## **City of Annapolis**

## **Budget Revision Request**

(City Council Budget Revision > \$25,000)

Fund:	Capital	Control Number:	FT 10-22	
Department:		Date:		
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Project	Account	Name	Transfer From	Transfer To
City Facility Improvements	Revenue- Capital Reserve		53,000	
City Facility Improvements	Expense- Construction		53,000	50.000
Stanton Center	Revenue- Capital Reserve			53,000
Stanton Center	Expense- Construction	A. L.		53,000
Explanation:				
This transfers \$53,000 in capital re	eserve revenue and construction expense appropria	ation from the City Facility Improv	ement project to the Stanton Ce	nter project to
pay for design services. Grant proceeds allocated to this project will cover construction costs only.				
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Approved by:				
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Finance Dire	ector	-	Date	
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Department D	irector	_	Date	
Department D				
Approved by:				
City Manag	ger	_	Date	
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Mayor		_	Date	
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Finance Comr	nittee		Date	
City Coun	cil		Date	

- CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.
- FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

  These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
- SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.