

GT-12-15

February 2, 2017

From: David Jarrell, Public Works Director

Subject: Budget transfer of \$5000 from Salaries to Contract Services for the Water Treatment Plant

The \$5000 budget transfer is requested to fund the continuation of a Kelly Services laborer at the Water Treatment Plant. One of the permanent City laborers at the plant sustained a severe on-the-job injury to his ankle over a year ago, and has been slow to return to full duty after two surgeries. During the period that the permanent employee was out, Kelly Services was engaged for a contract laborer. We anticipate that the contract laborer will be required for only a few more months. The cost for the additional employment is estimated at \$5000. We expect the permanent employee will be back to full duty after this time.