

# City of Annapolis

160 Duke Of Gloucester Street  
Annapolis, MD 21401



## Standing Committee Meeting Minutes - Draft

Wednesday, January 8, 2025

11:00 AM

Special Meeting - VIRTUAL

Mayor John T. Chambers, Jr.  
City Council Chambers

**Finance Committee**

Call To Order

Alderman Huntley called the Special Meeting to order at 11:04 am.

Roll Call

**Present:** 3 - Alderwoman Finlayson, Alderwoman O'Neill and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to adopt as amended the Special Meeting agenda to add SA-25-25. Seconded. CARRIED on voice vote.

**Business and Miscellaneous**

**Approval of Minutes**

[FC 12.11.24](#) Special Meeting Minutes

**Attachments:** [FC 12.11.24](#)

Alderwoman Finlayson moved to approve FC 12.11.24. Seconded. CARRIED on voice vote.

[FC 12.18.24](#) Regular Meeting Minutes

**Attachments:** [FC 12.18.24](#)

Alderwoman Finlayson moved to approve FC 12.18.24. Seconded. CARRIED on voice vote.

**Supplemental Appropriations**

[SA-25-25](#) Grant - Fire - Maryland Department of Health - State Grant Revenue

**Attachments:** [SA-25-25](#)

Chief of Fire Remaley and Deputy Chief of Fire Lopez were present to answer questions from the committee.

Alderwoman O'Neill moved to recommend SA-25-25 favorably. Seconded. CARRIED on voice vote.

**Legislation**

[R-53-24](#) **FY 2025 Changes to Executive Pay Ranges** - For the purpose of updating the Fiscal Year 2025 annual position classifications and grades; and specifying an effective date.

**Sponsors:** Buckley

**Attachments:** [R-53-24 First Reader](#)  
[R-53-24 Staff Report](#)  
[R-53-24 Fiscal Impact Note](#)

**Assistant City Manager Buckland and Human Resource Manager Hopkins were present to answer questions from the committee.**

**Alderman Huntley requested the "Fiscal Impact Projection" "Amendment to break Directors into sub pay scales" and "input from the committee for pay on the Assistant Manager title"**

**Alderwoman O'Neill requested Assistant City Manager Buckland & Human Resource Manager Hopkins present a five year plan for this pay scale to the Finance Committee.**

**Alderwoman Finlayson moved to postpone R-53-24 until the next meeting January 22nd, 2025. Seconded. CARRIED on voice vote.**

[R-57-24](#) **Annual Meeting and Tourism Industry Reception Fee Wavier** - For the purpose of identifying the Annual Meeting and Tourism Industry Reception that will be held on January 28, 2025, as a Special Event and waiving certain City of Annapolis fees for services related to that event.

**Sponsors:** Buckley, Gay, Pindell Charles, Huntley and Finlayson

**Attachments:** [R-57-24 First Reader](#)  
[R-57-24 Staff Report](#)  
[R-57-24 Fiscal Impact Note](#)

**Assistant City Manager Buckland and Small and Minority Business Enterprise Liaison Stewart were present to answer questions from the committee.**

**Alderwoman Finlayson requested to be added as a sponsor.**

**Alderwoman Finlayson moved to recommend R-57-24 favorably. Seconded. CARRIED on voice vote.**

## **General Discussion**

[ID-18-25](#) Finance Department Update

**Attachments:** [FD Report to Fin Comm 1-8-25](#)

**Assistant City Manager Buckland and Finance Director Dickinson were present to answer questions from the committee.**

## Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 12:10 pm.

**Kalyn Jackson**  
City Council Associate

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at [kajackson@annapolis.gov](mailto:kajackson@annapolis.gov) at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.*

*If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.*

*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*