4.21 - \$7.36 45% - 55% 10% - 20% .75 - 1.25 12.0 - 16.0																		
Overall Public Transportation Programs:			303,385	436,453	40,142	5,086,197	494,008	0	154,550	\$126.71	\$11.65	\$16.76	12.8%	9.7%	0.70	7.56		
Acceptable \$68.37 - \$89.41 \$4.21 - \$6.31 \$4.21 - \$7.36 45% - 55% 10% - 20% .75 - 1.25 12.0 - 16.0																		
Subtotal -- ADA Paratransit:			3,080	29,153	4,460	\$345,953	\$9,842	\$0	\$11,039	\$77.57	\$11.87	\$112.32	6.0%	2.8%	0.11	0.69		
Acceptable \$63.11 - \$84.15 \$3.68 - \$7.36 \$21.04 - \$42.07 40% - 60% 6% - 12% .10 - .20 1.5 - 3.0																		
Subtotal -- SSTAP Program:										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Acceptable \$63.11 - \$84.15 \$3.68 - \$7.36 \$21.04 - \$42.07 40% - 60% 6% - 12% .10 - .20 1.5 - 3.0																		
Safety Information										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Safety Events										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Fatalities										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
Injuries										#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
GRAND TOTAL:			306,465	465,606	44,602	\$5,432,150	\$503,850	\$0	\$165,589	\$121.79	\$11.67	\$17.73	12.3%	9.3%	0.66	6.87		

Annual Transportation Plan for Fiscal Year 2025

Jurisdiction Name City of Annapolis
 Legal Name City of Annapolis

Form 2: CURRENT SERVICE CHARACTERISTICS

Provide current service characteristics for all MTA-funded services.

Funding Source	Type of Service	Level of Service (1)	Days & Hours of Operation	Fares(2):					
				General Public	Elderly	Disabled	Student	Donations	Other
Large Urban	Fixed-Route	100	M-F: 5:30AM - 11:00PM; Sat: 7:15AM - 11:00PM; Sun: 7:00AM - 8:00PM	\$ 2.00	1.00	\$ 1.00	\$ -		
	Deviated Fixed-Route								
	Demand-Response								
Section 5311	Fixed-Route								
	Deviated Fixed-Route								
	Demand-Response								
SSTAP	Fixed-Route								
	Deviated Fixed-Route								
	Demand-Response								
Section 5307	Taxi Voucher								
	Deviated Fixed-Route								
	Demand-Response								
ADA	Deviated Fixed-Route	100	M-F: 5:30AM - 11:00PM; Sat: 7:15AM - 11:00PM; Sun: 7:00AM - 8:00PM	\$		\$ 4.00			
	Demand-Response								

(1) Indicate approximate percentage of each service type operated within each grant program.

(2) Attach fare schedule if zones/mileage differences are used.

ATP-25
PROGRAM COMPLIANCE, Part I
PART I-C

PROGRAM COMPLIANCE, Part I

A. CIVIL RIGHTS

Do you: 1) employ **100 or more** transit-related employees (including temporary, full-time, or part-time employees either directly and/or through contractors); **AND** 2) request or receive State/Federal capital or operating assistance in excess of \$1 million in FY2024, or request or receive planning assistance in excess of \$250,000 in FY2024? *If "Yes", to both questions, provide one copy of your current MDOT MTA approved Formal EEO Program according to the naming protocol illustrated on the Application Checklist.*

YES

NO

Do you: 1) employ **50-99** transit-related employees (including temporary, full-time, or part-time employees either directly and/or through contractors); **AND** 2) request or receive State/Federal capital or operating assistance in excess of \$1 million in FY2024, or request or receive planning assistance in excess of \$250,000 in FY2024? *If "Yes", to both questions, provide one copy of your current MDOT MTA approved Abbreviated EEO Program according to the naming protocol illustrated on the Application Checklist.*

YES

NO

If your organization does not have an MDOT MTA approved EEO Program or Abbreviated Program, please contact your Regional Planner.

The State and any subrecipients that receive funds from FTA for planning, capital, or operating assistance or any combination thereof in excess of \$250,000 to award in prime contracts, **NOT** including funds for transit vehicle purchases, in a given Federal Fiscal Year must prepare a DBE Program.

Is the amount of State/Federal funds received in FY 2024 for planning, capital, operating assistance, or any combination thereof more than \$250,000? *If "Yes", please provide a copy of your approved DBE Program. If your organization does not have an MDOT MTA approved DBE Program, please contact your regional planner. You must prepare and submit a DBE Program.*

YES

NO

If your project received **less than \$250,000**, do you have an MDOT MTA approved DBE Policy Statement? *If "Yes", please provide a copy of your approved DBE Policy Statement. If your organization does not have an MDOT MTA approved DBE Policy Statement, please contact your regional planner. You must prepare and submit a DBE Policy Statement.*

YES

NO

Do you have a purchase of service agreement with a private operator/contractor? *If "Yes", please provide one copy of the contractor's EEO Program AND their DBE Program or Policy Statement according to the naming protocol illustrated on the Application Checklist.*

YES

NO

Have you submitted a Title VI Plan to the MDOT MTA within the past three years? If so, when?

YES

NO

If "Yes", has your Title VI Plan been approved by MDOT MTA?

YES

NO

Are you in a census area with a population more than 200,000?

YES

NO

Date of Approval: 9/23/2023

Please provide one copy of your most recent Title VI Policy Statement/Plan according to the naming protocol illustrated on the Application Checklist.

B. CIVIL RIGHTS CONTACTS – Applicant (Please provide current information)

EEO CONTACT - Applicant

Name Patricia Hopkins
Title Manager
Department/Organization Human Resources, City of Annapolis
Phone 410-263-7998 E-Mail plhopkins@annapolis.gov
Address 145 Gorman Street
City, State ZIP Annapolis-MD-21401

DBE CONTACT - Applicant

Name Kwaku Agyemang-Duah
Title Deputy Director
Department/Organization Transportation/City of Annapolis
Phone 410-263-7964 E-Mail kad@annapolis.gov
Address 308 Chinguapin Round Rd
City, State ZIP Annapolis-MD-21401

Title VI CONTACT - Applicant

Name Kwaku Agyemang-Duah
Title Deputy Director
Department/Organization Transportation/City of Annapolis
Phone 410-263-7964 E-Mail kad@annapolis.gov
Address 308 Chinguapin Round Rd
City, State ZIP Annapolis-MD-21401

C. CIVIL RIGHTS CONTACTS – Contractors (Please provide current information)

EEO CONTACT - Contractor

Name N/A
Title _____
Department/Organization _____
Phone _____ E-Mail _____
Address _____
City, State ZIP _____ - _____

DBE CONTACT - Contractor

Name _____
Title _____
Department/Organization _____
Phone _____ E-Mail _____
Address _____
City, State ZIP _____ - _____

Title VI CONTACT - Contractor

Name N/A
Title _____
Department/Organization _____
Phone _____ E-Mail _____
Address _____
City, State ZIP _____ - _____

D. SAFETY AND SECURITY

1. Federal regulations require that *AT LEAST* 1% of Federal Funds be used for Safety and Security purposes.

In FY 2024, what was the total amount of Federal funding received for all programs? \$801,128
(Total)

Then, "Total" x .01 = \$8,011 *Minimum* required expenses on Safety/Security in FY 2024.

Did your organization achieve the 1% goal for FY 2024? What were your total safety and security project expenses? \$8,750

YES

NO

If Yes - complete table below

If No - Contact your Regional Planner

2. Documentation of Security Expenses		
SECURITY PROJECTS	\$ AMOUNT	DESCRIPTION
<i>Infrastructure/Capital Improvements</i>		
Increased Lighting		
Increased Surveillance		
Emergency Communications		
Other Projects		
<i>Operating/Personnel Expenditures</i>		
In-House Security Personnel		
Contract Security Personnel		
Security Training		
Other Projects		
Bus & Facility Video Surveillance, new door locks	8,750	Real-time video surveillance, replaced old door locks
Total	8,750	

E. MAINTENANCE PROGRAM

1. Describe your preventive vehicle maintenance program. Include cycles and major intervals for preventive work.

Submit current copies of all maintenance forms used in the program. Submit a full copy of your PM Program if it changed in the past year. Please follow naming protocol illustrated on the Application Checklist.

2. Who is responsible for the routine and preventive maintenance of the transportation program fleet?

- In-house (Transportation program employees)
- In-house (other: city/county/municipal department)
- County/Municipal Garage
- Local Garage(s)
- Partner Agency
- Private Maintenance Vendor
- Included in Purchase of Service Agreement/Operating Contract

3. If routine and preventive maintenance are done in-house or by another city / county department, *describe the following:*

- a) the arrangements: own maintenance facility and dedicated staff
- b) the number of maintenance personnel assigned (or trained) to transportation, 5
- c) how maintenance charges are assessed: Charged directly to maintenance accounts

4. If routine and preventative maintenance (PM) are done in-house, do you incur labor charges over \$100,000 per year? If yes, please provide a Force Account Plan for PM. No

5. If routine maintenance is performed by private vendor(s) *describe the following:* N/A

- a) the vendor selection process and criteria used,
- b) how charges are assessed (attach a copy of the written contract or price schedule), and/or
- c) your informal verbal agreement.

6. Do you require a pre-trip vehicle inspection? YES NO

Submit a copy of the pre-trip checklist.

7. Who performs the inspection?

- Driver/Operator
- Dispatcher
- Operations/Supervisory Staff
- Maintenance Staff Person
- Other (_____)

8. Do you operate vehicles with a seating capacity of 16 passengers or more, including the driver or over 10,000 GVWR?

YES NO

If yes, you are subject to the Maryland Preventive Maintenance Program. *Submit a sample of the Maryland DOT-approved inspection form documenting the most recent inspection or certification that the vehicle is maintained under a PM plan and is carried on the vehicle at all times. Please follow appropriate naming protocol illustrated on the Application Checklist.*

9. Are any of your facilities funded or constructed with Federal or State funds?

YES NO

Do you have a maintenance program/policy for these transit facility(ies)?

YES NO

If "Yes", submit a copy of the facilities and equipment maintenance plan (FEMP). Please follow appropriate naming protocol illustrated on the Application Checklist. If "No", contact your Regional Planner to develop a formal facility plan.

F. TRAINING PROGRAMS

1. Effective July 1, 2024, (FY 2023) MDOT MTA requires that *AT LEAST .5%* of Federal funds be used for training purposes.

In FY 2024, what was the total amount of Federal funding received for all programs?
\$801,128 (Total)

Then, "Total" x .005 = \$4,006. *Minimum* required expenses on Training in FY 2024. What was your organization's total for training expenses in FY 2024? \$9,876

- 2a. If you obtained training that was provided at no cost to you, please indicate:

Did you use a TransitSCORE Trainer? YES NO

Did you obtain training through NTI? YES NO

Please specify other training obtained at no cost: See attached

Please provide the following information:

Name of Training:

Name[s] of the Trainer[s]:

of Persons Trained:

Date[s] Training Conducted:

Location of Training Site:

2b. Documentation of Training Expenses

TRAINING CONDUCTED	\$ AMOUNT	DESCRIPTION
Other Projects		

Total

Add more rows to the table if needed.

3. Training Program Description

Please *describe* your training programs. Be sure to include as much information as possible about new hire training, on-going and/or re-training, course curriculum, schedules, topics, resources, and materials. Provide information regarding who conducts the training, how the training is evaluated, and how it is determined to be successful.

a) Driver Training:

Driver training is primarily the responsibility of Transportation Superintendent. However, other city departments such as Departments of Human Resources and Law and other external organizations such as Transportation Association of Maryland (TAM) and MDOT MTA may provide driver training as needed. Each new driver receives at least 40 hours of training in defensive driving, patron relations, route operations and standard operating procedures. A manual of Standard Operating Procedures and a Quick Reference Summary are supplied to each new hire. Follow-up training is available. A one-hour defensive driver review is mandatory following any accident. Counseling sessions on patron relations and sensitivity techniques are scheduled after any patron complaint.

Regular driver training consists of standard topics such as customer service, safety and security, ADA accessibility, radio codes, new vehicle orientation, drug & alcohol policy and sexual harassment at the work place. Seasonally relevant topics such as cold weather driving skills and spring/summer driving skills courses are also covered.

b) Maintenance Training:

Maintenance training is an on-going process, with technicians frequently attending training courses and seminars held by vendors and/or city's fleet manager related to specific equipment or vehicle systems. We also provide formal training on engine systems, computer diagnostics, air conditioning, preventative maintenance, ADA accessibility etc. Other mandatory training includes customer service and safety/security related topics. Additionally, all technicians are encouraged to research training opportunities in areas of their interest as well as studying and testing for ASE and other professional certifications.

c) Other Training:

Administrative staff participates in training programs offered by the City of Annapolis, MDOT MTA, Transportation Association of Maryland (TAM), and CTAA. Recent training includes conflict de-escalation, automated external defibrillator (AED) bus video surveillance for safety and security, defensive driving refresher, American with Disabilities Act (ADA)-changes, challenges, challenges & reasonable modifications and creating a safety culture.

There is ongoing training in computer security for all supervisors and managers.

G. PURCHASED TRANSPORTATION

If you have a contract with a separate provider who is included on your Form B-2 as Purchased Transportation and you have submitted a Form B-3 on their behalf, *submit one copy of their contract. Please follow appropriate naming protocol illustrated on the Application Checklist.*

A brief description of the contract arrangement should be included here, including the operator(s), contract term and any options, and the scope of services to be provided.

N/A

H. DRUG AND ALCOHOL TESTING POLICY

Do you have an approved Drug Free Workplace Policy and an approved Drug and Alcohol Testing Policy as required by FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR part 665, subpart I and in accordance with 49 CFR part 40?

YES

NO

Date of Original Policy 1986

Contractor N/A

Date of Last Update 2010

Contractor N/A

Drug and Alcohol Policy Administrator - Applicant

Name Tira Kimbo

Title Administrator

Department/Organization Human Resources/City of Annapolis

Phone 410-263-7998

E-Mail trk@annapolis.gov

Address 145 Gorman Street

City, State ZIP Annapolis, MD 21401

Drug and Alcohol Policy Administrator – Service Contractor

Name N/A

Title _____

Department/Organization _____

Phone _____

E-Mail _____

Address _____

City, State ZIP _____ - _____

Drug and Alcohol Policy Administrator – Maintenance Provider

Name N/A

Title _____

Department/Organization _____

Phone _____

E-Mail _____

Address _____

City, State ZIP _____ - _____

Submit one copy of your drug and alcohol policy. Please follow appropriate naming protocol illustrated on the Application Checklist.

I. CELL PHONE POLICY

Do you have a policy regarding the use of cell phones and other portable electronic devices for employees of your program?

YES

NO

If you have a contract with a service provider, *submit one copy of your local policy. Please follow appropriate naming protocol illustrated on the Application Checklist.*