

GA-32-15

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Theresa Wellman Dept: Planning and Zoning Phone: 410-263-7961 x 7798

This is a request to

- review, approve, and/or sign a grant agreement/award
other

Grant title: Strategic Demolition and Smart Growth Impact Fund Program Agreement

Grantor: Maryland Department of Housing and Community Developm Amount: \$ 100,000

Attestation:

- Match is not required.
Match is required. Match will be met in the form of

I attest that this asset has been approved/appropriated in

Department Director signature Dept Date

Table with columns: Routing, Initials, Date In, Date Out, Comments. Rows include: originating Dept Director, Grants Coordinator, Finance Director, City Attorney, City Manager, Mayor, City Clerk, Finance Committee, Finance Dept.

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

1. Project Description:

Demolish existing building in the Clay street neighborhood to construct affordable housing units for veterans.

2. Project Address(es):

61-63 West Washington Street, Annapolis, Maryland

3. Scope of the project:

The complete project will involve the demolition, site prep and construction of affordable housing within the Washington Street Corridor. The current building was constructed in the 1950s and has not been renovated since its initial construction. The building has been owned by the Bowman CDC since April 2008. It is zoned correctly for six units and was approved by the city within the last few years.

For this initial phase the City of Annapolis will use the funding for the demolition and site prep . The City is working with Bowman CDC and also looking to CDA for additional funding towards the construction of the units. This building is not located in the historic district and has been cleared by the Historic Registry of not being historic. After numerous surveys and evaluations, it was determined that new construction would be cheaper and more cost efficient than renovating the existing structure as well as green and energy efficient.

4. Project Financing (Evidence & Use of Funding Sources):

The \$100,000 of the SDSGIF funds will be used towards the project. The City of Annapolis will partner with the Bowman CDC for the project. The total project cost is \$100,000. There is no match requirement or special conditions

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title Strategic Demolition and Smart Growth Impact Fund Program - Bowman Building

Grant Award (\$) 100,000.00

Originating Department(s): _____

Dept Contact (Name/Phone): _____

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
Demolition		100,000.00	0.00		100,000.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	100,000.00	0.00	0.00	100,000.00	

TOTAL EXPENDITURES*: 100,000.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.

C.P. [Signature] 6/15/15
Department Director Signature/Date

Department

Match is required. Match will be met in the form of ⁽¹⁾ _____

I attest that this asset has been approved/appropriated in ⁽²⁾ _____

Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY__ operating budget, a memorandum of understanding, City Council resolution/ordinance.