

GA-13-16

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Katie Shultz Dept: Fire/OEM Phone: 410-216-9167

This is a request to

review, approve, and/or sign a grant agreement/award

other

Please return to OEM no later than 9/14.

Grant title: FY 2015 State Homeland Security Grant Program (SHSG)

Grantor: U.S. Department of Homeland Security Amount: \$ 87,500.00

Attestation:

Match is *not* required.

Match is required. Match will be met in the form of ¹ _____

I attest that this asset has been approved/appropriated in ² _____

Department Director signature Dept Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>[Signature]</u>	<u>9-1-15</u>	<u>9-1-15</u>	
<input checked="" type="checkbox"/> Grants Coordinator	<u>NJP</u>	<u>9/2</u>	<u>9/2</u>	
<input checked="" type="checkbox"/> Finance Director	<u>EM</u>	<u>9/2</u>	<u>9/2</u>	<u>initials only</u>
<input checked="" type="checkbox"/> City Attorney	<u>OgZ</u>	<u>9/9</u>	<u>9/9</u>	
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor	<u>[Signature]</u>	<u>9/9/15</u>		<u>*sign at tabs</u>
<input checked="" type="checkbox"/> City Clerk	<u>Kew</u>	<u>9/9/15</u>		
<input checked="" type="checkbox"/> Finance Committee				<u>FOR 9/15/15</u>
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department



2015 Sub-Recipient Agreement
for
Annapolis Office of Emergency Preparedness

Date of Award

9/1/2015

1. Sub-Recipient Name and Address		2. Prepared by: <i>Moncrieffe-Kee, Janet</i>	3. Award Number: 15-SR 8844-02
Coordinator Kathryn Shultz Annapolis Office of Emergency Preparedness 199 Taylor Ave Annapolis, MD 21401		4. Federal Grant Information	
		Federal Grant Title:	Homeland Security Grant Program
		Federal Grant Award Number:	EMW-2015-SS-00077-S01
		Federal Granting Agency:	Office of Grants and Training U.S. Department of Homeland Security

5. Award Amount and Grant Breakdowns

Total Award Amount	2015 State Homeland Security Program
\$87,500.00	Performance Period: FROM Sep 1, 2015 – Jun 30, 2017

6. Statutory Authority for Grant: This project is supported under Public Law 109-90, the Department of Homeland Security Appropriations Act of 2006.

7. Method of Payment: Primary method is reimbursement. See the enclosed instructions for the process to follow in the submission of invoices.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the subgrantee and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at <http://www.epls.gov>.

9. Agency Approval

Approving SAA Official:	Signature of SAA Official:
	Date:

10. Sub-Recipient Acceptance

I have read and understand the attached Terms and Conditions.

Type name and title of Authorized Sub-Recipient official:	Signature of Sub-Recipient Official:
Michael Pantelides, Mayor City of Annapolis	<i>Michael Pantelides</i> Acting Mayor

11. Enter Employer Identification Number (EIN) / Federal Tax Identification Number:	12. Date Signed : 9/9/15
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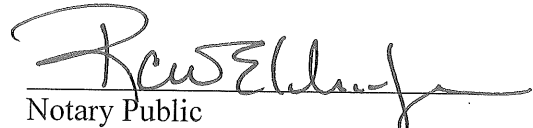
13. DUE DATE: 9/17/2015

Signed award and Direct Deposit Form (if applicable) must be returned to the SAA on or before the above due date.

STATE OF MARYLAND, COUNTY OF ANNE ARUNDEL, to wit:

I HEREBY CERTIFY that on this 9th day of September 2015,
before me, the subscriber a Notary Public in and for the State and County aforesaid,
personally appeared ~~Michael Pentelides~~, Mayor of the City of Annapolis, known to me or
Rhonda Pindell Charles, Acting Mayor
satisfactorily proven to me to be the persons whose signatures are written above, and
he/she has signed in my presence and acknowledge that it is their free and voluntary act
made for the purposes stated therein.

AS WITNESS my hand and Notarial Seal.


Notary Public
My Commission Expires: 11/19/15

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

This FY 2015 State Homeland Security Grant Program Sub-Recipient Agreement is being generated to reflect funds provided to the City of Annapolis in order to better prevent, deter, respond to, and recover from environmental threats and incidents of terrorism. These grant funds will be used to enhance the capabilities of responders and the Annapolis Emergency Operations Center (EOC). This funding will also be used to facilitate the creation or update of plans, provide equipment, support costs related to Department of Homeland Security associated exercises, training, and conferences.

The performance period for this grant is 09/01/2015 through 06/30/2017.

The initial total amount awarded to the City of Annapolis is \$87,500.00.

NOTE: A grant adjustment notice will be provided in the coming weeks to increase this award amount by \$50,000.00. This \$50,000.00 is specifically allotted to the Annapolis Police Department for a representative that is sent to the Maryland Coordination and Analysis Center (MCAC), an entity that coordinates the efforts of federal, state and local agencies to gather, analyze, and share intelligence information with law enforcement, public health, and emergency responder personnel.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.