

## OFFICE OF LAW

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July 10, 2014

### HAND DELIVERY

JP Towing Service, LLC  
C/o Kyle J. Leapley  
679 Fairhaven Road  
Tracey's Landing, Maryland 20779

Mr. Leapley,

On July 14, 2014, the Annapolis City Council will review the qualifications of JP Towing Service, LLC to hold a towing license. A representative of JP Towing Service, LLC is encouraged to attend. The Annapolis City Council will meet on that date at 7:00 p.m. in the Mayor John T. Chambers, Jr., City Council Chambers, 2<sup>nd</sup> Floor located at 160 Duke of Gloucester Street, Annapolis, Maryland 21401.

The reason that the City Council will review the license of JP Towing is the result of information recently received by the City Clerk that JP Towing does not currently meet the licensing requirements of the City Code. These requirements are set forth in section 7.52.060 of the City Code which states the following:

#### **7.52.060 License — Investigation.**

A.

The City Clerk, after receipt of an application for a towing license, shall forward the application to the Chief of Police or the chief's designee for investigation and inspection of whether:

1. The applicant has adequate off-street storage facilities within the City limits;
2. The applicant has facilities to provide towing services when requested on a twenty-four-hour basis;
- 3.

The towing vehicles of the applicant are in good mechanical condition, equipped with necessary towing gear and safety apparatus, and are registered as commercial hauling vehicles with the Motor Vehicle Administration.

B.

The Chief of Police or the chief's designee promptly shall report the findings to the City Clerk. Thereafter, the City Council shall act upon the application.

C.


The City Council may reject an application when it finds that the applicant is not qualified to perform the towing and storage services. The council shall provide an applicant written notice setting forth the grounds for the rejection of the application.

If the City Council determines that JP Towing Services, LLC does not meet City Code licensing requirements, the City Council may suspend or revoke the towing license.

At the City Council Meeting the JP Towing Company Representative will be given the opportunity to be heard. City Staff will be at the meeting and will also be given an opportunity to be heard.

For your convenience, I am enclosing a copy of chapter 7.52 of the City Code, which is the City's law that governs towing licenses.

Regards,

  
Gary M. Elson  
Acting City Attorney