

**City of Annapolis
Budget Revision Request**

Control number **GT 11-17**

Department:
Public Works

Date 12-Jun-2017

Account Name Only	Transfer FROM	Transfer TO
Repair Wellhead #5 62340-58300-71004	75,000.00	
Treatment Plant Upgrade 62340-58300-71001		75,000.00

Funding no longer needed for Repair Wellhead #5 CIP, and additional funds are needed for costs associated with Treatment Plant Upgrade CIP management team.

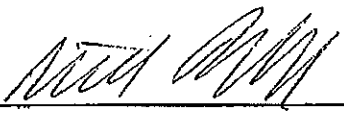
Approved for Financial & Accounting Sufficiency:


 Finance Director



 Department Director

Approved by:
 Mayor
 Finance Committee
 City Council
 City Manager





City of Annapolis
Department of Public Works

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June 15, 2017

MEMORANDUM

TO: Ian Pfeiffer, Chair
City Council Finance Committee

FROM: David Jarrell, P.E.
Director of Public Works

DAJ

RE: Budget Transfer Request
From CIP Repair Wellhead #5 to Water Treatment Plant Upgrade

The requested budget transfer of \$75,000 to the ongoing Water Treatment Plant project will contribute to the additional costs of the project management team. Specifically, additional costs were incurred by the City's Owner's Representative, Heery International and Project Management Consultant, Chesapeake Blue & Green due to several reasons, including the following:

- Additional services for oversight of the well control upgrades completed and well hub (i.e. "snakehouse")
- Extended schedule of the project construction
- Increase in intensity of services required for quality assurance
- Additional services for better startup and commissioning of the WTP, including raw water wells