



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Special Minutes - Draft City Council

Monday, June 20, 2016

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Call to Order

Mayor Pantelides called the meeting to order at 7:10 p.m.

Invocation

Given by Alderwoman Pindell Charles.

Pledge of Allegiance

Led by Mayor Pantelides.

Roll Call

Tonight's roll call began with Alderwoman Pindell Charles.

Present: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

Approval of Agenda

Alderman Arnett moved to approve the agenda as amended to include O-27-16 Elections Code Updates on 1st reader. Seconded. CARRIED on voice vote.

Ceremonial Items

Proclamation - Michael G. Leahy

This was presented.

Petitions, Reports and Communications

A. Reports by Committee

Standing Committee Dates:

B. Comments by the General Public

No one from the General Public spoke during comments by the General Public.

Appointments

[AP-12-16](#)

The Appointment of Charles F. Martorana to the Board of Appeals

Alderman Arnett moved to confirm the Mayor's appointment of Charles F. Martorana to the Board of Appeals. Seconded. CARRIED on voice vote.

Consent Calendar

Approval of the Consent Calendar

A motion was made by Alderman Budge to approve the Consent Calendar. The motion carried: unanimously

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

First Readers

[R-20-16](#) **Samaritan House, Inc. Water Connection Fees Waiver - For the purpose of extending City water service to the Samaritan House Campus for Recovery Facility; waiving any water connection fees; and matters generally relating to said water connection waiver of fees.**

Sponsors: Pantelides and Finlayson

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

This Resolution R-20-16 was referred to the Finance Committee.

This Resolution R-20-16 was referred to the Economic Matters Committee.

Second Readers

[R-17-16](#) **Emergency Meeting Memorandum of Understanding - For the purpose of approving an Emergency Meeting Memorandum of Understanding between the City of Annapolis and Anne Arundel County Public Schools for use of certain County property in the event of an emergency.**

Sponsors: Finlayson, Paone, Pindell Charles and Pantelides

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

End of Consent Calendar

Public Hearings

[R-19-16](#) **Dinner Under the Stars - For the purpose of authorizing on-street dining in the first block of West Street on Wednesday nights from July 13 through**

September 21, 2016.**Sponsors:** Budge*Spoke in Favor:*

Erik Evans, 38 City Gate Lane, Annapolis, Maryland 21401 representing the Inner Annapolis West Street Association.

Jason Cherry, 40 West Street, Annapolis, Maryland 21401 representing 40 West Street, Annapolis, Maryland 21401.

Dave & Carolyn Marquis, 114 West Street, Annapolis, Maryland 21401 Chesapeake Brewing Co., 114 West Street, Annapolis, Maryland 21401.

Don Lamb-Minor, 104 Northwest Street, Annapolis, Maryland 21401 representing the Inner West Street Association.

Whitney Chellis, 18 Lafayette Avenue, Annapolis, Maryland 21401.

No one else from the general public spoke in favor of or in opposition to the resolution.

Mayor Pantelides declared the public hearing closed.

Legislative Action**Second Readers****R-19-16**

Dinner Under the Stars - For the purpose of authorizing on-street dining in the first block of West Street on Wednesday nights from July 13 through September 21, 2016.

Sponsors: Budge

Public Works Director Jarrell, Chief Pristoop and Chief Stokes were present and answered questions from council.

Alderman Budge moved to adopt R-19-16 on second reader. Seconded. CARRIED on voice vote.

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

R-10-16

Position Classifications and Pay Plan - For the purpose of approving the FY 2017 position classification and pay plan effective July 1, 2016.

Sponsors: Pantelides

Alderman Arnett moved to adopt R-10-16 on second reader. Seconded.

Alderman Arnett moved to amend R-10-16 as follows:

R-10-16 Pindell Charles Proposed AMENDMENT #1

Strike Job Class "5200", strike Job Description "DNEP Director" and substitute with Job Class "5195" and Job Description "Director of Office of Environmental Policy" in the FY2017 Position Classifications.

AMENDMENT #2

Strike Job Class "1501", strike Job Description "Director of Human Resources" and substitute with Job Class "1533" and Job Description "Human Resources Manager "; strike corresponding "Grade 20" and substitute with "Grade 18" in the FY2017 Position Classifications. Seconded. CARRIED on voice vote.

Alderman Littmann moved to amend as follows:

R-10-16 Littmann Proposed Amendments, AMENDMENT #1

Strike Job Class "1519", strike Job Description "HS Officer and Ombudsman" in the FY2017 Position Classifications. Seconded. DEFEATED on voice vote.

Alderman Littmann moved to amend R-10-16 as follows: NOTE: Amendments #2 and #3 are offered as alternatives; intent is to eliminate one of these 2 positions, not both AMENDMENT #2

Eliminate one "Administrative Assistant" position in the Mayor's Office.

AMENDMENT #3

Eliminate one "Community Services Specialist" position in the Mayor's Office.

Seconded. A roll call vote was taken. The motion DEFEATED by the following vote:

Aye: 2 - Alderwoman Finlayson and Alderman Littmann

Nay: 5 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles and Alderman Kirby

Absent: 1 - Alderman Pfeiffer

Abstain: 1 - Alderman Arnett

Alderman Littmann moved to amend R-10-16 as follows:

AMENDMENT #4

Strike Job Class "8004", strike Job Description "Deputy Harbormaster" in the FY2017 Position Classifications. Seconded. CARRIED on voice vote.

City Manager Andrews and Recreation and Parks Director Morris were present and answered questions from council.

Alderman Arnett moved to adopt R-10-16 on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

[R-11-16](#)

Capital Improvement Program Fiscal Years 2017 - 2022 - For the purpose of adopting a capital improvement program for Fiscal Years 2017-2022 (July 1, 2016 - June 30, 2022).

Sponsors: Pantelides

Alderman Arnett moved to adopt on second reader. Seconded.

Alderman Arnett moved to amend as follows: R-11-16 Finance Cmte Proposed Amendment #1

Fund Sidewalk Repairs for FY2017 in the amount of \$250,000. Seconded. CARRIED on voice vote.

Alderman Budge moved to amend R-11-16 as follows: Budge Pantelides Proposed Amendment, Amendment 1:

Fund Project 40009 Cornhill Street Curb and Sidewalk Repair \$635,000 in Fiscal Year 2017 from Pay-go funds as was approved by the Council in the FY2016-FY2021 CIP. Seconded. CARRIED on voice vote.

Alderman Budge moved to amend R-11-16 as follows: Budge Proposed CIP Amendment # 1:

Amend the FY17 Capital Budget from a two-year budget, as proposed, to a one-year budget per the attached. Seconded. CARRIED on voice vote.

City Manager Andrews, Finance Director Miller and Public Works Director Jarrell were present and answered questions from council.

Alderman Paone moved to adopt R-11-16 as amended on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 7 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Kirby and Alderman Arnett

Nay: 1 - Alderman Littmann

Absent: 1 - Alderman Pfeiffer

[R-12-16](#)

FY 2017 Fees Schedule Effective July 1, 2016 - For the purpose of specifying fees that will be charged for the use of City services for FY 2017.

Sponsors: Pantelides

Pletzer, Morris Miller Gutwald.

Alderman Arnett moved to adopt on second reader. Seconded.

Absent: 1 - Alderman Pfeiffer

Alderman Budge moved to amend R-12-16 as follows:

R-12-16 Pantelides Proposed Amendment. Seconded. CARRIED on voice vote.

Alderman Budge moved to adopt R-12-16 as amended on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

[R-13-16](#)

FY 2017 Fines Schedule Effective July 1, 2016 - For the purpose of specifying fines that will be charged for FY 2017.

Sponsors: Pantelides

Alderman Arnett moved to adopt R-13-16 on second reader. Seconded.

Alderman Budge moved to amend R-13-16 as follows: R-13-16 Pantelides Proposed AMENDMENT #1

Page 7, insert new violation and fine "12.40.060.B AUTHORITY TO REMOVE STALLED VEHICLES – PENALTIES" for initial violation "\$250.00" for repeat or continuous violations "\$250.00". Seconded. CARRIED on voice vote.

Alderman Budge moved to adopt R-13-16 as amended on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 7 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann and Alderman Kirby

Nay: 1 - Alderman Arnett

Absent: 1 - Alderman Pfeiffer

Alderman Littmann moved to amend Budge Pantelides AMENDMENT #1 Page 7, insert new violation and fine "12.40.060.B AUTHORITY TO REMOVE STALLED VEHICLES – PENALTIES" for initial violation "\$250.00" for repeat or continuous violations "\$250.00" to make the initial violation \$100.00. Seconded. CARRIED on voice vote.

[O-13-16](#)

Annual Operating Budget: Fiscal Year 2017 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2017; appropriating funds for expenditures for Fiscal Year 2017; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

Sponsors: Pantelides

Alderman Paone moved to adopt O-13-16 on second reader. Seconded.

Alderman Budge moved to amend O-13-16 as follows: Amendment #3 Increase the Community Grants to \$90,000 of which 40,000 would be used to fund the 2 liaisons positions. Seconded. CARRIED on voice vote.

**Alderman Littmann moved to amend as follows:
O-13-16 Littmann Proposed AMENDMENT #1
Reduce overall expenses (including sale of some vehicles) of employee take home vehicles. Sell "reduced" vehicles.
Reasoning: Some employees can share cars. Employees should use personal vehicles to report to work. This amendment would result in a total cost savings, on gas and maintenance combined with the asset sales, of approximately \$100,000.
AMENDMENT # . Seconded. CARRIED on voice vote.**

Aye: 4 - Mayor Pantelides, Alderman Paone, Alderman Littmann and Alderman Arnett

Nay: 3 - Alderman Budge, Alderwoman Finlayson and Alderman Kirby

Absent: 1 - Alderman Pfeiffer

Abstain: 1 - Alderwoman Pindell Charles

**Alderwoman Finlayson moved to amend O-13-16 as follows:
O-13-16 Finlayson Proposed Amendment Health Care Premium. Seconded.
DEFEATED on voice vote.**

Chief Pristoop and City Manager Andrews were present and answered questions from council.

Alderman Budge moved to amend O-13-16 as follows: Finance Committee Proposed Amendments to O-13-16 Annual Operating Budget, Amendment #2 Increase the Police Overtime Budget by 350,000, with the funds to be taken from Police Salaries. Seconded.

Aye: 5 - Mayor Pantelides, Alderman Budge, Alderwoman Finlayson, Alderman Kirby and Alderman Arnett

Nay: 3 - Alderman Paone, Alderwoman Pindell Charles and Alderman Littmann

Absent: 1 - Alderman Pfeiffer

**Alderman Arnett moved to amend O-13-16 as follows: Finance Committee Proposed Amendments to O-13-16 Annual Operating Budget, Amendment #3
Increase the Community Grants to \$400,000. Seconded.**

**Alderman Budge moved to amend O-13-16 as follows: Alderman Arnett's amendment to O-13-16 as follows: Finance Committee Proposed Amendments to O-13-16 Annual Operating Budget, Amendment #3
Increase the Community Grants to \$90,000 of which 40,000 would be used to fund the 2 liaisons positions. Seconded. CARRIED on voice vote.**

Alderman Paone moved to consider new business after 11:00 p.m. Seconded. CARRIED on voice vote.

O-13-16

Annual Operating Budget: Fiscal Year 2017 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2017; appropriating funds for expenditures for Fiscal Year 2017; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

Sponsors: Pantelides

**Alderwoman Pindell Charles moved to amend O-13-16 as follows:
O-13-16 Pindell Charles Littmann Proposed Amendments 1 and 2: AMENDMENT #1
Create a new Job Class "9501", Job Description "AFRICAN-AMERICAN COMMUNITY SERVICES SPECIALIST". This shall be a part-time, 20 hours per week, contractual position. The employee shall report to the City Manager. The fiscal impact of funding this position will be \$20,000.**

Rationale: In an effort to address the concerns and the needs in the African American community, we propose to create the position of "African-American Community Services Specialist". The quality of life issues in the City of Annapolis is what entices people to live here. Unfortunately, all residents do not have the same opportunities or needs. There is an urgent need to provide such a Coordinator, who can assist in providing and alleviating the concerns of the African- American community. The suggestion of such a Liaison/Coordinator (among other recommendations) emanated from the Caucus of African American Leaders following their Town Hall in 2015. Equitably addressing the needs of at least 28% of our City's residents is crucial. The creation of this position is vital to this segment of our community. Filling this position will in fact provide real, tangible, and perceived benefits to all City residents, e.g., assisting in addressing public safety issues inside and in proximity to our public housing and low income communities, etc.

AMENDMENT #2

Create a new Job Class "9502", Job Description "HISPANIC COMMUNITY SERVICES SPECIALIST". This shall be a part-time, 20 hours per week, contractual position. The employee shall report to the City Manager. The fiscal impact of funding this position will be \$20,000.

Rationale: Person would be responsible for assisting City departments in making available City services to Spanish-only speakers, including explaining and / or translating as necessary for effective communication and provision of services; for creating and implementing a Limited English Proficiency (LEP) plan for Spanish-only speakers, and

reaching out to and engaging with the Spanish speaking community and agencies, companies, and non-profits that provide services to assist Spanish-speakers. Seconded. CARRIED on voice vote.

Alderman Budge moved to reconsider his amendment to Alderman Arnett's amendment to O-13-16 as follows: Finance Committee Proposed Amendments to O-13-16 Annual Operating Budget, Amendment #3

Increase the Community Grants to \$90,000 of which 40,000 would be used to fund the 2 liaisons positions. Seconded. CARRIED on voice vote.

Alderman Littmann requested that Alderman Budge's amendment be postponed until the other amendments to O-13-16 have been addressed.

Alderman Budge moved to postpone his amendment as follows: Amendment #3
Increase the Community Grants to \$90,000 of which 40,000 would be used to fund the 2 liaisons positions until the other amendments to O-13-16 have been addressed. Seconded. CARRIED on voice vote.

Alderman Budge moved to amend O-13-16 as follows: O-13-16 Budge Amendment, Amendment 1:

Amend the FY17 Operating Budget Community Grants (Pro Forma Line 986) by adding a \$2,200.00 grant to the Bloomsbury Square Residents Council for the purpose of residential parking passes for members.

Rationale:

Bloomsbury Square is a HACA housing property that lies within Special Residential Parking District No. 1. Parking is limited to two hours per day between the hours 8:00 a.m. and 12:00 a.m., seven days per week unless a vehicle parked displays the special residential parking permit.

Residents of Bloomsbury Square use personal vehicles to reach places of employment, shopping, schools, and recreation. They have expressed difficulty affording the fees for parking permits, which can be \$55 or higher.

R-25-15 was introduced last year to address this concern. It failed following the Office of Law's opinion that the fee waiver proposed in the resolution would be unconstitutional. Law suggested the concern might be addressed through a grant, instead.

This amendment proposes that grant. Finance tells us that presently 15 vehicles registered to residents of Bloomsbury Square have parking permits. The Residents Council estimates that 40 vehicles would participate in the program. $40 \times \$55 = \$2,200$, the amount of this grant. Seconded. CARRIED on voice vote.

Alderman Budge moved to amend O-13-16 as follows: With the elimination of the Deputy Harbor Masters Position to remove \$30,000 from the Harbor Masters Budget. Seconded. CARRIED on voice vote.

Chief Pristoop and Director of Neighborhoods and Environmental Programs Director Broadbent were present and answered questions from council.

Alderwoman Pindell Charles moved to amend O-13-16 as follows: O-13-16 Pindell Charles Proposed AMENDMENT #1

Create a new Job Class "9109", Job Description "ALCOHOLIC BEVERAGE CONTROL INSPECTOR". This shall be a contractual, part-time position under the Police Department. Seconded. CARRIED on voice vote.

Alderman Paone moved to adopt O-13-16 as amended on second reader. Seconded. CARRIED on voice vote.

Alderman Paone moved to adopt O-13-16 on third reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 5 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles and Alderwoman Finlayson

Nay: 2 - Alderman Littmann and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

Abstain: 1 - Alderman Kirby

O-14-16 Capital Budget Fiscal Year 2017 - For the purpose of adopting a capital budget for Fiscal Year 2017; and appropriating funds for expenditures for the Fiscal Year 2017 capital budget.

Sponsors: Pantelides

Alderman Arnett moved to adopt O-14-16 on second reader. Seconded.

Alderman Budge moved to amend O-14-16 as follows:

O-14-16 Budge Pantelides Proposed Amendment

O-14-16 Budge Proposed CIP Amendment

O-14-16 Cornhill Street - FY16 CIP. Seconded. CARRIED on voice vote.

Alderman Budge moved to adopt O-14-16 as amended on second reader. Seconded.

CARRIED on voice vote.

Alderman Budge moved to adopt O-14-16 on third reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 7 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Kirby and Alderman Arnett

Nay: 1 - Alderman Littmann

Absent: 1 - Alderman Pfeiffer

O-21-16 Title 4 - Elections - For the purpose of amending and updating Chapters 4.28 and 4.44 of the Code of the City of Annapolis concerning absentee voting and fair election practices; and matters generally relating to absentee voting and fair election practices.

Sponsors: Littmann and Pindell Charles

Alderman Arnett moved to adopt O-21-16 on first reader. Seconded. CARRIED on voice vote.

Alderman Littmann moved to amend O-21-16 as follows:

O-21-16 Rules Proposed amendments. Seconded. CARRIED on voice vote.

Alderman Budge moved to reconsider Alderman Littmann's amendment to vote on the Rules Proposed Amendments until the Board of Supervisors of Elections Amendments have been reviewed. Seconded. CARRIED on voice vote.

Alderman Budge moved to amend O-21-16 as follows:

O-21-16 Bd of Supervisors of Elections Proposed Amendments . Seconded. CARRIED on voice vote.

Alderman Budge moved to amend as follows:

O-21-16 Rules Proposed amendments. Seconded. CARRIED on voice vote.

Alderman Paone moved to adopt O-21-16 as amended on second reader. Seconded.

CARRIED on voice vote.

Alderman Paone moved to adopt O-21-16 on third reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 8 - Mayor Pantelides, Alderman Budge, Alderman Paone, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Littmann, Alderman Kirby and Alderman Arnett

Absent: 1 - Alderman Pfeiffer

For the Good of the Order

Campaign Fund Reports Are Due to the City Clerk by July 1, 2016

Informational Item only.

The order of the agenda was amended to allow for.....

Legislative Action

First Reader

[O-27-16](#)

Elections Code Updates - For the purpose of amending and updating Chapters 4.08; 4.20; 4.24; 4.32; 4.40 and 4.44 of the Code of the City of Annapolis concerning polling places; nominations and candidacy; voting and voting machines; board of canvassers; ballot question procedures; and matters generally relating to these amendments and updates.

Sponsors: Arnett

Alderman Arnett moved to adopt O-27-16 on first reader. Seconded. CARRIED on voice vote.

This Ordinance O-27-16 was referred to the Rules & City Government Committee.

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:10 a.m.

**Regina C. Watkins-Eldridge, MMC
City Clerk**