

GA-14-17

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Jennifer Jennings Dept: Recreation And Parks Phone: 410.263.7958

This is a request to

- review, approve, and/or sign a grant agreement/award
other

Grant title: 2016 Play 60 Grant

Grantor: Baltimore Ravens Foundation Amount: \$ 5,000.00

Attestation:

- Match is not required.
Match is required. Match will be met in the form of

I attest that this asset has been approved/appropriated in

Michael Morris Rec + Parks 9/20/16
Department Director signature Dept Date

Table with columns: Routing, Initials, Date (In, Out), Comments. Rows include: originating Dept Director, Grants Coordinator, Finance Director, City Attorney, City Manager, Mayor, City Clerk, Finance Committee, Finance Dept.

Return to Originating Department

**GRANT Briefing Document, continued**

*Provide a short narrative. Include:*

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

Summer 2016, the Annapolis Recreation and Park's Department (ARPD) has been awarded a Play 60 Grant from the Baltimore Ravens. For the past 9 years ARPD has been responsible for this amazing children's running program, "The Annapolis Mighty Milers" (AMM). AMM is an outreach program that engages some of our most vulnerable populations in Annapolis, our schools in low-income communities. The 2016 program will include, Ten elementary schools, with about 300 participants between grades three through five. Each school has two to three volunteer coaches and teachers conducting the program. Through the six week curriculum, children practice twice a week for one hour. They learn proper running form and pacing as they build endurance. The program includes weekly visits and training from the United States Naval Academy Midshipmen, strength-training activities using their own body weight, and flexibility training. In addition, the program offers a nutrition and hydration segment, "Eat Rite, Choose Rite" and "Drink 8 to Feel Great!" After six weeks of training at their schools, all participants come together at the Annapolis High School track for a one-mile fun run.

All funds go toward the fun run on Nov. 15, 2016. Supplies include Tee shirts, finishline medals for all kids. Professional timing company, DJ services and healthy snacks.

<sup>1</sup> Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

<sup>2</sup> Examples: FY\_\_ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title Baltimore Ravens Play 60 Grant

Grant Award (\$) 5,000.00

Originating Department(s): Recreation and Parks

Dept Contact (Name/Phone): Jen Jennings 410.263.7958

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies				5,000.00	5,000.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	

TOTAL EXPENDITURES\*: **5,000.00**

\* May be different from Grant Award \$ if there is a match requirement.

Match is not required.

\_\_\_\_\_  
Department Director Signature/Date

\_\_\_\_\_  
Department

Match is required. Match will be met in the form of <sup>(1)</sup> \_\_\_\_\_

I attest that this asset has been approved/appropriated in <sup>(2)</sup> \_\_\_\_\_

\_\_\_\_\_  
Department Director Signature/Date

\_\_\_\_\_  
Department

**COMMENTS:**

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY \_\_ operating budget, a memorandum of understanding, City Council resolution/ordinance.

Ravens Foundation  
 1 Winning Drive  
 Owings Mills, MD 21117

5124

005124

INVOICE DATE	INVOICE NO.	DESCRIPTION	INVOICE AMOUNT	DISCOUNT	AMOUNT PAID
8/24/2016	PID14499-C	2016 PLAY 60 GRANT	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>			\$5,000.00	\$0.00	\$5,000.00

THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM.



**RAVENS FOUNDATION**

1 Winning Drive  
 Owings Mills, MD 21117

**M&T Bank**  
 Manufacturers and Traders Trust Company  
 Commercial Banking

CHECK NO.

005124

DATE

9/12/2016

7-11/520

**PAY** Five Thousand Dollars And 00 Cents

**DOLLARS**

**\$**

\$5,000.00

TO THE ORDER OF

ANNAPOLIS RECREATION & PARKS  
 273 HILLTOP LANE

ANNAPOLIS MD 21403

VOID AFTER 180 DAYS

*John J. Spring*

MP

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9835185936⑈