

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

Thursday, March 17, 2016

1:30 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

## Environmental Matters Committee

## 1. Call To Order

**Chairman Littmann called the meeting to order at 1:38 p.m.**

## Roll Call

**Present:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

## 2. Business before Committee

**Approval of Minutes**

[ENM022516](#) Approval of Minutes for the Regular Meeting

**Attachments:** [ENM02.25.16](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Arnett and Alderman Littmann

**Absent:** 1 - Alderman Pfeiffer

## 3. Legislation before Committee

[O-10-16](#) Water Service Billing Adjustments - For the purpose of clarifying the procedures for requesting an adjustment to water or sewer service billing, and matters generally relating to water or sewer service billing adjustments.

**Attachments:** [O-10-16 Water Billing Adjustments.docx](#)

[O-10-16 Staff Report.pdf](#)

[O-10-16 Fiscal Impact.pdf](#)

[O-10-16 Mayor Pantelides and Finance Committee Proposed Amendments.docx](#)

[PROTESTS JANUARY 2013 TO DECEMBER 2015.pdf](#)

[Administrative Sewer Adjustment Criteria.pdf](#)

*Finance Director Miller gave a presentation on the legislation and answered questions from the committee. Public Works Director Jarrell and City Attorney Leahy were also present and answered questions from the committee.*

**Alderman Arnett moved to postpone until the next committee meeting pending an amendment from the Office of Law. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

[R-05-16](#) Shiley Park - For the purpose of designating certain City-owned land at the eastern end of Shiley Street in West Annapolis as a public park; and matters generally relating to said park.

**Attachments:** [R-5-16 Shiley Park Resolution.docx](#)  
[R-5-16 Shiley St SE End Aerial Photo.jpg](#)  
[R-5-16 Shiley St SE End 200-B-1crop-reduced \(1\).jpg](#)  
[R-5-16 Lee to AACo Conveyance.pdf](#)  
[R-5-16 AACo to Annapolis StreetsConveyance.pdf](#)  
[R-5-16 Staff Report.docx](#)  
[R-5-16 Fiscal Impact.pdf](#)  
[R-5-16 Transportation EnvironMatters Proposed Amendment.docx](#)

*Recreation and Parks Director Morris gave a presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Arnett, Alderman Littmann and Alderman Pfeiffer

#### 4. General Discussion

[ID-138-16](#) Yard Waste Program- Public Works

*Public Works Director Jarrell and Public Works Analyst Tait gave a joint presentation on the discussion topic and spoke on yard waste containers, Yard waste and plastic bag usage and answered questions from the committee.*

**This Informational Item was presented**

[ID-139-16](#) Recycling for Multi- Family and Businesses- Public Works

*Public Works Director Jarrell and Public Works Analyst Tait gave a joint presentation on the discussion topic and spoke on the solid waste diversion chart (Recyclables and Yard Waste), Commercial Recycling Program created in 2010 for small businesses, growing the multi-unit recycling program and answered questions from the committee.*

**This Informational Item was presented**

[ID-140-16](#) Compost Recycling- Public Works

*Public Works Director Jarrell gave a presentation on the discussion topic and spoke on plans for compost disposal (food waste,) changes in bulk collections effective March 1, 2016, solid waste refuse fee and answered questions from the committee.*

**This Informational Item was presented**

[ID-136-16](#) FCA Update

**Attachments:** [Status of projects under FCA review March 10, 2016](#)

*Chief of Environmental Programs Biba and Department of Neighborhood and Environmental Programs Director Broadbent gave a monthly update of the Forest Conservation Projects and answered questions from the committee.*

**This Informational Item was presented**

[ID-137-16](#)

Annapolis Environmental Commission- Monthly Report

*Paul Murphy and Diane Butler representing the Annapolis Environmental Commission gave a monthly presentation and spoke on forest stand delination, natural resources inventory, K factor recommendations, independent wetland investigation, storm water fees, greenscape and answered questions from the committee.*

**This Informational Item was presented**

5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 3:06 p.m.**

**Cyndi Gaines  
City Council Associate**