



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff

Date: 6/8/2023

Subject: R-15-23: Fees Schedule, Updated for Milestone Inspections in O-55-22

Purpose of legislation

The purpose of this legislation is to set Milestone Inspection fees as adopted in O-55-22.

Impact of legislation on operations

The new fees will need to be built into the planning, permitting, and inspections software, EnerGov. This is a one-time effort. Assessment of the fees and validating receipt of fees will then be added to the workflow process for major development projects.

Impact of legislation on staffing

The impact on workload of the fee portion of the new milestone inspections should be minor and is not expected to impact needed staffing levels.

Prepared by Victoria Buckland, Assistant City Manager