



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Minutes - Final Finance Committee

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Tuesday, April 1, 2014

5:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### 1. Call To Order

*Alderman Finlayson and Alderman Budge were also in attendance*

**The Chair called the Meeting to order at 5:05 p.m.**

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. Legislation before Committee

#### [R-14-14](#)

**Special Event Applications** - For the purpose of authorizing City Council approval of selected special events per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating specific dates for the sale of merchandise in the Historic District in conjunction with only the approved special events; waiving City fees for the USNA Band Concert Series and the City Fair; and the reimbursement of full fees to the City for the cost associated with the other approved events.

**Attachments:** [R-14-14.docx](#)

[Fiscal Impact Note.pdf](#)

[Staff Report.docx](#)

[Budge Amendment.docx](#)

[R-14-14 Amended Signed.pdf](#)

*Alderman Budge spoke to the legislation.*

*Alderman Finlayson spoke to the legislation.*

**Alderman Arnett moved to postpone . Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Business before Committee

#### d. Grant Approvals

[GA-35-14](#) FY2011 UASI Grant (increase)  
EPARM

**Attachments:** [GA-35-14 Brief](#)

*Mr. Miller stated that this is a request to increase funding by \$110,000.*

*Deputy Chief Simmons gave a brief explanation of the request for increased funding.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### e. Budget Revision Requests

[GT-19-14](#) Salaries to Contractual Services - Transportation Department

**Attachments:** [GT-19-14](#)

*Alderman Arnett expressed his concern that better documentation is needed on these types of requests.*

*Mr. Brian Woodward, Acting City Manager, addressed the concern raised regarding signatures on the GT document.*

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 4. General Discussion

[ID-140-14](#)

Review of Grant Application - Designing a Historic District Resiliency and Response Plan

*Chief of Historic Preservation Craig discussed the grant.*

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett moved to request of the finance director a report on the limitations and encumbrances as well as relevant policy information of any grants being applied for by the city . Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### Recreation & Parks

*Acting Director of Recreation and Parks Walters presented the budget for the Recreation and Parks Department.*

*Acting City Manager Woodward offered details on the budget divisions in the Recreation and Parks Department.*

*Mr. Walters and Mr. Woodward discussed staffing reductions in the Mayors budget at both the Stanton Center and the Pip Moyer Recreation Center.*

*Mr. Woodward discussed concerns that any staffing reductions will bring a decrease in safety and quality of service at the facilities. Further they expressed concerns that any service reductions would bring corresponding reductions in revenue.*

*Mr. Woodward discussed the pricing structure for the Recreation center and other programs stating that the fees are based on costs not market rates.*

*Mr. Walters reviewed the budget for the Harbormaster's Office.*

## **Department of Neighborhood and Environmental Programs**

*This agenda item was deferred to another meeting.*

## **Planning and Zoning**

*Dr. Sally Nash presented on the Planning and Zoning Budget along with Mr. Tom Smith and Ms. Lisa Craig.*

*Ms. Nash stated that the primary change in their budget is the reduction of one filled position and one vacant position for a total reduction of \$217,241.97 (a decrease of 16.09% in cash and an 18% cut in personnel).*

*Ms. Nash discussed the type of planning work that would be reduced by the proposed reduction in staff.*

*Alderwoman Finlayson suggested that if positions are removed then the community should be made aware that this may result in a cut in services.*

*Alderman Budge requested a list of what programs are in contract services budget.*

## **5. Adjournment**

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:55 PM.**