

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Draft

Wednesday, April 5, 2023

10:30 AM

Regular Committee

Mayor John T. Chambers, Jr.

City Council Chambers

Finance Committee

Call To Order

Alderman Tierney called the meeting to order at 10:38 am.

Roll Call

Present: 2 - Alderman Tierney and Alderman O'Neill

Absent: 1 - Alderman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderman O'Neill moved to adopt the agenda as amended postponing R-15-23 because it is still in committee. **Seconded. CARRIED on voice vote.**

Business and Miscellaneous**Approval of Minutes**

[FC 3.23.23](#) Special Meeting Minutes

Attachments: [FC 3.23.23](#)

Alderman O'Neill moved to approve FC 3.23.23. **Seconded. CARRIED on voice vote.**

Fund Transfers

[FT-4-23](#) General - Planning & Zoning - This budget revision transfers \$60,000 of appropriations from salaries and benefits to contractual services within the Department of Planning and Zoning. These funds will allow Planning and Zoning to increase the scope of work for economic analysis. The Department has savings due to vacancies.

Attachments: [FT-4-23 City Council Budget Revision \(PDF\)](#)

Finance Director Dickinson was present and answered questions from the committee.

Alderman O'Neill moved to recommend FT-4-23 favorably. **Seconded. CARRIED on voice vote.**

Supplemental Appropriations

[SA-26-23](#) Reserve for One-Time Uses (General Fund) - Contractual Services - This supplemental allocation appropriates \$338,000 from the Reserve for One-Time Uses to the Human Resources Division. This will allow Human Resources to contract with a company to perform a Classification and Compensation plan review.

Attachments: [SA-26-23 Supplemental Appropriation from Surplus Funds Form \(PDF\)](#)

HR Manager Hopkins and Finance Director Dickinson were present and answered questions from the committee.

Aldерwoman O'Neill moved to recommend SA-26-23 favorably. **Seconded. CARRIED on voice vote.**

Legislation

[R-15-23](#) **Fees Schedule Updated for Milestone Inspections Ordinance 55-22** - For the purpose of setting Milestone Inspection fees as adopted in O-55-22, Title 17 § 08.080(D).

Sponsors: Savidge

Attachments: [R-15-23 First Reader](#)
[R-15-23 Fiscal Impact Note](#)

Aldерwoman O'Neill moved to postpone R-15-23. **Seconded. CARRIED on voice vote.**

General Discussion

[ID-50-23](#) Purposed Preliminary Budget Schedule FY24

Attachments: [Finance Committee Preliminary Schedule FY2024](#)

Finance Director Dickinson and HR Manager Hopkins were present to answer questions from the committee.

[ID-25-23](#) Finance Department Update

Finance Director Dickinson was present and answered questions from the committee.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 11:42am.

Kalyn Jackson
City Council Associate

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The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.