



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Special Agenda - Final City Council

Monday, October 24, 2016

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Call to Order

Mayor Pantelides

Invocation

Mayor Pantelides

Pledge of Allegiance

Mayor Pantelides

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Donation of Recycling Bins

The MRE Declaration of War 2016

HPC Presentation

Designation as a Local Landmark - Parole Health Center

Ceremonial Items

[ID-329-16](#)

City Council Citation - Annapolis Summer Theatre - 50th Anniversary!

Attachments:

[ID-329-16 Citation.docx](#)

Petitions, Reports and Communications

A. Reports by Committee

B. Comments by the General Public

C. Update by the Mayor

Appointments**[AP-19-16](#)****The Reappointment of Derek Meyers to the Board of Appeals****Attachments:**[AP-19-16AppointmentLetterBio.pdf](#)[AP-19-16signed.pdf](#)**Legislative History**

| | | |
|----------|-----------------------------------|---------------------|
| 10/11/16 | Rules & City Government Committee | recommend favorably |
|----------|-----------------------------------|---------------------|

[AP-22-16](#)**The Reappointment of Robert Worden to the Annapolis Heritage Commission****Attachments:**[AP-22-16APPOINTMENTLETTERRESUME.pdf](#)[AP-22-16signed.pdf](#)**Legislative History**

| | | |
|----------|----------------------------|---------------------|
| 10/17/16 | Economic Matters Committee | recommend favorably |
|----------|----------------------------|---------------------|

[AP-23-16](#)**The Appointment of John Dillon to the Housing Authority City of Annapolis****Attachments:**[Appointment Letter.pdf](#)[Bio.docx](#)[AP-23-16signed.pdf](#)**Legislative History**

| | | |
|----------|---------------------------------------------------------------------|---------------------|
| 10/10/16 | City Council | postpone |
| 10/18/16 | Housing and Human Welfare / Housing and Community Development | recommend favorably |

Consent Calendar**First Readers****[O-45-16](#)**

Moderately Priced Dwelling Units - For the purpose of amending the eligibility requirements for access to moderately priced dwelling units to include individuals who: (1) reside either in the City of Annapolis or Anne Arundel County; and (2) are under a disability as defined by the Social Security Administration.

Sponsors:

Littmann

Attachments:[O-45-16 Moderately Priced Dwelling Units.docx](#)[O-45-16 Staff Report.docx](#)**[O-48-16](#)**

City Manager - For the purpose of updating the Annapolis Charter and City Code to remove obsolete references to a City Administrator and to replace said references with the title City Manager.

Sponsors:

Pantelides

Attachments: [O-48-16 City Administrator.docx](#)
[O-48-16 Staff Report.docx](#)

[R-33-16](#) **Landmark Designation of the Community Health Center at Parole - For the purpose of accepting and approving the recommendation of the Historic Preservation Commission to designate the Community Health Center at Parole, Inc. as a landmark; and matters generally relating to said landmark designation.**

Sponsors: Pindell Charles and Pantelides

Attachments: [R-33-16 Parole Health Center.docx](#)
[R-33-16 Staff Report.docx](#)
[R-33-16 Staff Report Craig.pdf](#)
[R-33-16 CHCP application.pdf](#)
[R-33-16 HPC memo to City Council.docx](#)
[R-33-16 CHCP Architectural Description.pdf](#)
[R-33-16 CHCP Hist Sign Narrative.pdf](#)
[R-33-16 CHCP stmt significance.pdf](#)
[R-33-16 CHCP title chain Bibliography.pdf](#)
[R-33-16 CHCP Deed.pdf](#)
[R-33-16 CHCP GIS Map.jpg](#)
[R-33-16 CHCP Photos.pdf](#)

[R-34-16](#) **Michael A. Pristoop, Chief of Police - For the purpose of providing a statement of full support for the Annapolis Police Department and, specifically, Michael A. Pristoop, Chief of Police**

Sponsors: Arnett

Attachments: [R-34-16 Support for Chief of Police.docx](#)
[R-34-16 Staff Report.docx](#)

Second Readers

[O-33-16](#) **Harbor Line at Chester Marina - For the purpose of amending the configuration of the Annapolis harbor line outboard of Chester Marina, 319 Chester Avenue on Back Creek; and all matters relating to said harbor line.**

Sponsors: Arnett

Attachments: [O-33-16 Chester Marina Harbor Line.docx](#)
[O-33-16 New Harbor Line Exhibit.pdf](#)
[O-33-16 Staff Report.docx](#)
[O-33-16 Fiscal Impact.pdf](#)
[O-33-16 Maritime Advisory Bd Recommendation.pdf](#)

Legislative History

| | | |
|----------|---------------------------------|----------------------------------------------|
| 9/12/16 | City Council | refer to the Environmental Matters Committee |
| 9/12/16 | City Council | refer to the Maritime Advisory Board |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/18/16 | Environmental Matters Committee | recommend favorably |

O-34-16

Harbor Line at South Annapolis Yacht Centre - For the purpose of amending the configuration of the Annapolis harbor line outboard of South Annapolis Yacht Centre, 1 Walton Lane on Spa Creek; and all matters relating to said harbor line.

Sponsors:

Arnett

Attachments:[O-34-16 S Annapolis Yacht Centre Harbor Line.docx](#)[O-34-16 New Harbor Line Exhibit.pdf](#)[O-34-16 Staff Report.docx](#)[O-34-16 Fiscal Impact.pdf](#)[O-34-16 Maritime Advisory Bd Recommendation.pdf](#)[Harbor Line Correction South Annapolis Yacht Center.pdf](#)Legislative History

| | | |
|----------|---------------------------------|----------------------------------------------|
| 9/12/16 | City Council | refer to the Environmental Matters Committee |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/18/16 | Environmental Matters Committee | recommend favorably |

O-35-16

WYRE Lease Agreement - For the purpose of approving the lease for certain City-owned property at 25 Silopanna Road for the use and maintenance of a radio tower, radio station, radio operations and transmitter space; and matters generally relating to said lease.

Sponsors:

Pantelides

Attachments:[O-35-16 WYRE Lease Agreement.docx](#)[O-35-16 Staff Report.docx](#)[O-35-16 Fiscal Impact.pdf](#)Legislative History

| | | |
|----------|-----------------------------------|------------------------------------------------|
| 9/12/16 | City Council | refer to the Finance Committee |
| 9/12/16 | City Council | refer to the Rules & City Government Committee |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/4/16 | Finance Committee | recommend favorably |
| 10/11/16 | Rules & City Government Committee | recommend favorably |

[O-37-16](#)

Lease of City Property: Fall 2020 Boat Shows - For the purpose of authorizing a lease of certain municipal property located in the general harbor, Dock Street and Edgewood Road areas to United States Sailboat Shows, Inc. and United States Powerboat Shows, Inc., for a certain period of time in October 2020, to conduct boat shows.

Sponsors:

Pantelides, Littmann and Budge

Attachments:[O-37-16 Boat Show Fall 2020 Ordinance and Lease.docx](#)[O-37-16 Ex A Fall 2020 BoatShow.docx](#)[O-37-16 Ex B Fall 2020 BoatShow.docx](#)[O-37-16 Staff Report Fall 2020 BoatShow.docx](#)[O-37-16 Fiscal Impact.pdf](#)**Legislative History**

| | | |
|----------|---------------------------------|----------------------------------------------|
| 9/12/16 | City Council | refer to the Economic Matters Committee |
| 9/12/16 | City Council | refer to the Environmental Matters Committee |
| 9/12/16 | City Council | refer to the Finance Committee |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/4/16 | Finance Committee | recommend favorably |
| 10/17/16 | Economic Matters Committee | recommend favorably |
| 10/18/16 | Environmental Matters Committee | recommend favorably |

[O-39-16](#)

Lease of City Property: Spring 2020 Boat Shows - For the purpose of authorizing a lease of certain municipal property located at the City Dock, surrounding areas and boat moorings in Annapolis, Maryland as more fully described in the Lease Agreement with Cruisers University, Inc., t/a Annapolis Spring Sailboat Show, in April 2020, to conduct boat shows.

Sponsors:

Pantelides, Budge and Littmann

Attachments:[O-39-16 Boat Show Spring 2020 Ordinance and Lease.docx](#)[O-39-16 EX A Spring 2020 Boat Show.pdf](#)[O-39-16 EX A Supplement Spring 2020 Boat Show.pdf](#)[O-39-16 Staff Report.docx](#)[O-39-16 Fiscal Impact.pdf](#)**Legislative History**

| | | |
|---------|-------------------|----------------------------------------------|
| 9/12/16 | City Council | refer to the Economic Matters Committee |
| 9/12/16 | City Council | refer to the Environmental Matters Committee |
| 9/12/16 | City Council | refer to the Finance Committee |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/4/16 | Finance Committee | recommend favorably |

| | | |
|----------|---------------------------------|---------------------|
| 10/17/16 | Economic Matters Committee | recommend favorably |
| 10/18/16 | Environmental Matters Committee | recommend favorably |

O-43-16

Issuance of General Obligation Refunding Bonds - For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$64,000,000, pursuant to Sections Section 19-207 and 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended, to be designated as the “Public Improvements Refunding Bonds, 2016 Series”, and to be issued and sold for the public purpose of refunding all or a portion of certain outstanding general obligation bonds of the City, as provided in this Ordinance; prescribing the form and tenor of the Bonds; determining the method of sale of the Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds.

Sponsors:

Pantelides

Attachments:[O-43-16 General Obligation Refunding Ordinance.docx](#)[O-43-16 Staff Report.docx](#)[O-43-16 Fiscal Impact.doc](#)[O-43-16 Davenport Worksheet.pdf](#)Legislative History

| | | |
|----------|-------------------|------------------------------------|
| 9/26/16 | City Council | adopted on first reader |
| 9/26/16 | City Council | refer to the Finance Committee |
| 10/10/16 | City Council | declared the public hearing closed |
| 10/13/16 | Finance Committee | recommend favorably |

O-44-16

Issuance of General Obligation Bonds- For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$11,000,000, pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended, to be designated as the “Public Improvements Bonds, 2016 Series” (the “Bonds”) and to be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds; determining the method of sale of the Bonds and other matters relating

to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds.

Sponsors: Pantelides

Attachments: [O-44-16 General Obligation Bonds Ordinance.docx](#)

[O-44-16 Staff Report.docx](#)

[O-44-16 Fiscal Impact.doc](#)

[O-44-16 Davenport Worksheet.pdf](#)

Legislative History

| | | |
|----------|-------------------|------------------------------------|
| 9/26/16 | City Council | adopted on first reader |
| 9/26/16 | City Council | refer to the Finance Committee |
| 10/10/16 | City Council | declared the public hearing closed |
| 10/13/16 | Finance Committee | recommend favorably |

R-26-16

License for Peddlers, Hawkers, and Itinerant Merchants Not Required for Chesapeake Marine Tours, Inc. from July 1, 2016 to June 30, 2022 - For the purpose of establishing that a license for peddlers, hawkers, and itinerant merchants pursuant to Chapter 7.40 of the Annapolis City Code is not required from July 1, 2016 through June 30, 2022 for Chesapeake Marine Tours, Inc.

Sponsors: Budge

Attachments: [R-26-16 CMTWatermark 2016-2022 PeddlerHawker.docx](#)

[R-26-16 Staff Report.docx](#)

Legislative History

| | | |
|---------|--------------|-------------------------|
| 9/27/16 | City Council | adopted on first reader |
|---------|--------------|-------------------------|

End of Consent Calendar

Public Hearings Cont.

O-36-16

Elections - Absentee Ballot Application - For the purpose of amending Chapter 4.28 of the Code of the City of Annapolis concerning the deadline for filing an application for an absentee ballot.

Sponsors: Pantelides

Attachments: [O-36-16 Elections Code Amendment.docx](#)

[O-36-16 Staff Report.docx](#)

[O-36-16 Fiscal Impact.pdf](#)

Legislative History

| | | |
|---------|--------------|------------------------------------------------|
| 9/12/16 | City Council | refer to the Rules & City Government Committee |
|---------|--------------|------------------------------------------------|

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|----------|--------------------------------------|---------------------------------------|
| 9/26/16 | City Council | declared the public hearing left open |
| 10/10/16 | City Council | declared the public hearing left open |
| 10/10/16 | City Council | postpone |
| 10/11/16 | Rules & City Government Committee | recommend favorably |

Public Hearings

O-42-16

Bonded Employees - For the purpose of providing that as a substitute for a bond, the City Council may authorize the City to insure the Director of Finance and the Assistant Director for Accounting under a Government Crime Policy.

Sponsors: Pantelides

Attachments: [O-42-16 Bonded employees.docx](#)

[O-42-16 Staff Report.docx](#)

[O-42-16 Fiscal Impact.docx](#)

Legislative History

| | | |
|----------|--------------|---------------------------------------------------|
| 10/10/16 | City Council | adopted on first reader |
| 10/10/16 | City Council | refer to the Rules & City Government Committee |

O-46-16

Sale of City-owned Property - For the purpose of approving the sale of the Eisenhower Golf Course located in Anne Arundel County, Maryland at 1576 Generals Highway, Crownsville, Maryland 21032; for expressly authorizing said sale to be made at private sale and not at public auction; and all matters related to said sale.

Sponsors: Pantelides

Attachments: [O-46-16 Staff Report.docx](#)
[O-46-16 Sale Eisenhower Golf AAC.docx](#)

[O-46-16 Fiscal Impact.docx](#)

Legislative History

| | | |
|----------|--------------|-----------------------------------------|
| 10/10/16 | City Council | adopted on first reader |
| 10/10/16 | City Council | refer to the Economic Matters Committee |

O-47-16

Extending Hours in Parking District 3 - For the purpose of extending the Special Residential Parking District hours on certain streets in Murray Hill to midnight, seven days a week.

Sponsors: Budge and Pantelides

Attachments: [O-47-16 Extending Hours Parking District 3.docx](#)
[O-47-16 Staff Report.docx](#)
[O-47-16 Fiscal Impact.docx](#)
[O-47-16 MHRA Parking Petition Map.jpg](#)
[O-47-16 MHRA Parking Petition.pdf](#)
[O-47-16 Uptown at Murray Hill Petition.pdf](#)
[O-47-16 Resident Survey \(Murray Ave\).pdf](#)
[O-47-16 Uptown Parking Survey Mapping.pdf](#)
[O-47-16 Murray Hill Proposed Amendments Sept-20-2016.pdf](#)
[O-47-16 Transportation Bd Findings for O-26-16.pdf](#)
[O-47-16 Transportation Board Recommendation PHRA MHRA Parking Districts 3 and](#)
[O-47-16 Transportation Committee Amendments from O-26-16.docx](#)
[O-47-16 Mayor Pantelides Proposed Amendment.docx](#)

Legislative History

10/10/16 City Council adopted on first reader

R-32-16

Amending Parking Fines - For the purpose of removing a graduated fines structure for repeat violations; adding a multiplier for repeat violations; and matters relating to amending special residential parking district fines imposed for parking violations.

Sponsors: Budge

Attachments: [R-32-16 Amending Parking Fines.docx](#)
[R-32-16 Staff Report.doc](#)
[SPPlus Fine Escalation Recommendation.pdf](#)
[R-32-16 Fiscal Impact.docx](#)

Legislative History

10/10/16 City Council adopted on first reader
 10/10/16 City Council refer to the Transportation Committee
 10/10/16 City Council refer to the Public Safety Committee
 10/10/16 City Council refer to the Finance Committee
 10/10/16 City Council refer to the Transportation Board

Legislative Action**Second Readers****O-32-16**

Economic Development Division - For the purpose of updating the City Code to reflect the dissolution of the Economic Development Corporation; establish the Economic Development Division; relocate the Economic Development Program from the Mayor's Office to the Department of Planning and Zoning; and matters generally relating to

the Economic Development Division.**Sponsors:**

Pantelides and Budge

Attachments:[O-32-16 Econ Development.docx](#)[O-32-16 Staff Report.doc](#)[O-32-16 Fiscal Impact.pdf](#)[O-32-16 Rules and City Government Proposed Amendment \(1\).docx](#)**Legislative History**

| | | |
|----------|-----------------------------------|------------------------------------------------|
| 9/12/16 | City Council | refer to the Rules & City Government Committee |
| 9/26/16 | City Council | declared the public hearing closed |
| 10/11/16 | Rules & City Government Committee | recommend with amendments |

O-36-16**Elections - Absentee Ballot Application - For the purpose of amending Chapter 4.28 of the Code of the City of Annapolis concerning the deadline for filing an application for an absentee ballot.****Sponsors:**

Pantelides

Attachments:[O-36-16 Elections Code Amendment.docx](#)[O-36-16 Staff Report.docx](#)[O-36-16 Fiscal Impact.pdf](#)**Legislative History**

| | | |
|----------|-----------------------------------|------------------------------------------------|
| 9/12/16 | City Council | refer to the Rules & City Government Committee |
| 9/26/16 | City Council | declared the public hearing left open |
| 10/10/16 | City Council | declared the public hearing left open |
| 10/10/16 | City Council | postpone |
| 10/11/16 | Rules & City Government Committee | recommend favorably |

O-41-16**Compostable Food Waste - For the purpose of amending the Annapolis City Code definition of "Solid Waste" to exclude compostable food waste; to exempt collectors of compostable food waste from having to obtain a solid waste permit and pay the associated fee; and matters generally relating to the collection of compostable food waste.****Sponsors:**

Littmann, Pantelides and Budge

Attachments:[O-41-16 Compost Ordinance.docx](#)[O-41-16 Staff Report.docx](#)[O-41-16 Fiscal Impact.pdf](#)[O-41-16 Littmann Proposed Amendment.docx](#)**Legislative History**

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|---------|--------------|----------------------------------------------------------------------------|
| 9/12/16 | City Council | refer to the Housing and Human Welfare / Housing and Community Development |
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| | | |
|----------|---------------------------------------------------------------------|------------------------------------|
| 9/26/16 | City Council | declared the public hearing closed |
| 10/18/16 | Housing and Human Welfare / Housing and Community Development | recommend with amendments |

Proposed Motion to Postpone R-17-16, no more than 90 days, to date certain.

R-17-15

Personnel Rules and Regulations - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.

Sponsors:

Pantelides

Attachments:

[R-17-15 Resolution.docx](#)

[R-17-15 Personnel Rules and Regs Clean Revised Version.pdf](#)

[R-17-15 List of Appendices.docx](#)

[R-17-15 Staff Report.docx](#)

[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)

[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)

[R-17-15 Appendix-E Employee Benefits Center.pdf](#)

[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)

[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)

[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)

[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)

[R-17-15 Appendix-I FMLA -Employee Rights & Reponsibilities.pdf](#)

[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)

[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)

[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)

[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)

[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)

[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)

[R-17-15 Appendix-P Safety Manual.docx](#)

[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)

[R-17-15 Appendix-R Workplace Violence Policy.docx](#)

[Strikeout Version Rules and Regulations1992.doc](#)

[Appendix-A.Transit Drug Alcohol Policy \(Amended\).doc](#)

[Appendix-M.MIT - Social Media Policy\(Amended\).doc](#)

Legislative History

| | | |
|---------|--------------|-------------------------|
| 6/17/15 | City Council | adopted on first reader |
|---------|--------------|-------------------------|

| | | |
|---------|-----------------------------------|------------------------------------------------|
| 6/17/15 | City Council | refer to the Rules & City Government Committee |
| 6/17/15 | City Council | refer to the Civil Service Board |
| 9/8/15 | Rules & City Government Committee | postpone |
| 9/14/15 | Rules & City Government Committee | recommend with amendments |
| 10/7/15 | Rules & City Government Committee | consider |
| 2/8/16 | City Council | postpone |
| 4/25/16 | City Council | postpone |
| 7/25/16 | City Council | postpone |

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.