

GA-10-15

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: J.P. "Flip" Walters

Dept: R&P

Phone: x6305

This is a request to

- ☐ review, approve, and/or sign a grant agreement/award
- ☒ other Notification of Award

Grant title: Waterways Improvement Fund

Grantor: MD DNR

Amount: \$ 50,000.00

Attestation:

☒ Match is *not* required.☐ Match is required. Match will be met in the form of ¹ _____I attest that this asset has been approved/appropriated in ² _____

Department Director signature

Dept

Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director				
<input checked="" type="checkbox"/> Grants Coordinator	<u>NJP</u>		8/22	* Please initial approval *
<input checked="" type="checkbox"/> Finance Director				
<input checked="" type="checkbox"/> City Attorney				
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department

Initial approval
only - no
documents
to sign.

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

In June 2013, the City applied for this grant requesting the amount of \$99,000.00.

From that application, we recently received notification that the City has been approved to receive \$50,000.00 for FY15.

These funds will be used for repair, maintenance and upgrade of existing boater facilities throughout the City of Annapolis Harbor such as repair/replace pilings, navigational aids, docks, floating docks, moorings and boating related equipment; and to create and install new boater amenities, such as adding floating dinghy docks with access ramps and/or ladders at various City Street-End Parks.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



GRANT BUDGET FORM

6/2/2013

Grant Title Citywide Harbor Improvements Grant Annual Renewal

Grant Award (\$) \$99,000.00

Originating Department(s): Rec & Parks - Harbormaster

\$50,000.00

Dept Contact (Name/Phone): J. P. "Flip" Walters / 7871

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services		<u>50,000</u>	<u>None Required</u>		<u>50,000</u>	<u>66240</u>
Capital Outlay		99,000.00			99,000.00	66800-524040-8450XX
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	<u>99,000.00</u>	0.00	0.00	<u>99,000.00</u>	<u>50,000.00</u>

\$50,000.00

TOTAL EXPENDITURES*: \$99,000.00 \$50,000.00

* May be different from Grant Award \$ if there is a match requirement.

☒ Match is not required.

Department Director Signature/Date

Rec & Parks - Harbormaster

Department

03 JUN 13

Match is required. Match will be met in the form of ⁽¹⁾

I attest that this asset has been approved/appropriated in ⁽²⁾

Department Director Signature/Date

Department

COMMENTS:

This is an annually renewed grant the City has been receiving for more than 20 years. Each Year we receive a new three year grant allocation.

It is somewhat like a stand-by fund. Projects are proposed to and approved by the Regional Boating Services Administrator at MDNR before funds may be obligated. Actual Award amount may be different than application amount.

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.