

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, May 5, 2015**

**2:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## 1. Call To Order

**Chairman Pfeiffer called the meeting to order at 2:08 p.m.**

## Roll Call

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 2. General Discussion

[ID-238-15](#) Finance Committee Amendments to O-14-15(Annual Operating Budget Year 2016)5/5/15

**Alderman Paone moved to recommend favorably the following amendment. Amendment #1 Cut "17,000.00" from Fire Department Public Relations. FAILED on voice vote**

**Aye:** 1 - Alderman Paone

**Nay:** 2 - Alderman Pfeiffer and Alderman Arnett

**Alderman Paone moved to recommend favorably the following amendment. Amendment #2 Cut "27, 258.00" from the Department of Public Works Maps and Records. FAILED on voice vote.**

**Aye:** 1 - Alderman Paone

**Nay:** 2 - Alderman Pfeiffer and Alderman Arnett

**Alderman Paone moved to recommend favorably the following amendment. Amendment #3 Cut "300,000.00" from the Department of Public Works Streetscape Maintenance. FAILED on voice vote.**

**Aye:** 1 - Alderman Paone

**Nay:** 2 - Alderman Pfeiffer and Alderman Arnett

**Alderman Paone moved to recommend favorably the following amendment. Amendment #4 Cut "133,000.00" from Department of Public Works Sidewalks. FAILED on voice vote.**

**Aye:** 1 - Alderman Paone

**Nay:** 2 - Alderman Pfeiffer and Alderman Arnett

**Alderman Paone moved to recommend favorably with the following amendment. Amendment #5 Cut "23,078.00" from Department of Neighborhood and Environmental Programs Budget for Environmental Compliance Inspector position. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 3. Legislation before Committee

[R-10-15](#) FY 2016 Fees Schedule Effective July 1, 2015 - For the purpose of

specifying fees that will be charged for the use of City services for FY 2016.

**Attachments:** [R-10-15 Fee Schedule Resolution.docx](#)

[R-10-15 Fees Schedule FY2016.docx](#)

[R-10-15 Mayor Amendment.docx](#)

[R-10-15 Fiscal Impact.pdf](#)

[R-10-15 FAC Findings.pdf](#)

[R-10-15 Proposed Fee Analysis](#)

[R-10-15 Finance Cmte Amendments.pdf](#)

[R-10-15 Arnett Amendments.docx](#)

[R-10-15 Budge Amendments.docx](#)

**Alderman Arnett moved to recommend favorably R-10-15 with the Proposed Fee Analysis Document. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### R-12-15

FY 2016 Fines Schedule Effective July 1, 2015 - For the purpose of specifying fines that will be charged for FY 2016.

**Attachments:** [R-12-15 Fines Schedule Resolution.docx](#)

[R-12-15 Fines Schedule FY2016.docx](#)

[R-12-15 Fiscal Impact Note.pdf](#)

[R-12-15 FAC Findings.pdf](#)

[R-12-15 Finance Cmte Amendments.pdf](#)

**Alderman Arnett moved to recommend favorably R-12-15 with the following Budge amendments. Amendment #1 On page 5, and 6 In Sections 12.20.30.B, 12.20.70.B, 12.20.80.B, 12.20.170.B, 12.20.180.B, 12.20.90.B, 12.24.70.B, 12.24.130 and 12.32.190.A add text under Fine for Initial Offense column "To reflect that the fines will be Double the Daily Maximum Fee of the Garage." Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett moved to recommend favorably R-12-15 Fines Schedule Amendment- Mayor. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett moved to recommend R-12-15 as amended. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### R-8-15

Position Classifications and Pay Plan - For the purpose of approving the FY 2016 position classification and pay plan effective July 1, 2015.

**Attachments:** [R-8-15 PayPlanResolution.docx](#)  
[R-8-15 Pay Plan FY16.pdf](#)  
[R-8-15 Fiscal Impact.pdf](#)  
[R-8-15 FAC Findings.pdf](#)

*Training and Program Administrator Kimbo gave a brief presentation on the legislation. Finance Director Miller was present, and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Out of Room:** 1 - Alderman Paone

**O-19-15** Maryland Association of Counties Pooled OPEB Trust Fund - For the purpose of authorizing the adoption and establishment of a non-pension post employment benefits trust.

**Attachments:** [O-19-15 OPEB Trust Ordinance.docx](#)  
[O-19-15 Exhibit A Executed Trust Agreement.PDF](#)  
[O-19-15 Staff Report.docx](#)  
[O-19-15 Fiscal Impact.pdf](#)  
[O-19-15 FAC Findings.pdf](#)  
[O-19-15 Signed.pdf](#)

*Finance Director Miller gave a presentation on the legislation and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Out of Room:** 1 - Alderman Paone

**R-7-15** City Sponsored Special Events in Fiscal Year 2016 - For the purpose of identifying City Sponsored Special Events and waiving certain related City Fees during Fiscal Year 2016.

**Attachments:** [R-7-15 City Sponsored Special Events.docx](#)  
[R-7-15 Staff Report.doc](#)  
[R-7-15 Fiscal Impact.pdf](#)  
[R-7-15 Special Events Cost Analysis](#)  
[R-7-15 FC Amendments.docx](#)  
[R-7-15 Signed.pdf](#)

*Special Projects Coordinator Nolan gave a presentation on the legislation, and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably R-7-15 with the following**

amendments. Amendment #1 On page 3, After line 20 insert "City Fair."  
Amendment #2 On Page 3, in line 25 add "BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL THAT AN ACCOUNT BE SET UP IN THE BUDGET TO BE USED BY THE ADMINISTRATION TO DEFRAY THE COST TO THE DEPARTMENTS."  
Seconded. CARRIED on voice vote.

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Pfeiffer moved to recommend R-7-15 as amended. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### O-14-15

Annual Operating Budget: Fiscal Year 2016 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2016; appropriating funds for expenditures for Fiscal Year 2016; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

**Attachments:** [O-14-15 Annual Operating Budget Ordinance.docx](#)  
[Priority Programs and Summary FY2016 3 9 25.pdf](#)  
[O-14-15 FY2016 Annual Operating Budget ProForma.pdf](#)  
[O-14-15 Fiscal Impact.pdf](#)  
[O-14-15 FAC Ltr dated 5-1-15.pdf](#)  
[O-14-15 Finance Cmte FY2016 Budget Report and Amendments 5.7.15Final.docx](#)  
[O-14-15 Pantelides Amendments.docx](#)  
[O-14-15 Budge Amendments.docx](#)  
[O-14-15 Pfeiffer Amendment.docx](#)  
[O-14-15 FY2016 Budget ADOPTED.pdf](#)

**Alderman Arnett moved to recommend O-14-15 favorably with the following amendment. Amendment #1 CREATE AN ACCOUNT TO INCREASE THE APPROPRIATION BY 10,000.00. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett moved to recommend as amended. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 4. Business before Committee

##### a. Approval of Minutes

[FC050415](#) Approval of Minutes for the Regular Meeting

**Attachments:** [May 4, 2015](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 4:20 p.m.**

**Cyndi Gaines  
City Council Associate**