

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, February 16, 2016**

**5:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

1. Call To Order

**Chairman Pfeiffer called the meeting to order at 5:03 p.m.**

Roll Call

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Business before Committee

**a. Approval of Minutes**

[FC020216](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC02.02.16](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**b. Grant Approvals**

[GA-27-16](#) Annual Transportation Grant Agreement FY2016

**Attachments:** [GA-27-16](#)

*Transportation Director Gordon gave a presentation on the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**c. Budget Revision Requests**

[GT-13-16](#) Transfer from Parking Operations Overtime Transfer to Parking Operations Credit Card Fees- Transportation Department

**Attachments:** [GT-13-16](#)  
[GT-13-16signed.pdf](#)

*Transportation Director Gordon gave a presentation on the budget transfer and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Legislation before Committee

[O-01-16](#) Amendment No. 1 to Annapolis Maritime Museum, Inc. Lease Agreement - For the purpose of approving an Amendment No. 1 to the Lease for certain

City-owned property to the Annapolis Maritime Museum, Inc.; and matters generally relating to said lease.

**Attachments:** [O-1-16 Maritime Museum Lease Amendment.doc](#)  
[O-1-16 Staff Report.docx](#)  
[O-1-16 Fiscal Impact.pdf](#)  
[O-1-16 SIGNED.pdf](#)

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### O-03-16

Stevens, Incorporated Lease of 142 Dock Street - For the purpose of approving the lease for certain City-owned property located at 142 Dock Street; and matters generally relating to said lease.

**Attachments:** [O-3-16 StevensInc-142Randall-RenewalLease-2015-12-07.docx](#)  
[O-3-16 Staff Report.docx](#)  
[O-3-16 Lease 1821-11-01.pdf](#)  
[O-3-16 RenewalLease 1920-11-20.pdf](#)  
[O-3-16 ConfirmLease 1925-02-25.pdf](#)  
[O-3-16 Summary of Stevens Lease History.docx](#)  
[O-3-16 Fiscal Impact.pdf](#)  
[O-3-16 Title Report](#)  
[O-3-16 Signed.pdf](#)

*City Attorney Leahy gave a presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### O-04-16

Lease of City Property: Spring 2017 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2017, to conduct boat shows.

**Attachments:** [O-4-16 Boat Show Spring 2017 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-4-16 Staff Report.docx](#)  
[O-4-16 Fiscal Impact.pdf](#)  
[O-4-16 Signed.pdf](#)

*Harbormaster Walters gave a presentation on the legislation and answered questions from the committee. Sheila Jones, 980 Awald Street, Annapolis, Maryland 21403 Show Manager, Representing The Annapolis Boat Shows was present and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### O-05-16

Lease of City Property: Spring 2018 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2018, to conduct boat shows.

**Attachments:** [O-5-16 Boat Show Spring 2018 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-5-16 Staff Report.docx](#)  
[O-5-16 Fiscal Impact.pdf](#)  
[O-5-16 Signed.pdf](#)

*Harbormaster Walters gave a presentation on the legislation and answered questions from the committee. Sheila Jones, 980 Awald Street, Annapolis, Maryland 21403 Show Manager, Representing The Annapolis Boat Shows was present and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### O-06-16

Lease of City Property: Spring 2019 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2019, to conduct boat shows.

**Attachments:** [O-6-16 Boat Show Spring 2019 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-6-16 Staff Report.docx](#)  
[O-6-16 Fiscal Impact.pdf](#)  
[O-6-16 Signed.pdf](#)

*Harbormaster Walters gave a presentation on the legislation and answered questions from the committee. Sheila Jones, 980 Awald Street, Annapolis, Maryland 21403 Show Manager, Representing The Annapolis Boat Shows was present and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-10-16](#)

Water Service Billing Adjustments - For the purpose of clarifying the procedures for requesting an adjustment to water or sewer service billing, and matters generally relating to water or sewer service billing adjustments.

**Attachments:** [O-10-16 Water Billing Adjustments.docx](#)  
[O-10-16 Staff Report.pdf](#)  
[O-10-16 Fiscal Impact.pdf](#)  
[O-10-16 Mayor Pantelides and Finance Committee Proposed Amendments.docx](#)  
[PROTESTS JANUARY 2013 TO DECEMBER 2015.pdf](#)  
[Administrative Sewer Adjustment Criteria.pdf](#)

*Finance Director Miller gave a presentation on the legislation and answered questions from the committee. City Attorney Leahy was present and answered questions from the committee. City Manager Andrews was also present and answered questions from the committee.*

**Alderman Paone moved to recommend with the proposed Paone amendment # 1 In Section B of the Mayor Pantelides Amendment, Strike: 5 and insert: 3. Seconded. CARRIED on voice vote. Alderman Budge was present and spoke on boundary conditions, and the numbering of the proposed amendments.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett move to recommend O-10-16 as amended. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 4. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:57 p.m.**

**Cyndi Gaines  
City Council Associate**