

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Final

Wednesday, October 2, 2024

10:30 AM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Alderman Huntley called the Regular Meeting to order at 10:31 am.

Roll Call

Present: 3 - Alderwoman Finlayson, Alderwoman O'Neill and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to approve the Regular Meeting agenda. Seconded. CARRIED on voice vote.

Business and Miscellaneous**Approval of Minutes**

[FC 9.18.24](#) Regular Meeting Minutes

Attachments: [FC 9.18.24](#)

Alderwoman O'Neill moved to approve FC 9.18.24. Seconded. CARRIED on voice vote.

Legislation**O-11-24**

Tenant Displacement Fund - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

Sponsors: Gay

Attachments: [O-11-24 First Reader](#)

[O-11-24 Legislative Summary](#)

[O-11-24 Staff Report](#)

[O-11-24 Fiscal Impact Note](#)

Assistant City Manager Buckland and Finance Director Dickinson were present to answer questions from the committee.

Alderwoman Finlayson moved to postpone O-11-24 until the next meeting October 16th, 2024. Seconded. CARRIED on voice vote.

O-12-24

Maritime Industry Economic Development Fund - For the purpose of establishing a Maritime Industry Economic Development Fund is to promote, stabilize, and protect the maritime industry in the City of Annapolis; and generally dealing with maritime development in the City.

Sponsors: Buckley

Attachments: [O-12-24 First Reader](#)
[O-12-24 Legislative Summary](#)
[O-12-24 Staff Report](#)
[O-12-24 Fiscal Impact Note](#)
[O-12-24 Maritime Advisory Board Referral Action Report](#)
[O-12-24 Economic Development Office Report to the Planning Commission](#)
[O-12-24 Planning & Zoning Dept. Presentation to Planning Commission 7.18.24](#)
[O-12-24 Planning Commission Findings.docx](#)
[O-12-24 Planning Commission Recommendations](#)

Finance Director Dickinson was present to answer questions from the committee.

Alderwoman Finlayson moved to recommend O-12-24 favorably. **Seconded.**
CARRIED on voice vote.

O-16-24

Special Residential Parking Districts - Permit Renewals - For the purpose of changing when Special Residential Parking District permits need to be renewed; and generally related to parking district fee criteria.

Sponsors: O'Neill and Huntley

Attachments: [O-16-24 First Reader](#)
[O-16-24 Legislative Summary](#)
[O-16-24 Staff Report](#)
[O-16-24 Fiscal Impact Note](#)
[Annapolis Transportation Board Legislation Report for O-16-24 & O-25-24](#)
[O-16-24 Signed \(color\)](#)
[O-16-24 Signed \(b&w\)](#)

Assistant City Manager Buckland was present to answer questions from the committee.

Alderwoman Finlayson moved to recommend O-16-24 favorably. **Seconded.**
CARRIED on voice vote.

[O-26-24](#) **City of Annapolis Purchasing and Procurement** - For the purpose of updating the procurement chapter of the City Code; increasing micro purchase and small procurement limits; clarifying language; copyediting and format changes; and generally dealing with Title 6 purchasing and procurement rules.

Sponsors: Buckley

Attachments: [O-26-24 First Reader](#)
[O-26-24 Legislative Summary](#)
[O-26-24 Staff Report](#)
[O-26-24 Fiscal Impact Note](#)
[O-26-24 Signed \(color\)](#)
[O-26-24 Signed \(b&w\)](#)

Assistant City Manager Buckland, Procurement Officer Garascia and Assistant City Attorney Leonard were present to answer questions from the committee.

Alderwoman Finlayson moved to recommend O-26-24 favorably. Seconded.
CARRIED on voice vote.

General Discussion

[ID-152-24](#) Brewer Hill Cemetery State Fund Discussion

Attachments: [IMG.1](#)
[IMG.2](#)
[IMG.3](#)
[IMG.4](#)
[IMG.5](#)
[IMG.6](#)

Public Works Director Vogel, Engineering Bureau Chief McKeown, Storm Water Engineer Wilding and Grant Administrator Roderer were present to answer questions from the committee.

[ID-14-24](#) Finance Department Update

Attachments: [Finance Committee Report 11.6](#)

Assistant City Manager Buckland and Finance Director Dickinson were present to answer questions from the committee.

Alderwoman Finlayson requested the Finance Department submit a report to the City Council Associate prior to the Finance Committee meeting.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 12:09 pm.

Kalyn Jackson
City Council Associate

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.