



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Standing Committee Agenda - Final Rules & City Government Committee

Tuesday, July 14, 2015

4:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

1. Call To Order
2. Business before Committee

Approval of Minutes

[RCG060916](#) Approval of Minutes for the Regular Meeting

Attachments: [June 9, 2015](#)

3. Legislation before Committee

[R-15-15](#) **Exempt Service - Job Description** - For the purpose of approving the updated Job Description for the City Attorney position.

Attachments: [R-15-15 CityAttorney.docx](#)
[R-15-15 CityAttorney Job Description 2015.docx](#)
[R-15-15 Staff Report.docx](#)

[R-17-15](#)

Personnel Rules and Regulations - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.

Attachments:

[R-17-15 Resolution.docx](#)

[R-17-15 Personnel Rules and Regs.docx](#)

[R-17-15 List of Appendices.docx](#)

[R-17-15 Staff Report.docx](#)

[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)

[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)

[R-17-15 Appendix-E Employee Benefits Center.pdf](#)

[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)

[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)

[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth.](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)

[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)

[R-17-15 Appendix-I FMLA -Employee Rights & Repsonsibilities.pdf](#)

[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)

[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)

[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)

[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)

[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)

[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)

[R-17-15 Appendix-P Safety Manual.docx](#)

[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)

[R-17-15 Appendix-R Workplace Violence Policy.docx](#)

[O-31-15](#)

Title 3 HUMAN RESOURCES - For the purpose of rewriting and revising certain sections of Title 3, Human Resources; to simplify and reorganize that Title for ease of use, to clarify processes, to remove obsolete language, to include substantive changes; and matters generally relating to Title 3.

Attachments:

[O-31-15 Title 3.docx](#)

[O-31-15 Staff Report.docx](#)

[O-23-15](#)

Modifications to the Tables of Uses for Business and Mixed Use Zoning Districts - For the purpose of adding “Personal Fitness Studios” to the tables of uses; defining “personal fitness studios” and “Physical Health Facilities;” and all other matters generally relating to such uses.

Attachments: [O-23-15 Fitness Studios ZT Uses.docx](#)
 [O-23-15 Staff Report.docx](#)
 [O-23-15 Fiscal Impact.pdf](#)
 [O-23-15 PC Findings.pdf](#)

[O-30-15](#)

Exempt Service - Positions Included - For the purpose of including the positions of Attorney 1 and Attorney 2 to the Exempt Service set forth in Chapter 3.08 of the Code of the City of Annapolis; and all other matters generally relating to positions included in the exempt service.

Attachments: [O-30-15 Attorney 1and2.docx](#)
 [O-30-15 Attorney1and2 Job Description.docx](#)
 [O-30-15 Staff Report.docx](#)

4. Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Cyndi Gaines at 410.260.3438, by MD Relay (711), or by email at cgaines@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.