

City of Annapolis
Supplemental Appropriation from Surplus Funds

Fund: Grant Fund
Department: City Manager

Control Number: SA 27-21
Date: 2/24/2021

Source of Surplus Funds: Maryland Department of Natural Resources

Account Name	Allocation of Appropriation for
Revenue:	
State Operating Grant Revenue - Campaign to Reduce Plastic Pollution in Annapolis, MD	\$ 15,000
Expenditure:	
State Operating Grant Expense - Campaign to Reduce Plastic Pollution in Annapolis, MD	\$ 15,000

Explanation:
This supplemental allocation appropriates \$15,000 to the Campaign to Reduce Plastic Pollution grant. This grant will be used to develop materials and conduct a public education campaign aimed at raising awareness of the environmental damage caused by cigarette butt litter and reducing cigarette butt litter in Annapolis. Funding will also be used to collect and recycle cigarette butts. There is no required match.

Approved by:

Finance Director Date

Department Director Date

Approved by:

City Manager _____
Mayor _____
Finance Committee _____
City Council _____

Date _____
Date _____
Date _____
Date _____

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.
CM's do not increase the total budget or the budget for any fund.
FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.
These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
SA: Supplemental Appropriation from revenue not anticipated in the budget or in excess of that anticipated in the budget.
SA's increase the total budget.