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Work Experience:

- November 2012 - Present **Anne Arundel County Maryland - County Auditor** -- Assistant County Auditor, promoted to County Auditor (September 2016) Responsible for analyzing legislation, including the annual capital and operating budget analysis with recommendations; compliance and performance audits; researching and analyzing other matters; advise County Council on fiscal and policy. Provide bimonthly "blue letters" to Council regarding legislation. Attend Council meetings to provide guidance on legislation. Manage staff of five professional auditors and one management assistant.
- July 2010 – November 2012 **Anne Arundel County Public Schools: Supervisor of Finance** – Responsible for the accounting, financial reporting, cash management, and risk management for AACPS. Directed the staff in accounts receivable, accounts payable, grants accounting and reporting, construction accounting, school activity funds, risk management, and the annual audit of the CAFR. Updated and reformatted the CAFR. Participated in progress reviews of two charter schools. Prepared three consecutive CAFR's. Managed staff of 13.
- March 2010 – July 2010 **Calvert County Maryland Government: Deputy Director of Finance and Budget** – As the Deputy Director, directed many functions of County government, including Budget preparation and adjustments, financial statement preparation and review, accounting operations, utility accounting, debt issuance, accounts payable, and capital projects. Reformatted annual CAFR. Presented annual budget at public hearing.
- December 2008 – October 2009 **Clifton Gunderson, LLP: Senior Manager** -- Responsible for supervising audits of several entities, including local governments, local government agencies, and not-for-profit organizations. Duties included multiple engagement organization and management, audit team supervision, risk-based controls assessments, work paper review, financial statement/footnote preparation and review, and preparation of management letter and Communications with those Charged with Governance letters.
- January 2001 – December 2008 **Anne Arundel County Maryland Government: Assistant Controller** – Directed the implementation of GASB 34. Duties included assessing needs and developing new processes for data collection and full-accrual conversion. Worked with department/agency staff to value County's infrastructure baseline, converted fund financial statements to government-wide presentation, and prepared GASB 34 Comprehensive Annual Financial Report (CAFR). After completion of this project became Assistant Controller of Accounting & Control and Accounts Payable divisions. Directed Debt issuance and management, investments, banking, general ledger maintenance, pension accounting, capital projects accounting, and accounts payable. Responsible for CAFR preparation, response to auditors' management letters, management's assessments of risk, and implementation of effective internal controls. Liaison between Office of Finance and other departments for issues and questions related to departmental programs and related financial impact. Conducted County-wide department risk assessments to identify processes requiring stronger controls. Managed staff of 21.
- October 1995 – January 2001 **Anne Arundel County Maryland - County Auditor's Office: Assistant County Auditor** -- Managed annual CAFR audits, compliance and performance audits, capital and operating budget analyses, and analyses of the fiscal impact of legislation. My duties included management of multiple projects, review of staff work, drafting audit reports, preparing fiscal impact letters, and writing management letter comments. Served as Acting County Auditor while County Auditor was on leave. Attended County Council meetings to advise Council about pending legislation and other issues.

***Work Experience
(continued):***

January 1993 – **Industrial Designers Society of America, Inc.:** Director of Financial Operations – Directed all financial aspects of a small membership organization. Duties included financial statement preparation, general ledger maintenance, general ledger entries, oversight of membership billing, reconciliation of accounts, and presentations to the Board of Directors.
October 1995

June 1985 – **KPMG:** Audit Manager – Hired as Audit Assistant and was promoted up to Audit Manager. Specialized in state and local governments, including single audits. Major government clients included City of Corpus Christi, Texas; City of Detroit, Michigan; Bay County, Michigan; Anne Arundel County, Maryland; and Baltimore County, Maryland. Duties included multiple engagement organization and management, audit team supervision, work paper review, financial statement/ footnote preparation and review, management letter preparation, and course instructor for government and single audits.
January 1993

Education:

September 1995 – **University of Maryland University College:** Masters of Science in General Administration; Applied Management Track; Overall GPA 3.9.
May 2002

September 1980 – **University of Texas – Pan American:** Bachelor of Business Administration; Major – Accounting; Minors - English and Computer Information Systems; Graduated Cum Laude – Overall GPA 3.64; Accounting GPA 3.5.
May 1985

June 1980 **Coleman High School Coleman, Michigan:** Graduated Valedictorian

Memberships and Activities:

- Certified Public Accountant in State of Maryland
- TWIN (Tribute to Women in Industry) Award
- Maryland Government Finance Officers
- Government Finance Officers Association
- Certified Fraud Examiners
- Anne Arundel County Road Repair Task Force
- Anne Arundel County Committee for Non-represented Employees
- Anne Arundel County GASB 45 Task Force
- Anne Arundel County-Risk Assessment Team