

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

Thursday, February 25, 2016

1:30 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

## Environmental Matters Committee

## 1. Call To Order

Chairman Littmann called the meeting to order at 1:35 p.m.

## Roll Call

**Present:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

## 2. Business before Committee

**Approval of Minutes**

[ENM111915](#) Approval of Minutes for the Regular Meeting

**Attachments:** [ENM11.19.15](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[ENM011116](#) Approval of Minutes for the Regular Meeting

**Attachments:** [ENM01.11.16.pdf](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

## 3. Legislation before Committee

[O-02-16](#) Amending the Composition of the Maritime Advisory Board - For the purpose of replacing the Chair of the Annapolis Conservancy Board with a representative of the maritime industry to serve on the Maritime Advisory Board.

**Attachments:** [O-2-16 Amending Composition of Maritime Advisory Board v1.docx](#)

[O-2-16 Staff Report.docx](#)

[O-2-16 Fiscal Impact.pdf](#)

[O-2-16 MAB Recommendation.pdf](#)

[O-2-16 Signed.pdf](#)

*Chief of Environmental Programs Biba gave a brief presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[O-04-16](#)

Lease of City Property: Spring 2017 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2017, to conduct boat shows.

**Attachments:** [O-4-16 Boat Show Spring 2017 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-4-16 Staff Report.docx](#)  
[O-4-16 Fiscal Impact.pdf](#)  
[O-4-16 Signed.pdf](#)

*Harbormaster Walters gave a brief presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[O-05-16](#)

Lease of City Property: Spring 2018 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2018, to conduct boat shows.

**Attachments:** [O-5-16 Boat Show Spring 2018 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-5-16 Staff Report.docx](#)  
[O-5-16 Fiscal Impact.pdf](#)  
[O-5-16 Signed.pdf](#)

*Harbormaster Walters gave a brief presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[O-06-16](#) Lease of City Property: Spring 2019 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2019, to conduct boat shows.

**Attachments:** [O-6-16 Boat Show Spring 2019 Ordinance and Lease.docx](#)  
[EX A Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[EX A Supplement Spring 2017-2019 Boat Show \(ver.11-6-15\).pdf](#)  
[O-6-16 Staff Report.docx](#)  
[O-6-16 Fiscal Impact.pdf](#)  
[O-6-16 Signed.pdf](#)

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[O-03-16](#) Stevens, Incorporated Lease of 142 Dock Street - For the purpose of approving the lease for certain City-owned property located at 142 Dock Street; and matters generally relating to said lease.

**Attachments:** [O-3-16 StevensInc-142Randall-RenewalLease-2015-12-07.docx](#)  
[O-3-16 Staff Report.docx](#)  
[O-3-16 Lease 1821-11-01.pdf](#)  
[O-3-16 RenewalLease 1920-11-20.pdf](#)  
[O-3-16 ConfirmLease 1925-02-25.pdf](#)  
[O-3-16 Summary of Stevens Lease History.docx](#)  
[O-3-16 Fiscal Impact.pdf](#)  
[O-3-16 Title Report](#)  
[O-3-16 Signed.pdf](#)

*Assistant City Attorney Leonard gave a presentation on the legislation and answered questions from the committee. Department of Neighborhood and Environmental Programs Director Broadbent was also present and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

[O-10-16](#) Water Service Billing Adjustments - For the purpose of clarifying the procedures for requesting an adjustment to water or sewer service billing, and matters generally relating to water or sewer service billing adjustments.

**Attachments:** [O-10-16 Water Billing Adjustments.docx](#)  
[O-10-16 Staff Report.pdf](#)  
[O-10-16 Fiscal Impact.pdf](#)  
[O-10-16 Mayor Pantelides and Finance Committee Proposed Amendments.docx](#)  
[PROTESTS JANUARY 2013 TO DECEMBER 2015.pdf](#)  
[Administrative Sewer Adjustment Criteria.pdf](#)

*Finance Director Miller gave a presentation on the legislation and answered questions from the committee. Assistant City Attorney Leonard was also present and answered questions from the committee.*

**Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

#### 4. General Discussion

[ID-59-16](#) Suggested Topics to Discuss in 2016- DNEP

*Department of Neighborhood and Environmental Programs Director Broadbent gave a presentation on the discussion topic and answered questions from the committee.*

**This Informational Item was presented**

[ID-63-16](#) Departmental Initiatives- DNEP

*Department of Neighborhood and Environmental Programs Director Broadbent was present and answered questions from the committee. Public Works Director Jarrell was also present and answered questions from the committee.*

**This Informational Item was presented**

[ID-60-16](#) Storm Water Fund Use- DNEP/PW

**Attachments:** [Stormwater Fund Financials \(EMC\).pdf](#)  
[FY16 Stormwater Budget Update - thru December 2015.xls](#)

*Chief of Environmental Programs Biba was present and answered questions from the committee. Department of Neighborhood and Environmental Programs Director Broadbent was present and answered questions from the committee. Public Works Director Jarrell was present and answered questions from the committee. City Manager Andrews was also present and answered questions from the committee.*

**This Informational Item was presented**

[ID-64-16](#) Departmental Initiatives- Public Works

*Public Works Director Jarrell gave a brief presentation on the discussion topic and answered questions from the committee.*

**This Informational Item was presented**

**[ID-13-16](#)** FCA Updates

**Attachments:** [FCA Updates by DNEP as of 02/23/16](#)

*Chief of Environmental Programs Biba gave a presentation on the discussion topic and answered questions from the committee. Paul Murphy representing the Annapolis Environmental Commission was present and spoke on the discussion topic.*

**This Informational Item was presented**

**[ID-35-16](#)** Annual Standing Committee Chair Election

**The Committee elects Alderman Littmann as Chair of the Environmental Matter Committee. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

## 5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 3:20 p.m.**

**Cyndi Gaines  
City Council Associate**