



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Minutes - Final Finance Committee

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Tuesday, June 3, 2014

3:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### 1. Call To Order

The Chair called the Meeting to order at 3:05 p.m. Alderman Paone arrived at 3:28 p.m.

Also Present Alderman Budge, Alderwomen Finlayson and Pindell Charles

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[AP-05-14](#) Appointment of Ms. Williamson to the Financial Advisory Commission

**Attachments:** [appointment letter williamson.FAC](#)

[Williamson Resume](#)

*Ms. Williamson discussed her experience and interest in the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

### 2. Legislation before Committee

[R-11-14](#) **Position Classifications and Pay Plan** - For the purpose of approving the FY 2015 position classification and pay plan effective July 1, 2014.

**Attachments:** [R-11-14 Signed.pdf](#)

[R-11-14.docx](#)

[Fiscal Impact Note.pdf](#)

[Financial Advisory Commission on FY 2015 Budget.pdf](#)

[Staff Proposed Amendment](#)

[Adopted Classification and Pay Scales.docx](#)

*Human Resources Director Rensted discussed the legislation. Mr. Rensted presented technical amendments from staff.*

*staff amendments (attached)*

**Alderman Arnett moved to adopt as amended by the staff amendments . Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

[O-9-14](#)

**Capital Budget Fiscal Year 2015** - For the purpose of adopting a capital budget for Fiscal Year 2015; and appropriating funds for expenditures for the Fiscal Year 2015 capital budget.

**Attachments:**

[O-9-14 Signed.pdf](#)

[O-9-14.docx](#)

[Capital Improvement Program FY15-20 Proposed.pdf](#)

[CIP Staff Amendments](#)

[CIP Funding Plan - June 2014 - rev 3.pdf](#)

[FY15 Capital Budget - Source of Funds.pdf](#)

[Littmann Amendment #2 - Watershed Management Plan](#)

[Arnett Amendment.docx](#)

[CIP FY2015-2020 Planning Commission Findings.docx](#)

[Financial Advisory Commission on FY 2015 Budget.pdf](#)

[Maritime Advisory Board Report.pdf](#)

[Fiscal Impact Note.pdf](#)

*Public Works Director Jarrell discussed the Capital Improvement Program and Capital Improvement Budget.*

*Finance Director Miller discussed the City Bond debt and the City Bond Anticipation Note.*

*The committee discussed bond funding and bond funded projects.*

**Alderman Paone moved to returned without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[R-12-14](#)

**Capital Improvement Program Fiscal Years 2015 - 2020** - For the purpose of adopting a capital improvement program for Fiscal Years 2015-2020 (July 1, 2014 - June 30, 2020).

**Attachments:** [R-12-14 Signed.pdf](#)  
[R-12-14.docx](#)  
[Capital Improvement Program FY15-20 Proposed.pdf](#)  
[CIP Staff Amendments](#)  
[CIP Funding Plan - June 2014 - rev 3.pdf](#)  
[FY15 Capital Budget - Source of Funds.pdf](#)  
[Littmann Amendment #2 - Watershed Management Plan](#)  
[Arnett Amendment.docx](#)  
[CIP FY2015-2020 Planning Commission Findings.docx](#)  
[Financial Advisory Commission on FY 2015 Budget.pdf](#)  
[Maritime Advisory Board Report.pdf](#)  
[Fiscal Impact Note.pdf](#)

**Alderman Paone moved to return without recommendation. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### O-20-14

**Water Service Charges** - For the purpose of instituting charges for re-establishing water service after non-payment; authorizing a charge for billing adjustments; authorizing a charge for estimating property transfer charges; and for all other matters related to water service charges.

**Attachments:** [O-20-14 Signed.pdf](#)  
[O-20-14.docx](#)  
[O-20-14 Pfeiffer Amendments.docx](#)  
[Staff Report.docx](#)  
[Fiscal Impact Note.pdf](#)

*Mr. Miller discussed the legislation and his concerns about the legislation.*

*Accountant Lehman discussed the staff concerns with implementing this legislation.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### O-8-14

**Annual Operating Budget: Fiscal Year 2015** - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2015; appropriating funds for expenditures for Fiscal Year 2015; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue-property taxes.

**Attachments:** [O-8-14 Signed.pdf](#)  
[O-8-14.docx](#)  
[FY2015 Mayors Proforma.pdf](#)  
[FY 2015 Amended Proforma of 5-19-14](#)  
[O-8-14 Pantelides and Budge Amendment.docx](#)  
[Finance Committee Amendment.docx](#)  
[Budge Amendment #3 - Trash Fees.docx](#)  
[Littmann Amendment #1 - Refuse Fee](#)  
[Finlayson Amendment #5 - AEDC](#)  
[Littmann Amendment #3 - AEDC-City Staffing](#)  
[Pindell-Charles Amendment #1- restore DNEP position](#)  
[Finlayson Amendment #2A- HR Admin Position](#)  
[Finlayson Amendment #2B- Admin Positions](#)  
[Budge Amendment #1 - Parking Specialist.docx](#)  
[Finlayson Amendment #1 Eparm](#)  
[Finlayson Amendment #3 - Community Grants](#)  
[Finlayson Amendment #4 - Public Works](#)  
[Finlayson Amendment #6 - Police](#)  
[Finlayson Amendment #7 - Fire](#)  
[Finlayson Amendment #8 - transportation](#)  
[Finance Committee Budget Report FY2015](#)  
[Financial Advisory Commission on FY 2015 Budget.pdf](#)  
[Fiscal Impact Note.pdf](#)

**Alderman Paone moved to return without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**R-21-14** **Fine Schedule for City Code Violations** - For the purpose of specifying fines that may be imposed for violations of the City Code.

**Attachments:** [R-21-14 Signed.pdf](#)  
[Aopted Fine Schedule.docx](#)  
[R-21-14.docx](#)  
[Fine Schedule for Violations of City Code.docx](#)  
[Fiscal Impact Note.pdf](#)

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

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[R-10-14](#) **FY 2015 Fees Schedule Effective July 1, 2014** - For the purpose of specifying fees that will be charged for the use of City services for FY 2015.

**Attachments:** [R-10-14 Signed.pdf](#)  
[Fee Schedule Adopted.docx](#)  
[R-10-14.docx](#)  
[FY2015 Fee Schedule.docx](#)  
[Budge Amendment #3 - Trash Fees.docx](#)  
[Littmann Amendment #1 - Refuse Fee](#)  
[Budge Amendment #2 - Harbor Fees.docx](#)  
[Finance Committee Amendment FY2015 Fee Schedule.docx](#)  
[Fiscal Impact Note.pdf](#)  
[Financial Advisory Commission on FY 2015 Budget.pdf](#)  
[Maritime Advisory Board Report.pdf](#)  
[Maritime Advisory Board - Docking Fees.docx](#)

**Alderman Arnett moved to adopt as amended by the Finance Committee Version. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Business before Committee

#### a. Grant Approvals

[GA-39-14](#) Annual Transportation Plan FY14

**Attachments:** [GA-39-14 Short](#)

*Nicole Pletzer discussed the Annual Transportation Plan FY14 grant.*

*Finance Director Miller discussed the grant.*

*Senior Accountant Lehman discussed the grant.*

*Acting Director of Transportation Duah discussed the grant.*

**Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-36-14](#) Annapolis Highway Safety Initiative

**Attachments:** [GA-36-14](#)

*Nicole Pletzer discussed the Annapolis Highway Safety Initiative Grant.*

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-37-14](#) CAC for Chesapeake & Atlantic Coastal Bays

**Attachments:** [GA-37-14 Short](#)

*Nicole Pletzer discussed the CAC for Chesapeake & Atlantic Coastal Bays grant.*

*Acting Assistant Director of Planning and Zoning Gudenius discussed the grant.*

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.  
The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-38-14](#) Spa Creek Headwaters Stream Restoration

**Attachments:** [GA-38-14 Short](#)

*Nicole Pletzer discussed the Spa Creek Headwaters Stream Restoration grant.*

*Chief of Environmental Programs Biba discussed the grant.*

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.  
The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 4. General Discussion

[ID-164-14](#) Budget Discussions

*Alderwoman Finlayson inquired about policy for payment of severance pay.  
Mr. Miller and Mr. Woodward addressed the question.*

#### 5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at  
5:28 PM.**