

GA-12-13

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: D/C Kevin Simmons Dept: OEM/Fire Phone: 410-216-9167

This is a request to

review, approve, and/or sign a grant agreement/award

other

Grant title: FY 2017 Emergency Management Performance Grant (EMPG) Program

Grantor: U.S. Department of Homeland Security Amount: \$ \$73,074.00

Attestation:

Match is *not* required.

Match is required. Match will be met in the form of ¹ Personnel Salaries

I attest that this asset has been approved/appropriated in ² 2018 Fiscal Year Approved
Operating Budget

[Signature] OEM/Fire 9/12/2017
 Department Director signature Dept Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>[Signature]</u>	<u>9-12-17</u>	<u>9-12-17</u>	
<input checked="" type="checkbox"/> Grants Coordinator	<u>[Signature]</u>	<u>9/15</u>	<u>9/15</u>	
<input checked="" type="checkbox"/> Finance Director	<u>[Signature]</u>	<u>9/18</u>	<u>9/18</u>	
<input checked="" type="checkbox"/> City Attorney	<u>[Signature]</u>	<u>9/19</u>	<u>9/19</u>	
<input checked="" type="checkbox"/> City Manager	<u>[Signature]</u>	<u>9/19</u>	<u>9/19</u>	
<input checked="" type="checkbox"/> Mayor	<u>[Signature]</u>			
<input checked="" type="checkbox"/> City Clerk	<u>[Signature]</u>	<u>9/25/17</u>	<u>9/25/17</u>	
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

The FY 2017 Emergency Management Performance Grant (EMPG) is a grant program offered by the Department of Homeland Security/Federal Emergency Management Agency to enhance and sustain emergency management capabilities at the local level. The EMPG program provides resources to local government emergency management agencies, an all-hazards approach to emergency response, including the development of a comprehensive program of planning, training, and exercises, as well as staffing/EOC upgrades. This program facilitates effective and consistent response to disasters and emergencies, regardless of the cause.

This grant program requires a 100% local match. The match will be obtained through the Office of Emergency Management personnel salary. Currently, our match capability will exceed the amount required.

The EMPG Program supports the Office of Emergency Management's Operating Budget.

The performance period for this grant is from October 1, 2016 - June 30, 2018.

Total Award Amount: \$73,074.00

Total Match Amount: \$73,074.00 (100% Personnel Salary)

Total Award/Match Amount: \$146,148.00

Total Amount Reimbursable: \$73,074.00

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.
² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



GRANT BUDGET FORM

9/12/2017

Grant Title 2017 Emergency Management Performance Grant (EMPG) Program

Grant Award (\$) 73,074.00

Originating Department(s): OEM/Fire

Dept Contact (Name/Phone): D/C Kevin Simmons 410-216-9167

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime	5,000.00				5,000.00	EOC Activations
Supplies	15,000.00				15,000.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education	10,000.00				10,000.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services	6,000.00				6,000.00	Blanket purchase orders - Comcast, AT&T, Office Depot, and Verizon
Capital Outlay					0.00	
other (fill-in)	37,074.00				37,074.00	Equipment
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	73,074.00	0.00	0.00	0.00	73,074.00	

TOTAL EXPENDITURES*: **73,074.00**

* May be different from Grant Award \$ if there is a match requirement.

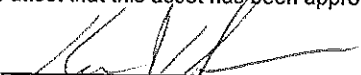
Match is not required.

Department Director Signature/Date

Department

Match is required. Match will be met in the form of ⁽¹⁾ Personnel Salaries

I attest that this asset has been approved/appropriated in ⁽²⁾ Fiscal Year 2018 Approved Operating Budget


Department Director Signature/Date

OEM/Fire
Department

COMMENTS:

The match from the grant is utilized to supplement the Office of Emergency Management Operating budget.

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.
(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.



2017 Subrecipient Agreement
for
Annapolis Office of Emergency Preparedness

Date of Award
8/23/2017

1. Sub-Recipient Name and Address	2. Prepared by: <i>Cosden, Toni</i>	3. MEMAGMS Award Number: 17-SR 8844-02
Annapolis Office of Emergency Preparedness	4. Federal Grant Information	
	Federal Grant Title:	Emergency Management Performance Grant
	Federal Grant Award Number/CFDA Number:	EMW-2017-EP-00001-S01 / 97.042
	Federal Granting Agency:	U.S. Department of Homeland Security Federal Emergency Management Agency

5. Award Amount and Grant Breakdowns	
Total Award Amount \$73,074.00 100% Match Required	2017 Emergency Management Performance Grant Performance Period: FROM Oct 1, 2016 – Jun 30, 2018

6. Statutory Authority for Grant:
Authorizing Authority for Program National Flood Insurance Act of 1968 (42 U.S.C. 4001 et seq.); Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.); Earthquake Hazards Reduction Act of 1977 (42 U.S.C. 7701 et seq.); Reorganization Plan No. 3 of 1978 (5 U.S.C. App.); and, Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), Public Law 109-295, as amended, (6 U.S.C. § 762) Appropriation Authority for Program *The Department of Homeland Security Appropriations Act, 2017*

7. Method of Payment: Primary method is reimbursement.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the subgrantee and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at <https://www.sam.gov/portal/SAM/>

9. Agency Approval	
Approving SAA Official: Russell Strickland, Executive Director Maryland Emergency Management Agency	Signature of SAA Official: Date:

10. Sub-Recipient Acceptance

I have read and understand the attached Agreement Articles.

Type name and title of Authorized Sub-Recipient official: Mayor Michael Pantelides	Signature of Sub-Recipient Official:
---	--

11. Enter Federal Employer Identification Number (FEIN) and DUNS number: 526000764	12. Date Signed : 9/25/17
---	------------------------------

13. DUE DATE: 10/7/2017
Signed award must be returned to the SAA on or before the above due date.

ATTEST:

Regina O. Watkins-Eldridge, MMCO
City Clerk

AGREEMENT ARTICLES

Emergency Management Performance Grants

AGREEMENT NUMBER: EMP-2017-EP-00001-S01

TABLE OF CONTENTS

Article I Whistleblower Protection Act

Article II Use of DHS Seal, Logo and Flags

Article III USA Patriot Act of 2001

Article IV Universal Identifier and System of Award Management (SAM)

Article V Reporting of Matters Related to Recipient Integrity and Performance

Article VI Rehabilitation Act of 1973

Article VII Trafficking Victims Protection Act of 2000

Article VIII Terrorist Financing

Article IX SAFECOM

Article X Reporting Subawards and Executive Compensation

Article XI Procurement of Recovered Materials

Article XII Patents and Intellectual Property Rights

Article XIII Notice of Funding Opportunity Requirements

Article XIV Non-supplanting Requirement

Article XV Lobbying Prohibitions

Article XVI Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Article XVII Hotel and Motel Fire Safety Act of 1990

Article XVIII Fly America Act of 1974

Article XIX Best Practices for Collection and Use of Personally Identifiable Information (PII)

Article XX Americans with Disabilities Act of 1990

Article XXI Age Discrimination Act of 1975

Article XXII Activities Conducted Abroad

Article XXIII Acknowledgment of Federal Funding from DHS

Article XXIV Federal Leadership on Reducing Text Messaging while Driving

Article XXV Federal Debt Status

Article XXVI False Claims Act and Program Fraud Civil Remedies

Article XXVII Energy Policy and Conservation Act

Article XXVIII Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Article XXIX Duplication of Benefits

Article XXX Drug-Free Workplace Regulations

Article XXXI Debarment and Suspension

Article XXXII Copyright

Article XXXIII Civil Rights Act of 1968

Article XXXIV Civil Rights Act of 1964 - Title VI

Article XXXV DHS Specific Acknowledgements and Assurances

Article XXXVI Assurances, Administrative Requirements, Cost Principles, and Audit Requirements

Article XXXVII National Environmental Policy Act

Article XXXVIII Nondiscrimination in Matters Pertaining to Faith-Based Organizations

Article XXXIX Acceptance of Post Award Changes

Article XL Prior Approval for Modification of Approved Budget

Article XLI Disposition of Equipment Acquired Under the Federal Award

Article XLII Buy American and Hire American

Article XLIII Payment Type Term

Article I - Whistleblower Protection Act

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C. Section 2409, U.S.C. Section 4712, 10 U.S.C. Section 2324, 41 U.S.C. Sections 4304 and 4310.

Article II - Use of DHS Seal, Logo and Flags

All recipients must obtain permission from their DHS FAO, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article III - USA Patriot Act of 2001

All recipients must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools

Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article IV - Universal Identifier and System of Award Management (SAM)

All recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference in the terms and conditions.

Article V - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article VI - Rehabilitation Act of 1973

All recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. section 794, as amended, which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article VII - Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA) as amended by 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference in the award terms and conditions.

Article VIII - Terrorist Financing

All recipients must comply with E.O. 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally

responsible to ensure compliance with the Order and laws.

Article IX - SAFECOM

All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article X - Reporting Subawards and Executive Compensation- Applies to MEMA only.

All recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XI - Procurement of Recovered Materials

All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XII - Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. section 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XIII - Notice of Funding Opportunity Requirements

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XIV - Non-supplanting Requirement

All recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XV - Lobbying Prohibitions

All recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action concerning the award or renewal.

Article XVI - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

All recipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/>

guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on <http://www.lep.gov>.

Article XVII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of

1974, as amended, 15 U.S.C. section 2225.

Article XVIII - Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. section 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981 amendment to Comptroller General Decision B-138942.

Article XIX - Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.

Article XX - Americans with Disabilities Act of 1990

All recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. (42 U.S.C. sections 12101-12213).

Article XXI - Age Discrimination Act of 1975

All recipients must comply with the requirements of the Age Discrimination Act of 1975 (Title 42 U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XXII - Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XXIII - Acknowledgment of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XXIV - Federal Leadership on Reducing Text Messaging while Driving

All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XXV - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XXVI - False Claims Act and Program Fraud Civil Remedies

All recipients must comply with the requirements of 31 U.S.C. section 3729 - 3733 which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. section 3801-3812 which details the administrative remedies for false claims and statements made.)

Article XXVII - Energy Policy and Conservation Act

All recipients must comply with the requirements of 42 U.S.C. section 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XXVIII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or

activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19

Article XXIX - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with

existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XXX - Drug-Free Workplace Regulations

All recipients must comply with the Drug-Free Workplace Act of 1988 (41 U.S.C. section 8101 et seq.), which requires all organizations receiving grants from any federal agency agree to maintain a drug-free workplace. You as the recipient must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR part 3001, which adopts the Government-wide implementation (2 CFR part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 8101-8107).

Article XXXI - Debarment and Suspension

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XXXII - Copyright

All recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XXXIII - Civil Rights Act of 1968

All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. section 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the

requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. section 100.201.)

Article XXXIV - Civil Rights Act of 1964 - Title VI

All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XXXV - DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS and MEMA access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS or MEMA.
2. Recipients must give DHS and MEMA access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS and MEMA regulations and other applicable laws or program

guidance.

3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS and MEMA officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, recipients have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex, age, disability, religion, or familial status, recipients must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS FAO and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at crcl@hq.dhs.gov or by mail at U.S. Department of Homeland

Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.

6. In the event courts or administrative agencies make a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or recipients settle a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS FAO and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

Article XXXVI - Assurances, Administrative Requirements, Cost Principles, and Audit Requirements

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at

2 C.F.R. Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article XXXVII - National Environmental Policy Act

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXXVIII - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXXIX - Acceptance of Post Award Changes

In the event MEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article XL - Prior Approval for Modification of Approved Budget

Before making any change to the MEMA approved budget for this award, you must request prior written approval from MEMA via MEMAGMS Grant Adjustment Request with a detailed justification for the change.

Article XLI - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment and inventory acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from MEMA to make proper disposition of the equipment or inventory pursuant to 2 C.F.R. Section 200.313.

Article XLII - Buy American and Hire American


All recipients are required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Â§Â§

8301-8305), and any other applicable statutes, regulations, or rules that require, or provide a preference for, the purchase or acquisition of goods, products, or materials produced in the United States.


Article XLIII - Payment Type Term- Applies to MEMA only.

Block 13 (Assistance Arrangement) in the Obligating Document indicates "Cost Reimbursement" as the Payment type. However, as per 2 CFR 200.305 (Payment), for states, payments are governed by Treasury-State CMIA agreements and default procedures codified in 31 CFR Part 205 and TFM 4A-2000 Overall Disbursing Rules for All Federal Agencies. Funding is available for drawdown through FEMA's Payment and Reporting System (PARS) upon notice of award. Drawdowns must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the state.

ATTEST:


Regina C. Watkins-Eldridge, MMC,
City Clerk

CITY OF ANNAPOLIS

By: 
Michael J. Pantelides, Mayor (Seal)

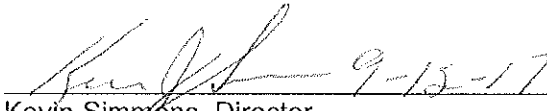
APPROVED FOR FINANCIAL SUFFICIENCY:


Bruce T. Miller, Director
Finance Department

REVIEWED AND APPROVED BY:


Thomas C. Andrews, City Manager

REVIEWED AND APPROVED BY:

 9-13-17
Kevin Simmons, Director
Office of Emergency Management

APPROVED FOR FORM AND LEGAL SUFFICIENCY:

 09/19/17
OFFICE OF THE CITY ATTORNEY