



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Regular Agenda - Final City Council

Monday, December 9, 2019

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Call to Order

Mayor Buckley

Invocation

Mayor Buckley

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Ceremonial Items

City Council Citations

Petitions, Reports and Communications

A. Update from the Mayor

B. City Manager Required Administrative Submittal:

[ID-665-19](#)

**Article VI - OPERATIONS, Sec. 2.B, (7): Monthly Status Reports -
September**

Attachments:

[Report to City Council \(1\).doc](#)

C. Reports by Committee

D. Comments by the General Public

Consent Calendar

Approval of Journal of Proceedings

[CCM111819](#) **Special Meeting Minutes**

Attachments: [Special Minutes 11.18.19.pdf](#)

Appointments

[AP-129-19](#) **The Appointment of Bishop Craig Coates to the Housing Authority of the City of Annapolis Board**

Attachments: [Resume](#)

Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-131-19](#) **The Appointment of Mary Cleave to the Commission on Aging**

Attachments: [Application & Resume](#)

Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-133-19](#) **The Re-Appointment of Elizabeth Dolezal to the Transportation Board**

Attachments: [Resume](#)

Legislative History

11/14/19 Transportation Committee recommend favorably

[AP-134-19](#) **The Appointment of Thomas Rekus to the Transportation Board**

Attachments: [Application and Resume](#)

Legislative History

11/14/19 Transportation Committee recommend favorably

[AP-135-19](#) **The Appointment of Cara Plewinski to the Transportation Board**

Attachments: [Resume and Application](#)

Legislative History

11/14/19 Transportation Committee recommend favorably

[AP-136-19](#) **The Appointment of Toni Strong Pratt to the Housing and Community Development Committee**

Attachments: [Resume](#)

Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-137-19](#) **The Re-Appointment of Juliet Cervellon to the Human Relations Commission**

Attachments:[Letter](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-138-19](#)**The Re-Appointment of John Smith the Human Relations Commission**Attachments:[Letter](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-139-19](#)**The Re-Appointment of Jerry Williams to the Human Relations Commission**Attachments:[Letter](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-140-19](#)**The Re-Appointment of Edith Knight to the Human Relations Commission**Attachments:[Resume](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-141-19](#)**The Re-Appointment of Sandra D. Chapman to the Housing Authority of the City of Annapolis Board**Attachments:[Letter](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

[AP-143-19](#)**The Re-Appointment of Dianne Graham to the Human Relations Commission**Attachments:[Resume](#)Legislative History

11/18/19 Housing and Human Welfare recommend favorably

Supplemental Appropriations[SA-18-20](#)**Planning & Zoning****Revenue: Federal Operating Grant Revenue (\$34,600.00) Expenditure: Salaries and Benefits (\$34,600.00)**Attachments:[SA-18-20](#)Legislative History

12/4/19 Finance Committee recommend favorably

[SA-19-20](#)**FIRE****Revenue: State Operating Grant Revenue (11,407.00) Expenditure: Supplies (\$11,407.00)**

Attachments: [SA19-20](#)

Legislative History

12/4/19 Finance Committee recommend favorably

[SA-20-20](#)

FIRE

Revenue: State Operating Grant Revenue (\$7,487.00) Expenditure: Supplies and Other (\$7,487.00)

Attachments: [SA20-20](#)

Legislative History

12/4/19 Finance Committee recommend favorably

[SA-21-20](#)

Multiple Departments

Expenditure: Federal - Police Department - Byrne Justice BJAG (\$15,993.00); Office of Emergency Management - SHSP-SHSG State Homeland Security (\$69,341.00); State - Planning and Zoning - CLG Training and Education (\$2,135.00); Community Resiliency - MDNR (\$13,300.00); County - Office of Emergency Management - OIT-Your Life Matters (\$10,581.00); OIT-Overdose Free Annapolis (\$20,036.00); OIT-Naptown Anti-dope Movement (\$12,652.00)

Attachments: [SA21-20](#)

Legislative History

12/4/19 Finance Committee recommend favorably

Legislative Actions

First Readers

[O-38-19](#)

Housing and Community Development Committee - For the purpose of renaming the Housing and Community Development Committee; clarifying certain powers and functions; and making stylistic changes.

Sponsors: Rodriguez and Gay

Attachments: [O-38-19 Housing and Community Development Cmte Renaming First Reader.pdf](#)

[O-39-19](#)

Accessory Dwelling Units - For the purpose of allowing accessory dwelling units in all zoning districts that allow single-family detached dwellings; establishing use requirements for accessory dwelling units; adding certain definitions; making stylistic changes; and generally related to accessory dwelling units.

Sponsors: Gay and Rodriguez

Attachments: [O-39-19 Accessory Dwelling Units First Reader.pdf](#)

[O-40-19](#)

Capital Budget and Capital Improvement Program - Maintenance Facilities - For the purpose of amending the Capital Budget and Capital

Improvement Program by modifying the project description for the Maintenance Facilities capital project.

Sponsors: Buckley, Pindell Charles and Finlayson

Attachments: [O-40-19 Appendix A.pdf](#)
[O-40-19 Public Works Maintenance Facility - Hudson Street First Reader.pdf](#)

R-51-19

Honoring Chief Joseph S. Johnson - For the purpose of recognizing and honoring Chief Joseph S. Johnson; and dedicating and approving the installation of a commemorative marker on the Annapolis Police Department building in his honor.

Sponsors: Paone

Attachments: [R-51-19 Honoring Joseph S Johnson First Reader.docx](#)

Second Readers

O-36-19

Parking Meters - For the purpose of including parking kiosks and parking mobile devices in the requirements for installation and location of parking meters.

Sponsors: Buckley

Attachments: [O-36-19 Parking Meters First Reader.pdf](#)
[O-36-19 Fiscal Impact Note.pdf](#)
[O-36-19 Staff Report.pdf](#)

Legislative History

10/14/19	City Council	adopt on first reader
10/14/19	City Council	refer to the Public Safety Committee
10/14/19	City Council	refer to the Transportation Committee
10/28/19	City Council	declare the public hearing closed
11/4/19	Public Safety Committee	recommend favorably
11/14/19	Transportation Committee	recommend favorably

End of Consent Calendar

Public Hearings

ID-662-19

Rental Unit and Short-Term Residential Rental Licenses - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective

date for current licensees; and matters generally relating thereto.

Attachments: [O-26-19 Adopted as Amended on Second Reading 11-18-19.pdf](#)

Legislative Actions

First Readers

[R-50-19](#)

City Attorney - D. Michael Lyles - For the purpose of expressly confirming the appointment of D. Michael Lyles as City Attorney; consenting to compensate the City Attorney; and setting an effective date.

Sponsors: Buckley

Attachments: [R-50-19 Michael Lyles City Attorney First Reader.pdf](#)
[R-50-19 Fiscal Impact Note.pdf](#)
[R-50-19 Michael Lyles Confirmation Letter and Resume.pdf](#)
[R-50-19 Staff Report.pdf](#)

[R-49-19](#)

City Manager - David A. Jarrell - For the purpose of expressly confirming the appointment of David A. Jarrell as City Manager; consenting to compensate the City Manager; and setting an effective date.

Sponsors: Buckley

Attachments: [R-49-19 David Jarrell City Manager First Reader.pdf](#)
[R-49-19 Fiscal Impact Note.pdf](#)
[R-49-19 David Jarrell City Manager Confirmation Letter.pdf](#)
[R-49-19 Staff Report.pdf](#)

Second Readers

[CA-6-19](#)

Department of the Environment - For the purpose of establishing a department known as the Department of the Environment; and generally relating to the Department of the Environment.

Sponsors: Savidge, Arnett and Rodriguez

Attachments: [CA-6-19 Department of the Environment First Reader.docx](#)
[CA-6-19 Staff Report and Fiscal Impact Note.pdf](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee
6/3/19	City Council	declare the public hearing closed
9/18/19	Environmental Matters Committee	recommend favorably
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	recommend favorably

10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone

O-18-19

Department of the Environment - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.

Sponsors:

Savidge, Arnett and Rodriguez

Attachments:[O-18-19 Department of the Environment Ordinance First Reader.docx](#)[O-18-19 Staff Report and Fiscal Impact Note.pdf](#)[O-18-19 Staff Report to PC.pdf](#)[O-18-19 PC Findings and Recommendation.pdf](#)[O-18-19 REVISED Staff Report 10-2-19.pdf](#)[O-18-19 CORRECTED Staff Report 11-11-2019.pdf](#)[O-18-19 REVISED Fiscal Impact Note 10-8-19.pdf](#)[O-18-19 CORRECTED Fiscal Impact Note 12-3-19.pdf](#)Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Planning Commission
4/8/19	City Council	refer to the Economic Matters Committee
4/8/19	City Council	refer to the Environmental Matters Committee
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Housing and Human Welfare
4/8/19	City Council	refer to the Rules & City Government Committee
4/8/19	City Council	refer to the Transportation Committee
4/29/19	City Council	declare the public hearing closed
9/9/19	City Council	declare the public hearing closed
9/9/19	City Council	presented
9/18/19	Environmental Matters Committee	Continue
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	Continue

10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/16/19	Environmental Matters Committee	Continue

O-11-19

R2-NC District - Demolitions - For the purpose of requiring a structural analysis prior to demolition of a residential structure or building in the R2-NC, Single-Family Residential Neighborhood Conservation District; requiring execution of a contract between the city and a structural engineer prior to demolition; and generally relating to the demolition of a residential structure or building in the R2-NC District.

Sponsors:

Arnett

Attachments:[O-11-19 Structural Engineer Analysis Ordinance First Reader.docx](#)[O-11-19 Staff Report and Fiscal Impact Note.pdf](#)Legislative History

4/29/19	City Council	adopt on first reader
4/29/19	City Council	refer to the Planning Commission
4/29/19	City Council	refer to the Rules & City Government Committee
10/28/19	City Council	declare the public hearing closed
11/12/19	Rules & City Government Committee	postpone

O-31-19

City Council Meetings - Rules of Procedure - For the purpose of modifying the time to present petitions, reports, and communications.

Sponsors:

Savidge, Gay, Buckley, Tierney, Paone, Rodriguez, Pindell Charles and Finlayson

Attachments:[O-31-19 City Council Rules of Procedure First Reader.docx](#)[O-31-19 Staff Report.pdf](#)[O-31-19 Fiscal Impact Note.pdf](#)Legislative History

7/31/19	City Council	adopt on first reader
7/31/19	City Council	refer to the Rules & City Government Committee
9/9/19	City Council	declare the public hearing closed
9/17/19	Rules & City Government Committee	Continue
10/8/19	Rules & City Government Committee	Continue

O-27-19

Critical Area Overlay - For the purpose of updating and amending the City of Annapolis critical area overlay district code provisions in accordance with State law; streamlining enforcement provisions and appeal

procedures; relocating and updating definitions; adding reasonable accommodations provisions for the needs of disabled citizens pursuant to State law; adding Buffer Management Plan and Buffer Exemption Area policies; adding references to the Critical Area 10 percent Rule Guidance Manual, adding lot coverage percentages for certain zoning districts; adding lot consolidation provisions; consolidating grandfathering provisions; adding applicability and identification of water-dependent facilities; and making certain stylistic changes.

Sponsors:

Buckley

Attachments:[O-27-19 Critical Area Overlay First Reader.docx](#)[O-27-19 Critical Area Overlay Spreadsheet Existing Code Proposed Code with CAC.do](#)[O-27-19 Critical Area Program Update Information and Website.pdf](#)[O-27-19 Map 45F.pdf](#)[O-27-19 Map 45H.pdf](#)[O-27-19 Map 45I.pdf](#)[O-27-19 Map 51A.pdf](#)[O-27-19 Map 51B.pdf](#)[O-27-19 Map 51C.pdf](#)[O-27-19 Map 51D.pdf](#)[O-27-19 Map 51E.pdf](#)[O-27-19 Map 51F.pdf](#)[O-27-19 Map 51H.pdf](#)[O-27-19 Map 51I.pdf](#)[O-27-19 Map 52A.pdf](#)[O-27-19 Map 52D.pdf](#)[O-27-19 Map 52G.pdf](#)[O-27-19 Map 56C.pdf](#)[O-27-19 Map 57A.pdf](#)[O-27-19 Staff Report.doc](#)[O-27-19 Fiscal Impact Note.pdf](#)[O-27-19 PandZ Staff Memo to PC.pdf](#)[O-27-19 PC Findings to CC.pdf](#)[O-27-19 Amendments 1-12 Savidge, Tierney, Arnett.docx](#)[O-27-19 Amendments 13-15 Tierney, Savidge.docx](#)**Legislative History**

7/8/19	City Council	adopt on first reader
7/8/19	City Council	refer to the Rules & City Government Committee
7/8/19	City Council	refer to the Planning Commission

7/31/19	City Council	refer to the Environmental Matters Committee
9/9/19	City Council	refer to the Environmental Commission
10/28/19	City Council	declare the public hearing closed
10/28/19	City Council	presented
10/28/19	City Council	refer to the Public Safety Committee
10/28/19	City Council	presented
11/20/19	Environmental Matters Committee	recommend with amendments
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment

[R-36-19](#)

Critical Area Overlay Fees - For the purpose of amending the Fiscal Year 2020 Fees Schedule for fee-in-lieu of planting in accordance with Sections 17.09.070 and 21.54.105 of the Code of the City of Annapolis.

Sponsors:

Buckley

Attachments:[R-36-19 Critical Area Overlay Fees First Reader.docx](#)[R-36-19 Staff Report.pdf](#)[R-36-19 Fiscal Impact Note.pdf](#)[R-36-19 Amendment 1 Savidge, Tierney, Arnett.docx](#)Legislative History

7/22/19	City Council	adopt on first reader
7/22/19	City Council	refer to the Finance Committee
7/22/19	City Council	refer to the Rules & City Government Committee
7/31/19	City Council	refer to the Environmental Matters Committee
9/4/19	Finance Committee	Continue
9/17/19	Rules & City Government Committee	Continue
9/18/19	Finance Committee	recommend favorably

10/8/19	Rules & City Government Committee	Continue
10/16/19	Environmental Matters Committee	Continue
11/20/19	Environmental Matters Committee	recommend with amendments
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment

R-30-19

Rental Unit and Short Term Residential Rental Licenses - Fees - For the purpose of updating the fees schedule concerning rental unit and short term residential rental licenses.

Sponsors: Arnett and Finlayson

Attachments: [R-30-19 Short term rentals - Fees First Reader.docx](#)

[R-30-19 Staff Report.pdf](#)

[R-30-19 Fiscal Impact Note.pdf](#)

[R-30-19 Amendment 1 Buckley.docx](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
10/2/19	Finance Committee	postpone
10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/28/19	City Council	postpone
11/18/19	City Council	postpone

R-31-19

Rental Unit and Short Term Residential Rental Licenses - Fines - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.

Sponsors: Arnett and Finlayson

Attachments: [R-31-19 Short term rentals - Fines First Reader.docx](#)

[R-31-19 Staff Report.pdf](#)

[R-31-19 Fiscal Impact Note.pdf](#)

[R-31-19 Amendment 1 Buckley.docx](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	postpone
10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/28/19	City Council	postpone
11/18/19	City Council	postpone

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

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