

FY '24 Performance Measure	FY '24 Performance Measure Goal
Average number of hours it takes to respond to initial request for service	Provide timely legal advice and counsel to Agencies and City Officials
Average number of days it takes for staff attorneys to respond with final product	Provide timely legal advice and counsel to Agencies and City Officials
All legislative requests fulfilled error free and legally sufficient prepared within 30 days	Prepare legally sufficient and well drafted and error free legislation in accordance with Maryland Legislative Drafting Manual
Percent of cases and appeals where the City has prevailed	Successfully represent the City and its officials and employees in court and before other quasi-judicial tribunals
Percentage of records and materials published without error	Properly prepare and maintain legal, legislative and election records and documents in a variety of formats for public use and historical purposes
Number of meetings where staff and counsel were not present if requested or required	Provide on-time staff support and well reasoned legal counsel to all city boards and commissions and standing committees of the City Council.
Error-free elections or special elections (if needed) with no complaints from the public regarding timeliness of election site operations and publishing of election results	Staff and manage trusted, problem-free elections or special elections (if needed)
Average number of days response was delivered beyond the mandated time period	Respond timely to public information requests