

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Draft

Wednesday, June 4, 2025

10:45 AM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Alderman Huntley called the Regular Meeting to order at 10:50 am.

Roll Call

Present: 3 - Alderwoman Finlayson, Alderwoman O'Neill and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to approve the Regular Meeting agenda.
Seconded. CARRIED on voice vote.**

Business and Miscellaneous

Approval of Minutes

[FC 5.21.25](#) Regular Meeting Minutes

Attachments: [FC 5.21.25](#)

Alderwoman Finlayson moved to approve FC 5.21.25. Seconded. CARRIED on voice vote.

Supplemental Appropriations

[SA-32-25](#) Planning & Zoning - Housing Assistance Fund Balance - Contractual Services

Attachments: [SA-32-25](#)

Budget Manager Trudeau and Housing Affordable Specialist Ruffin were present to answer questions from the committee.

Alderwoman Finlayson moved to recommend SA-32-25 favorably. Seconded. CARRIED on voice vote.

[SA-33-25](#) State Grant Revenue - Mayor's Office - State of Maryland - Maryland Energy Administration

Attachments: [SA-33-25](#)

Budget Manager Trudeau was present to answer questions from the committee.

Alderwoman O'Neill moved to recommend SA-33-25 favorably. Seconded. CARRIED on voice vote.

Fund Transfers

[FT-11-25](#)

Grant - Transportation - Salaries and Benefits/Contractual Services

Attachments: [FT-11-25](#)

Deputy Director Duah was present to answer questions from the committee.

Alderwoman Finlayson moved to recommend FT-11-25 favorably. Seconded.
CARRIED on voice vote.

Legislation

[O-8-25](#)

Chesapeake Children's Museum Lease Renewal Through June 30, 2030

For the purpose of authorizing a lease agreement with Chesapeake Children's Museum, Inc., a Maryland corporation, for City property at 25 Silopanna Road in Annapolis commencing on July 1, 2025 and terminating on June 30, 2030.

Sponsors: Buckley, Huntley and Finlayson

Attachments: [O-8-25 First Reader](#)

[Chesapeake Childrens \(25 Silopanna Rd.\) 2025 Lease-FINAL](#)

[O-8-25 Fiscal Impact Note](#)

[O-8-25 Staffing Impact Report](#)

[O-8-25 Staff Report](#)

[O-8-25 Exhibit A](#)

Acting City Manager Buckland was present to answer questions from the committee.

Alderwoman Finlayson requested the changes be presented to the council about what is different in this lease from the previous one.

Alderwoman Finlayson would like to be added as a co-sponsor

Alderwoman Finlayson moved to recommend O-8-25 favorably. Seconded.
CARRIED on voice vote.

[O-12-25](#)**Prioritizing Affordable Spending Through Expansion of Financial Advisory Commission Duties**

For the purpose of listing the duties of the Financial Advisory Commission; adding "spending affordability" to review the City's finances so that spending levels align with the City's income, and reviewing projected revenue, debt levels, and long-term fiscal outlook; and generally related to the Financial Advisory Commission.

Sponsors: Arnett

Attachments: [O-12-25 First Reader](#)

[O-12-25 Legislative Summary](#)

[O-12-25 Staffing Impact Report](#)

[O-12-25 Staff Report](#)

[O-12-25 Fiscal Impact Note](#)

Acting City Manager Buckland and Budget Manager Trudeau were present to answer questions from the committee.

Alderwoman Finlayson requested a report on the commission's duties.

Alderwoman Finlayson moved to postpone O-12-25 until the July 2nd, 2025 meeting. Seconded. CARRIED on voice vote.

[R-22-25](#)**City Supported Special Events in Fiscal Year 2026**

For the purpose of identifying City Supported Special Events in Fiscal Year 2026 and waiving certain related City fees for those events.

Attachments: [R-22-25 First Reader](#)

[R-22-25 Staffing Impact Report](#)

[R-22-25 Staff Report](#)

[R-22-25 Fiscal Impact Note](#)

Acting City Manager Buckland was present to answer questions from the committee.

Alderman Huntley requested and Special Event Coordinator Nolan come up with an amendment to bring the special event back before the committee if their fees are more than a specific amount set by our Special Event Coordinator.

Alderwoman Finlayson moved to postpone R-22-25 until the June 10th, 2025. Seconded. CARRIED on voice vote.

General Discussion

ID-18-25

Finance Department Update

Attachments: [FD Report to Fin Comm 1-8-25](#)[FD Report to Fin Comm 1-22-25](#)[FD Report to Fin Comm 2-19-25](#)[FD Report to Fin Comm 2-26-25](#)[FD Report to Fin Comm 3-19-25](#)

Acting City Manager Buckland and Budget Manager Trudeau were present to answer questions from the committee.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 11:52 am.

**Kalyn Jackson
City Council Associate**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.