

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, October 4, 2016**

**5:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## 1. Call To Order

Chairman Arnett called the meeting to order at 5:33 p.m.

**Roll Call**

**Present:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

## 2. Business before Committee

**a. Grant Approvals****[GA-11-17](#)** 2016 Urban Area Security Initiative (USAI) Grant Program

**Attachments:** [GA-11-17.pdf](#)

*Deputy Fire Chief Simmons gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Alderwoman Finalyson was present and spoke on the grant deadline and the allocation of grant funds.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

**[GA-12-17](#)** 2016 Emergency Management Performance Grant (EMPG) Program

**Attachments:** [GA-12-17.pdf](#)

*Deputy Fire Chief Simmons gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

**[GA-13-17](#)** 2016-17 Hazardous Materials Emergency Preparedness (HMEP) Grant Program

**Attachments:** [GA-13-17.pdf](#)

*Deputy Fire Chief Simmons gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

### 3. Legislation before Committee

[O-30-16](#) Supplemental Allocations - For the purpose of amending the City Code to authorize the City Manager to transfer funds in the annual operating budget without City Council approval where the funds transferred do not exceed thirty-five TWENTY-FIVE thousand (\$3525,000.00) dollars through July 1, 2018.

**Indexes:** Finance Committee

**Attachments:** [O-30-16 Supplemental Allocations.docx](#)

[O-30-16 Staff Report.pdf](#)

[O-30-16 Fiscal Impact.pdf](#)

[GT Tracking.pdf](#)

[O-30-16 Finance Committee Proposed Amendments.docx](#)

*City Manager Andrews gave an overview of the legislation and answered questions from the committee. Finance Director Miller was present and answered questions from the committee.*

**Alderman Paone moved to recommend favorably Amendent #1 on page 1, line 4, after: "exceed " strike: thirty-five and insert: twenty-five. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

**Indexes:** Finance Committee

**Alderman Arnett moved to recommend favorably Amendment #2 on page 2, line 2, after: ONCE strike: "APPROVED" and insert: "REVIEWED".Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

**Indexes:** Finance Committee

**Alderman Paone moved to recommend favorably Amendment #3 On page 2, line 17, before "TRANSFER" insert "EXCEPT AS LISTED IN PARAGRAPH C BELOW,"**

**Page 2, line 25, insert new paragraph C as follows:**

**"ALL MONIES TRANSFERRED FROM BOND FUNDS OR CONTINGENCY FUNDS MUST BE REVIEWED BY THE FINANCE COMMITTEE AND APPROVED BY THE CITY COUNCIL.**

**Page 2, line 26, strike "C" and insert "D" Seconded. CARRIED on voice vote.**

**Alderman Finlayson was also present and spoke on the process for budget transfers.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

[O-35-16](#)

WYRE Lease Agreement - For the purpose of approving the lease for certain City-owned property at 25 Silopanna Road for the use and maintenance of a radio tower, radio station, radio operations and transmitter space; and matters generally relating to said lease.

**Indexes:** Finance Committee; Rules and City Government Committee

**Attachments:** [O-35-16 WYRE Lease Agreement.docx](#)

[O-35-16 Staff Report.docx](#)

[O-35-16 Fiscal Impact.pdf](#)

*Assistant City Attorney Leonard gave an overview of the legislation and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

[O-37-16](#)

Lease of City Property: Fall 2020 Boat Shows - For the purpose of authorizing a lease of certain municipal property located in the general harbor, Dock Street and Edgewood Road areas to United States Sailboat Shows, Inc. and United States Powerboat Shows, Inc., for a certain period of time in October 2020, to conduct boat shows.

**Indexes:** Economic Matters Committee; Environmental Matters Committee; Finance Committee

**Attachments:** [O-37-16 Boat Show Fall 2020 Ordinance and Lease.docx](#)

[O-37-16 Ex A Fall 2020 BoatShow.docx](#)

[O-37-16 Ex B Fall 2020 BoatShow.docx](#)

[O-37-16 Staff Report Fall 2020 BoatShow.docx](#)

[O-37-16 Fiscal Impact.pdf](#)

*Assistant City Attorney Leonard gave an overview of the legislation and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

[O-39-16](#)

Lease of City Property: Spring 2020 Boat Shows - For the purpose of

authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2020, to conduct boat shows.

**Indexes:** Economic Matters Committee; Environmental Matters Committee; Finance Committee

**Attachments:** [O-39-16 Boat Show Spring 2020 Ordinance and Lease.docx](#)

[O-39-16 EX A Spring 2020 Boat Show.pdf](#)

[O-39-16 EX A Supplement Spring 2020 Boat Show.pdf](#)

[O-39-16 Staff Report.docx](#)

[O-39-16 Fiscal Impact.pdf](#)

*Assistant City Attorney Leonard gave an overview of the legislation and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Paone

**Absent:** 1 - Alderman Pfeiffer

#### 4. General Discussion

##### [ID-371-16](#) Finance Department Update

**Attachments:** [GT Tracking.pdf](#)

*Finance Director Miller was present and spoke on a detailed report from the finance department, status of the auditors, fund balance targets, health insurance expenditures, risk management, revenue bonds, rainy day funds and answered questions from the committee.*

**This Informational Item was presented**

#### 5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:56 p.m.**

**Cyndi Gaines  
City Council Associate**