

GA-7-18



City of Annapolis
Office of the Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

Grant Briefing Document

From:

Name Captain Christopher Amola Phone 410-268-9000, x7212

Department Police

This grant is New Annual/Repeating

This is a request to:

Review, approve, and/or sign a grant agreement/award

Other _____

Grant title Internal Affairs Investigations Training

Grantor Governor's Office of Crime Control and Prevention Amount \$ 2,257.00

Attestation:

Match is *not* required.

Match is required. Match will be met in the form of e.g. cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency. _____

Director's signature _____ Date _____

Department Police

Routing

	Initials	Date In	Date Out	Comments
<input type="checkbox"/> Originating Dept Director	<u>CB</u>		<u>8/15/17</u>	
<input checked="" type="checkbox"/> Grants Coordinator	<u>ADP</u>		<u>8/29/17</u>	
<input checked="" type="checkbox"/> Finance Director	<u>BD</u>			
<input checked="" type="checkbox"/> City Attorney	<u>097</u>	<u>8/29/17</u>	<u>8/29/17</u>	<u>To finance</u>
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				
<input type="checkbox"/> Return to Originating Department				

Grant period 7/1/17-9/30/17 Amount of request or award \$2,257.00

Due dates _____

Provide a short narrative, including program description, purpose of funds and special features, e.g., environmental impact implications, notarization required.

This award is under the "Law Enforcement Training Scholarship (LETS)" program of the Governor's Office of Crime Control and Prevention.

In this case, LETS funding supports the Director of Professional Standards to attend the annual conference of the National Internal Affairs Investigators Association in Savannah, Georgia, August 21-24, 2017. Funds pay for travel, lodging, and conference fee. The single-track conference includes sessions about use of force, video-driven investigations, recent case law regarding law enforcement issues; forensic integrity; and constitutional standards. Speakers are experts in their fields. Attendees represent law enforcement and public safety agencies from around the country.

No match is required. No documents need to be signed other than this routing sheet to indicate approval to accept award. Once signed, accounts will be set up in Finance and grant objectives can be executed.



Grant Title Internal Affairs Investigators Training

Grant Award (\$) 2,257.00

Originating Department(s): Police

Dept Contact (Name/Phone): Capt. Amoia, 410-268-9000, x7212

Expenditure Account	Grant Award	Budgeted Grant Appropriation	Variance	Total per Expend. Type	Comments
Salaries					
Benefits					
Overtime					
Supplies					
Telephone					
Electricity					
Fuel and Oil					
Training & Education	2,257.00		2,257.00	2,257.00	travel (plane fare, rental car), lodging, meals, conference fee
R & M - Equipment					
Special Programs					
Contract Services					
Capital Outlay					
other (fill-in)					
other (fill-in)					
other (fill-in)					
other (fill-in)					
other (fill-in)					
other (fill-in)					
Sub- Total	2,257.00		2,257.00	2,257.00	
LOCAL MATCH					
Total	2,257.00	0.00	2,257.00	2,257.00	

TOTAL EXPENDITURES*:

2,257.00

* May be different from Grant Award \$ if there is a match requirement.



Match is not required.

Scott Baker, Chief

SB 8/22/17

Police

Department Director Signature/Date

Department

Match is required. Match will be met in the form of ⁽¹⁾

I attest that this asset has been approved/appropriated in ⁽²⁾

Department Director Signature/Date

Department

COMMENTS:

Funding is for the Director of Professional Standards to attend the annual conference of the National

Internal Affairs Investigators Association in Savannah, Georgia.

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.