



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, June 12, 2017

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Pantelides*

Invocation

*Alderman Arnett*

Pledge of Allegiance

*Mayor Pantelides*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Ceremonial Items**

[ID-228-17](#)

**Martha Wood Leadership Award June 2017 - Tamela Spencer**

**Attachments:**

[ID-228-17 Tamela Spencer Recommendation.docx](#)

Valedictorian - Annapolis High School

*Christopher Bryan*

Salutatorian - Annapolis High School

*Kacy Workman*

Valedictorian - St. Mary's High School

*Annabelle Diana Hutchinson*

Salutatorian - St. Mary's High School

*Michael Patrick Ruland Jr.*

**Petitions, Reports and Communications**

- A. Reports by Committee**
- B. Comments by the General Public**
- C. Update from the Mayor**

**Consent Calendar**

[CCM050817](#)      **Regular Meeting Minutes**

*Attachments:*      [May 8, 2017R.pdf](#)

[CCM052217](#)      **Special Meeting Minutes**

*Attachments:*      [May 22, 2017S.pdf](#)

**Business and Miscellaneous**

[ID-219-17](#)      **Towing License Renewal - For Spa, Inc. t/a Masons Auto Repair**

*Attachments:*      [RENEWAL Application - Masons.pdf](#)  
[APPROVAL - Chief Baker.pdf](#)  
[APPROVAL - Acting City Attorney Leonard.pdf](#)  
[State of Maryland, Traders License.pdf](#)  
[Erie Insurance - Continuation Notice.pdf](#)  
[Western Surety Company - Continuation Certificate.pdf](#)

[ID-222-17](#)      **Towing License Renewal - JP Towing Service, LLC t/a JP Towing & Recovery**

*Attachments:*      [RENEWAL Application - JP Towing Service.pdf](#)  
[APPROVAL - Chief Baker.pdf](#)  
[APPROVAL - Acting City Attorney Leonard.pdf](#)  
[Merchants Bonding Company - Continuation Certificate .pdf](#)  
[Merchants Bonding Company - License and Permit Bond.pdf](#)  
[Certificate of Liability Insurance.pdf](#)  
[Zoning Certificate of Use.pdf](#)

**First Readers**[O-30-17](#)

**Audit Committee - For the purpose of establishing an Audit Committee; authorizing the powers and duties of the Audit Committee; and matters generally relating to said Audit Committee.**

*Sponsors:* Littmann

*Attachments:* [O-30-17 Audit Committee Ordinance.docx](#)  
[O-30-17 Staff Report.docx](#)

[O-31-17](#)

**Moratorium on Planned Developments - For the purpose of placing a moratorium on Planned Developments until September 1, 2018.**

*Sponsors:* Arnett and Budge

*Attachments:* [O-31-17 Moratorium on Planned Developments.docx](#)  
[O-31-17 Staff Report.docx](#)

[O-32-17](#)

**Moderately Priced Dwelling Unit Amendments - For the purpose of ensuring that the construction of Moderately Priced Dwelling Units is consistent with their community, limiting fees in lieu of constructing Moderately Priced Dwelling Units, and improving sales of Moderately Priced Dwelling Units.**

*Sponsors:* Budge

*Attachments:* [O-32-17 MPDU Amendments.docx](#)  
[O-32-17 Staff Report.docx](#)

[O-33-17](#)

**Stormwater Utility Fund - For the purpose of renaming the Stormwater Utility Fund, which shall be known henceforth as the Watershed Restoration Fund, to more accurately reflect the functionality of the Fund.**

*Sponsors:* Littmann, Pfeiffer, Finlayson and Pindell Charles

*Attachments:* [O-33-17 Stormwater Watershed Restoration Fund.docx](#)  
[O-33-17 Staff Report.docx](#)

**Second Readers**[O-25-17](#)

**Issuance of General Obligation Bonds and Bond Anticipation Notes - For the purpose of authorizing and empowering the City of Annapolis (the "City") to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$7,300,000, pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the "Bonds") and (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal**

to the maximum aggregate principal amount of the Bonds, pursuant to Sections 19-211 through 19-222, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended (the “Notes”); providing that the Bonds and Notes shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds and the Notes; providing for the method of sale of the Bonds and Notes and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds and Notes; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds and Notes; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds and the Notes.

**Sponsors:** Pantelides

**Attachments:** [O-25-17 2017 Bond and Ban Ordinance.docx](#)  
[O-25-17 Staff Report.pdf](#)  
[O-25-17 Fiscal Impact.pdf](#)  
[O-25-17 FAC Recommendations.pdf](#)  
[O-25-17 Finance Committee Proposed Amendments.docx](#)  
[O-25-17 Littmann Proposed Amendments.docx](#)

**Legislative History**

5/8/17	City Council	adopt on first reader
5/8/17	City Council	refer to the Finance Committee
6/5/17	City Council	refer to the Financial Advisory Commission
6/6/17	Finance Committee	recommend favorably

## End of Consent Calendar

### Public Hearings Cont.

[O-18-17](#) **Personal Care Establishments in the PM District - For the purpose of removing restrictions on the operation of a personal care establishment in the PM, Professional Mixed Office zoning district.**

**Sponsors:** Paone and Pindell Charles

**Attachments:** [O-18-17 Personal Care Establishments.doc](#)  
[O-18-17 Staff Report.docx](#)  
[O-18-17 Fiscal Impact.pdf](#)  
[O-18-17 StaffReport to PC.pdf](#)  
[O-18-17 PC Findings.pdf](#)  
[O-18-17 Finlayson Proposed Amendments.docx](#)

**Legislative History**

3/27/17	City Council	adopt on first reader
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3/27/17	City Council	refer to the Planning Commission
3/27/17	City Council	refer to the Rules & City Government Committee
5/22/17	City Council	declare the public hearing left open

## **Public Hearings**

### **ID-231-17**

#### **City of Annapolis Notice of Proposed Real Property Tax Increase**

**Attachments:** [ID-231-17 Constant Yield Tax 2nd Notice 2018 FINAL.pdf](#)

### **O-13-17**

#### **Parking Enforcement and Rulemaking Responsibilities - For the purpose of updating parking enforcement and rulemaking responsibilities in Chapters 2.36, 12.08 and 12.32 in the Code of the City of Annapolis; and matters generally relating to updating parking enforcement and rulemaking responsibilities.**

**Sponsors:** Pantelides

**Attachments:** [O-13-17 Parking Enforcement and Rulemaking Responsibilities.docx](#)  
[O-13-17 Staff Report.docx](#)  
[O-13-17 Transportation Board Findings.pdf](#)

#### **Legislative History**

5/22/17	City Council	adopt on first reader
5/22/17	City Council	refer to the Public Safety Committee
5/22/17	City Council	refer to the Transportation Committee
5/22/17	City Council	refer to the Transportation Board

### **O-27-17**

#### **Special Parking Permits for Transport and Contractors - For the purpose of establishing parking shuttle eligibility for special parking permits; limiting special parking permits within the Historic District; and clarifying conditions for issuing special parking permits.**

**Sponsors:** Budge

**Attachments:** [O-27-17 Special Parking Permits for Transport and Contractors.docx](#)  
[O-27-17 Staff Report.docx](#)

#### **Legislative History**

5/22/17	City Council	adopt on first reader
5/22/17	City Council	refer to the Public Safety Committee
5/22/17	City Council	refer to the Transportation Committee
5/22/17	City Council	refer to the Transportation Board

[O-28-17](#)

**Removing City Employee Parking from Hillman Garage - For the purpose of improving parking availability in the downtown commercial area by relocating most City employee parking from Hillman Garage to satellite parking facilities; and providing transportation to and from said satellite parking facilities.**

**Sponsors:** Budge and Pantelides

**Attachments:** [O-28-17 City Employee Parking at Hillman Garage.docx](#)

[O-28-17 Staff Report.docx](#)

[O-28-17 Employee Petition.pdf](#)

[O-28-17 Transportation Board Findings.pdf](#)

[O-28-17 CityEmployeeParkingQA.pdf](#)

[O-28-17 Hillman Garage - Frequency Full.pdf](#)

[O-28-17 Parking Study Draft - Hillman Occupancy.pdf](#)

**Legislative History**

5/22/17	City Council	adopt on first reader
5/22/17	City Council	refer to the Public Safety Committee
5/22/17	City Council	refer to the Transportation Committee
5/22/17	City Council	refer to the Transportation Board

[O-29-17](#)

**Double Parking - For the purpose of authorizing double parking for the expeditious loading and unloading of commercial vehicles.**

**Sponsors:** Budge

**Attachments:** [O-29-17 Double Parking.docx](#)

[O-29-17 Staff Report.docx](#)

[O-29-17 Transportation Board Findings.pdf](#)

**Legislative History**

5/22/17	City Council	adopt on first reader
5/22/17	City Council	refer to the Public Safety Committee
5/22/17	City Council	refer to the Transportation Committee
5/22/17	City Council	refer to the Transportation Board

## **Business and Miscellaneous**

[ID-229-17](#)

**Ratification of Union Contracts: AFSCME Local 3162; AFSCME Local 3406; AFL-CIO Local 1926; and UFCW Local 400.**

**Attachments:** [ID-229-17 Final Gen Order A-4 Tracked Changes .docx](#)  
[ID-229-17 Final Gen Order N2.docx](#)  
[ID-229-17 Local 1926 Final CBA Redlined.docx](#)  
[ID-229-17 Local 3162 Final CBA Tracked Changes.docx](#)  
[ID-229-17 Local 3406 Final CBA Tracked Changes.docx](#)  
[ID-229-17 UFCW Final CBA Tracked Changes.docx](#)  
[ID-229-17 IAFF Confirmation of Ratification.pdf](#)  
[ID-229-17 Overview of CBAs FY2018.docx](#)  
[ID-229-17 Budgetary Impact FY 2018 Union Negotiations.pdf](#)

**ID-216-17** **FY 2018 Community Development Block Grant funding for Capital and Public Service Projects**

**Attachments:** [ID-216-17 HCDC Recommendations.pdf](#)

**Legislative History**

6/6/17 Finance Committee approve

**GT-10-17** **Transfer from 2011 and 2012 Bond Proceeds, Transfer to General Roadways**

**Attachments:** [GT-10-17.pdf](#)

**Legislative History**

6/7/17 Finance Committee recommend favorably

**Legislative Action**

**Second Readers**

**R-15-17** **Position Classifications and Pay Plan - For the purpose of approving the FY 2018 position classification and pay plan effective July 1, 2017.**

**Sponsors:** Pantelides

**Attachments:** [R-15-17 PositionClassificationPayPlanResolution.docx](#)  
[R-15-17 FY2018 Position Classifications.pdf](#)  
[R-15-17 CSB Minutes 2-27-17.pdf](#)  
[R-15-17 REVISED Fiscal Impact Note.pdf](#)  
[R-15-17 FY 2018 REVISED Salary Tables.pdf](#)  
[R-15-17 Finance Committee Proposed Amendments.docx](#)  
[R-15-17 Mayor Pantelides Proposed Amendments.docx](#)

**Legislative History**

4/3/17 City Council adopt on first reader  
 4/3/17 City Council refer to the Finance Committee  
 4/3/17 City Council refer to the Rules & City Government Committee

4/24/17	City Council	declare the public hearing closed
5/1/17	Finance Committee	postpone
5/8/17	Finance Committee	recommend with amendments
5/9/17	Rules & City Government Committee	recommend favorably

**R-16-17****Capital Improvement Program Fiscal Years 2018 - 2023 - For the purpose of adopting a capital improvement program for Fiscal Years 2018-2023 (July 1, 2017 - June 30, 2023).****Attachments:**[R-16-17 CIP Resolution.docx](#)[R-16-17 FY18 Proposed Capital Improvement Program.pdf](#)[R-16-17 Fiscal Impact.pdf](#)[R-16-17 FAC Findings.pdf](#)[R-16-17 PC Findings.pdf](#)[R-16-17 Finance Committee Proposed Amendments.docx](#)[R-16-17 Littmann Proposed Amendment.docx](#)**Legislative History**

4/3/17	City Council	adopt on first reader
4/3/17	City Council	refer to the Planning Commission
4/3/17	City Council	refer to the Financial Advisory Commission
4/3/17	City Council	refer to the Finance Committee
5/4/17	Finance Committee	recommend with amendments
5/4/17	Finance Committee	recommend with amendments
5/4/17	Finance Committee	recommend favorably
5/8/17	City Council	declare the public hearing closed
5/10/17	Finance Committee	amend

**R-17-17****FY 2018 Fees Schedule Effective July 1, 2017 - For the purpose of specifying fees that will be charged for the use of City services for FY 2018.****Sponsors:**

Pantelides

**Attachments:**[R-17-17 Fees Schedule Resolution.docx](#)[R-17-17 FY2018 Fees Schedule.docx](#)[R-17-17 Fiscal Impact.pdf](#)[R-17-17 FinanceCommittee ProposedAmendments.docx](#)[R-17-17 Littmann, Pfeiffer, Finlayson Proposed Amendment.docx](#)[R-17-17 Littmann Proposed Amendment.docx](#)[R-17-17 Mayor Pantelides Proposed Amendments.docx](#)[R-17-17 Budge Kirby Finlayson Amendment.docx](#)**Legislative History**

4/3/17	City Council	adopt on first reader
4/3/17	City Council	refer to the Financial Advisory Commission
4/3/17	City Council	refer to the Finance Committee
4/24/17	City Council	declare the public hearing closed
5/1/17	Finance Committee	recommend favorably
5/1/17	Finance Committee	recommend favorably
5/1/17	Finance Committee	recommend with amendments
5/10/17	Finance Committee	amend

R-18-17**FY 2018 Fines Schedule Effective July 1, 2017 - For the purpose of specifying fines that will be charged for FY 2018.**Sponsors:

Pantelides

Attachments:[R-18-17 Fines Schedule Resolution.docx](#)[R-18-17 FY 2018 Fines Schedule.docx](#)[R-18-17 Fiscal Impact.pdf](#)Legislative History

4/3/17	City Council	adopt on first reader
4/3/17	City Council	refer to the Financial Advisory Commission
4/3/17	City Council	refer to the Finance Committee
4/24/17	City Council	declare the public hearing closed
5/1/17	Finance Committee	recommend favorably

O-21-17**Annual Operating Budget: Fiscal Year 2018 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2018; appropriating funds for expenditures for Fiscal Year 2018; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.**Sponsors:

Pantelides

Attachments:

[O-21-17 Annual Operating Budget Ordinance.docx](#)  
[O-21-17 FY2018 Annual Operating Budget.pdf](#)  
[O-21-17 Fiscal Impact.pdf](#)  
[O-21-17 Community Grant Funding Finance Cmte Recommendations.pdf](#)  
[O-21-17 Pantelides Proposed Amendments Comm Grants.docx](#)  
[O-21-17 FAC Findings.pdf](#)  
[O-21-17 Finance Committee Proposed Amendments.docx](#)  
[O-21-17 Mayor Pantelides Proposed Amendments.docx](#)  
[R-9-15 City Debt and Financial Administration Policies.pdf](#)  
[O-21-17 Finlayson Budge Proposed Amendments Comm Grants.docx](#)  
[O-21-17 Littmann Proposed Amendments.docx](#)  
[O-21-17 Finance Committee Fund Balance Memo 06.12.17.pdf](#)

Legislative History

4/3/17	City Council	adopt on first reader
4/3/17	City Council	refer to the Financial Advisory Commission
4/3/17	City Council	refer to the Finance Committee
4/24/17	City Council	declare the public hearing left open
5/8/17	City Council	declare the public hearing left open
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/8/17	Finance Committee	recommend favorably
5/10/17	Finance Committee	reconsider
5/22/17	City Council	declare the public hearing closed

O-22-17

**Capital Budget Fiscal Year 2018 - For the purpose of adopting a capital budget for Fiscal Year 2018; and appropriating funds for expenditures for the Fiscal Year 2018 capital budget.**

Sponsors:

Pantelides

**Attachments:**

[O-22-17 Capital Budget Ordinance.docx](#)  
[O-22-17 FY18 Proposed Capital Improvement Program.pdf](#)  
[O-22-17 Fiscal Impact.pdf](#)  
[O-22-17 FAC Findings.pdf](#)  
[O-22-17 PC Findings.pdf](#)  
[O-22-17 Finance Committee Proposed Amendments.docx](#)  
[R-9-15 City Debt and Financial Administration Policies.pdf](#)  
[O-22-17 Littmann Proposed Amendments.docx](#)  
[O-22-17 Finance Committee Fund Balance Memo 06.12.17.pdf](#)

**Legislative History**

4/3/17	City Council	adopt on first reader
4/3/17	City Council	refer to the Planning Commission
4/3/17	City Council	refer to the Financial Advisory Commission
4/3/17	City Council	refer to the Finance Committee
5/8/17	City Council	declare the public hearing closed
6/6/17	Finance Committee	amend
6/6/17	Finance Committee	recommend with amendments
6/6/17	Finance Committee	postpone

**Adjournment**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

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