

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Wednesday, February 14, 2018**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

1. Call To Order

**Chairman Arnett called the meeting to order at 10:35 a.m.**

2. Roll Call

**Present:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

3. Business before Committee

**a. Approval of Minutes**

[FC012418](#) Approval of Minutes for the Regular Meeting

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

**b. Grant Approvals**

[GA-33-18](#) Overtime for AA County Tobacco Sales Compliance Project

*Police Captain Amoia was present and answered questions from the committee.*

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

[GA-34-18](#) Overtime for AA County Alcohol Compliance Project

*Police Captain Amoia was present and answered questions from the committee.*

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

[GA-35-18](#) MIEMSS Matching AED/Monitor Grant FY2018

*Fire Captain Svoboda was present and answered questions from the committee. Finance Director Miller was also present and answered questions from the committee.*

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

### c. Budget Revision Requests

#### GT-12-18

Transfer From: Watershed Restoration Fund Balance Transfer To:  
Watershed Restoration Contract Services

*Public Works Director Jarrell and Finance Director Miller were both present and answered questions from the committee. Mr. Miller explained that this is a study solely for storm water rates.*

*Operations Manager Pletzer was present and answered questions from the committee.*

*Public Works Director Jarrell also presented the committee with a brief overview of the Spa Road project, which is being placed on hold due to a possible change of location, and Main Street rebricking. City Manager Andrews was present and answered questions from the committee. Alderwoman Finlayson would like a concrete answer as to when construction will start and end for the Spa Road project. Chairman Arnett would like the committee members to be briefed on projects; perhaps even create legislation concerning these situations.*

**Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderman Finlayson

**Absent:** 1 - Alderman Rodriguez

### 4. Legislation before Committee

#### O-5-18

**Lease of the Market House - New Market, LLC** - For the purpose of authorizing the lease of the Market House to New Market, LLC, the Master Tenant for a certain period of time, subject to certain terms, provisions and conditions; and matters generally relating to said lease.

*No action taken.*

### 5. General Discussion

#### d. ID-18-18 Update from the Finance Department

*Finance Director Miller was present and provided an update. The CAFR has been completed and copies will be given to the committee members. The Financial Advisor will be coming to the next Finance Committee meeting. Alderwoman Finlayson would like a list of the Transition teams. Chairman Arnett would like to invite Alderman Paone to the next Finance Committee meeting as well as Teresa Sutherland. Chairman Arnett would like a description of the duties of the Mayor's staff.*

#### e. ID-19-18 City Budget Schedule Discussion

*None at this time.*

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:46 AM.

Teekia Green  
City Council Associate